#### TRANSACTION CODE DECISION TABLE ILLUSTRATION

## ACTIVE TRANSACTION CODES

AS OF 04/27/09 (TRANSACTION ADDED/MODIFIED: 08/13/01)

TRANSACTION CODE: 200 RECORD REFUND CASH OVERAGE TO PAYER ------ THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS: DR1 3710 CASH OVERAGES CLAIM SCHEDULE #: NOT ALLOWED MODIFIER: OPT/AGY DEFINED CR1 1110 GENERAL CASH REFERENCE DOCUMENT #: OPT/AGY DEFINED DR2 VENDOR #: OPT/AGY DEFINED INVOICE #: OPT/AGY DEFINED CR2 DR3 CURRENT DOCUMENT #: OPT/AGY DEFINED CR3 INDEX: OPT/AGY DEFINED DR4 OBJECT DETAIL:

PCA NO:

PROJECT #:

MULTI-PURPOSE CODE:

OBITAGY DEFINED

OPT/AGY DEFINED

OPT/AGY DEFINED CR4 POSTING SEQUENCE: 8 SECURITY GROUP: DISB-OTH CHE CLAIM SCHEDULE IMPACT: MANUAL CHECK (2) NET BATCH BAL: PLUS SOURCE: NOT ALLOWED CHECK #: REQUIRED TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE APPROPRIATION SYMBOL: OPT/AGY DEFINED TO REFUND CASH OVERAGE ORIGINALLY RECORDED BY TO FUND/FUND SOURCE: REQUIRED 113 TO PAYER. FUND DETAIL: OPT/AGY DEFINED BUDGETARY SEQ: NOT ALLOWED SUBSIDIARY ACCOUNT: NOT ALLOWED G/L ACCOUNT #: NOT ALLOWED VENDOR NAME/ADDRESS: REQD IF VENDOR# NOT USED TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS: ----- DOCUMENT FILE ----- ALLOTMENT FILE ------ APPROPRIATION FILE ------ ALLOTMENT FILE ------\* (NO MATCH REOUIREMENT) \* (NO MATCH REOUIREMENT) \* (NO MATCH REQUIREMENT) 1) NOT POSTED 1) NOT POSTED 1) NOT POSTED 2) 2) ----- CASH CONTROL FILE ----- GRANT PROJECT FILE -----\* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT) 1) NOT POSTED 1) NOT POSTED 2) 2) ----- OPERATING FILE -----1) NOT POSTED ----- VENDOR PAYMENT FILE ---------- SUBSIDIARY FILE ------2) 1) NOT POSTED 1) NOT POSTED ----- REPORTABLE PAYMENT FILE ----- 2) 1) NOT POSTED TRANSACTION UPDATES SHADOW FILES AS FOLLOWS: ----- ALLOTMENT SHADOW FILE ----- CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----1) NOT POSTED 1) NOT POSTED 1) NOT POSTED 2) 2) 2) ----- APPROPRIATION SHADOW FILE -----1) NOT POSTED 2) TRANSACTION CODE 200

## TRANSACTION CODE DECISION TABLE ILLUSTRATION

ACTIVE TRANSACTION CODES AS OF 04/27/09 (TRANSACTION ADDED/MODIFIED: 04/26/09) TRANSACTION CODE: 201 REDUCE DUE TO GOVERNMENTS & RECORD ABATEMENT ------INPUT CODING REQUIREMENTS------ THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS: DR1 CLAIM SCHEDULE #: NOT ALLOWED MODIFIER: OPT/AGY DEFINED CR1 9000 APPRO EXPEND/OPERATING EXPEND & EXPENSES REFERENCE DOCUMENT #: REOUIRED DR2 VENDOR #: OPT/AGY DEFINED INVOICE #: OPT/AGY DEFINED CR2 DR3 CURRENT DOCUMENT #: OPT/AGY DEFINED CR3 INDEX: REQUIRED DR4 OBJECT DETAIL: REQUIRED CR4

PCA NO: REQUIRED

PROJECT #: OPT/AGY DEFINED POSTING SEQUENCE: 8

MULTI-PURPOSE CODE: OPT/AGY DEFINED CLAIM SCHEDULE IMPACT: NONE SECURITY GROUP: EXPEND-OTHER NET BATCH BAL: PLUS SOURCE: NOT ALLOWED CHECK #: NOT ALLOWED TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE CHECK #:

APPROPRIATION SYMBOL:
LOOKED UP BY PCA
FUND/FUND SOURCE:
LOOKED UP BY PCA
FUND DETAIL:
OPT/AGY DEFINED
BUDGETARY SEQ:
NOT ALLOWED
NOT ALLOWED
NOT ALLOWED
NOT ALLOWED
PREVIOUS ACCRUAL ESTABLISHED WITH TC 208 OR 283. VENDOR NAME/ADDRESS: OPT/AGY DEFINED TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS: ----- DOCUMENT FILE ----- ALLOTMENT FILE ------ APPROPRIATION FILE ------ ALLOTMENT FILE -------\* (MATCH REQUIRED) \* (NO MATCH REQUIREMENT) \* (MATCH REQUIRED) 1) POSTS AS DEBIT TO LIQUIDATIONS 1) POSTS AS CREDIT TO EXPENDITURES 1) POSTS AS CREDIT TO CASH EXPENDITURES DOCUMENT SUPPORTS G/L ACCT 2) NOT POSTED 2) NOT POSTED REFERENCE DOCUMENT # USED TO POST 2) NOT POSTED ----- CASH CONTROL FILE ---------- GRANT PROJECT FILE -----\* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT) 1) NOT POSTED 1) POSTS AS CREDIT TO CASH EXPENDITURES 2) 2) NOT POSTED ----- OPERATING FILE -----1) POSTS AS CREDIT TO GL ACCT 9000 ----- VENDOR PAYMENT FILE ---------- SUBSIDIARY FILE ------2) NOT POSTED 1) NOT POSTED 1) NOT POSTED ----- REPORTABLE PAYMENT FILE ----- 2) 1) NOT POSTED TRANSACTION UPDATES SHADOW FILES AS FOLLOWS: ----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----1) POSTS AS CREDIT TO TOTAL EXPENDITURES 1) NOT POSTED 1) POSTS AS CREDIT TO EXPENDITURES 2) NOT POSTED 2) 2) NOT POSTED ----- APPROPRIATION SHADOW FILE -----

1) POSTS AS CREDIT TO EXPENDITURES

2) NOT POSTED

## TRANSACTION CODE DECISION TABLE ILLUSTRATION

		ACTIVE TRANSACTION CODES AS OF 04/27/09	(TRANSACTION ADDED/MODIFIED: 08/20/01
*******	******		(TRANSACIION ADDED/MODIFIED: 06/20/01,
TRANSACTION CODE: 20			
INPUT CODING	G REQUIREMENTS	THIS TRANSACTION POSTS TO TH	E GENERAL LEDGER AS FOLLOWS:
REFERENCE DOCUMENT #: VENDOR #: INVOICE #: CURRENT DOCUMENT #: INDEX:	OPT/AGY DEFINED REQUIRED OPT/AGY DEFINED OPT/AGY DEFINED OPT/AGY DEFINED OPT/AGY DEFINED	DR1 1140 CASH IN STATE CR1 1400 DUE FROM OTHE DR2 CR2 DR3 CR3 DR4 CR4	
APPROPRIATION SYMBOL:	NOT ALLOWED NOT ALLOWED OPT/AGY DEFINED REQUIRED OPT/AGY DEFINED NOT ALLOWED REQUIRED NOT ALLOWED	POSTING SEQUENCE: 2 CLAIM SCHEDULE IMPACT: NONE TRANSACTION REGISTER: REVENUE (7)  TO RECORD PAYMENT RECEIVED FOR LOAN M. ANOTHER FUND ORIGINALLY ESTABLISHED W. FIRST FOUR DIGITS OF SUBSIDIARY CODE FUND NUMBER THAT RECEIVED THE LOAN. RECEIVED SHOULD BE RECORDED AS REVENUE.	ACTIVE STATUS: ACTIVE
TRANSACTION UPDATES PRI	IMARY AND SECONDARY MA	STER FILES AS FOLLOWS:	
* (MATCH REQ  1) POSTS AS CREDIT TO I  DOCUMENT SUPPORTS G/ REFERENCE DOCUMENT #	QUIRED) LIQUIDATIONS /L ACCT 1400 # USED TO POST	* (NO MATCH REQUIREMENT)  1) NOT POSTED  2)	ALLOTMENT FILE  * (NO MATCH REQUIREMENT)  1) NOT POSTED  2)  GRANT PROJECT FILE  * (NO MATCH REQUIREMENT)  1) NOT POSTED
REFERENCE DOCUMENT #	USED TO POST	2) NOT POSTED	2)
1) NOT POSTED 2)	ING FILE	VENDOR PAYMENT FILE	
TRANSACTION UPDATES SHA		1) NOT POSTED	2, 101 100120
1) NOT POSTED 2)	SHADOW FILE	CASH CONTROL SHADOW FILE 1) POSTS AS DEBIT TO CASH INCREASE 2) NOT POSTED	GRANT PROJECT SHADOW FILE1) NOT POSTED 2)
APPROPRIATION 1) NOT POSTED	N SHADOW FILE		EDANGACETON CODE 202

2)

#### TRANSACTION CODE DECISION TABLE ILLUSTRATION

## ACTIVE TRANSACTION CODES

AS OF 04/27/09 (TRANSACTION ADDED/MODIFIED: 08/13/01)

TRANSACTION CODE: 203 SCHEDULE PAYMENT OF AMTS DUE TO OTHER FUNDS (MAN) -----INPUT CODING REQUIREMENTS-----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS: CLAIM SCHEDULE #: REQUIRED DR1 3110 DUE TO OTHER FUNDS OR APPROPRIATIONS MODIFIER: OPT/AGY DEFINED CR1 3021 CLAIMS IN PROCESS

REFERENCE DOCUMENT #: REOUIRED DR2 VENDOR #: OPT/AGY DEFINED
INVOICE #: OPT/AGY DEFINED
CURRENT DOCUMENT #: OPT/AGY DEFINED CR2 DR3 CR3 INDEX: OPT/AGY DEFINED DR4

OBJECT DETAIL: REQUIRED
PCA NO: OPT/AGY DEFINED
PROJECT #: OPT/AGY DEFINED
MULTI-PURPOSE CODE: OPT/AGY DEFINED POSTING SEQUENCE: 8 SECURITY GROUP: EXPEND-CS POSTING SEQUENCE: 8 SECURITY GROUP: EXPERICULATION SCHEDULE IMPACT: MANUAL CLAIM (5) NET BATCH BAL: PLUS

TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE

SOURCE: NOT ALLOWED CHECK #: NOT ALLOWED

APPROPRIATION SYMBOL: OPT/AGY DEFINED TO RECORD MANUAL CLAIM SCHEDULE TO DISBURSE FUND/FUND SOURCE: REQUIRED PAYMENT FOR AMOUNT ACCRUED AS DUE TO OTHER FUNDS. FUND DETAIL: OPT/AGY DEFINED CODING FIELDS MUST MATCH EXISTING DOCUMENT. FOR BUDGETARY SEQ: NOT ALLOWED DOC RETRIEVAL, USE F4 KEY. FOR AUTO CLAIM SUBSIDIARY ACCOUNT: REQUIRED SCHEDULE, USE TC 261. WILL GENERATE TC 360. G/L ACCOUNT #: NOT ALLOWED

VENDOR NAME/ADDRESS: REOD IF VENDOR# NOT USED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

----- DOCUMENT FILE ----- ALLOTMENT FILE ------ APPROPRIATION FILE ------ ALLOTMENT FILE ------

1) POSTS AS DEBIT TO LIQUIDATIONS 1) NOT POSTED
DOCUMENT SUPPORTS G/L ACCT 3110 2)
REFERENCE DOCUMENT # USED TO POST 1) NOT POSTED

2) POSTS AS DEBIT TO COLLECTIONS/PAYMENTS ----- CASH CONTROL FILE ------ GRANT PROJECT FILE ------\* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT)

DOCUMENT SUPPORTS G/L ACCT 3110 1) POSTS AS CREDIT TO CASH DECREASE 1) NOT POSTED

REFERENCE DOCUMENT # USED TO POST 2) NOT POSTED

----- OPERATING FILE -----

1) NOT POSTED ----- VENDOR PAYMENT FILE ---------- SUBSIDIARY FILE -----1) ADDS PAYMENT RECORD IF VENDOR # USED 1) POSTS AS DEBIT TO DECREASES 2)

RECORD SUPPORTS G/L ACCT 3110 ----- REPORTABLE PAYMENT FILE ----- 2) NOT POSTED

1) POSTED IF REPORTABLE

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----1) POSTS AS CREDIT TO CASH DECREASE 1) NOT POSTED 1) NOT POSTED

2) 2) NOT POSTED 2)

----- APPROPRIATION SHADOW FILE -----

1) NOT POSTED

#### TRANSACTION CODE DECISION TABLE ILLUSTRATION

## ACTIVE TRANSACTION CODES

AS OF 04/27/09 (TRANSACTION ADDED/MODIFIED: 04/26/09) 

TRANSACTION CODE: 204 REDUCE 'DUE TO' & RECORD AN ABATEMENT

------INPUT CODING REQUIREMENTS------ THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

CLAIM SCHEDULE #: NOT ALLOWED DR1 3110 DUE TO OTHER FUNDS OR APPROPRIATIONS MODIFIER: OPT/AGY DEFINED CR1 9000 APPRO EXPEND/OPERATING EXPEND & EXPENSES

REFERENCE DOCUMENT #: REOUIRED DR2 VENDOR #: OPT/AGY DEFINED INVOICE #: OPT/AGY DEFINED CR2 DR3 CURRENT DOCUMENT #: OPT/AGY DEFINED CR3 INDEX: REQUIRED DR4

OBJECT DETAIL: REQUIRED CR4

PCA NO: REQUIRED

PROJECT #: OPT/AGY DEFINED POSTING SEQUENCE: 8

MULTI-PURPOSE CODE: OPT/AGY DEFINED CLAIM SCHEDULE IMPACT: NONE SECURITY GROUP: EXPEND-OTHER NET BATCH BAL: PLUS TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE

SOURCE: NOT ALLOWED
CHECK #: NOT ALLOWED

APPROPRIATION SYMBOL: LOOKED UP BY PCA TO RECORD REDUCTION IN DUE TO OTHER FUNDS OR APPROPRIATION SIMBOL: LOCALED OF DITCH.

FUND/FUND SOURCE: LOOKED UP BY PCA
FUND DETAIL: OPT/AGY DEFINED FIELDS MUST MATCH EXISTING DOCUMENT. FOR DOC
BUDGETARY SEQ: NOT ALLOWED RETRIEVAL, USE F4 KEY. THIS ENTRY REDUCES

FUNDING PROPRIATIONS AND RECORD ABATEMENT. CODING
FUND DETAIL: FIELDS MUST MATCH EXISTING DOCUMENT. FOR DOC
RETRIEVAL, USE F4 KEY. THIS ENTRY REDUCES
FREQUENCE PREVIOUS ACCRUAL ESTABLISHED WITH TC 209 OR 28 PREVIOUS ACCRUAL ESTABLISHED WITH TC 209 OR 285.

G/L ACCOUNT #: NOT ALLOWED VENDOR NAME/ADDRESS: OPT/AGY DEFINED

2) NOT POSTED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

----- DOCUMENT FILE ----- ALLOTMENT FILE ------ APPROPRIATION FILE ------ ALLOTMENT FILE -------

\* (MATCH REQUIRED) \* (MATCH REQUIRED) \* (NO MATCH REQUIREMENT) 1) POSTS AS DEBIT TO LIQUIDATIONS 1) POSTS AS CREDIT TO EXPENDITURES 1) POSTS AS CREDIT TO CASH EXPENDITURES DOCUMENT SUPPORTS G/L ACCT 3110 2) NOT POSTED 2) NOT POSTED 2) NOT POSTED

REFERENCE DOCUMENT # USED TO POST ----- CASH CONTROL FILE ---------- GRANT PROJECT FILE -----\* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT)

1) NOT POSTED 2)

1) POSTS AS CREDIT TO CASH EXPENDITURES

2) NOT POSTED

----- OPERATING FILE -----

1) POSTS AS CREDIT TO GL ACCT 9000 ----- VENDOR PAYMENT FILE ---------- SUBSIDIARY FILE -----2) NOT POSTED 1) NOT POSTED 1) POSTS AS DEBIT TO DECREASES

RECORD SUPPORTS G/L ACCT 3110

----- REPORTABLE PAYMENT FILE ----- 2) NOT POSTED

1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----1) POSTS AS CREDIT TO TOTAL EXPENDITURES 1) NOT POSTED 1) POSTS AS CREDIT TO EXPENDITURES

2) NOT POSTED 2) 2) NOT POSTED

----- APPROPRIATION SHADOW FILE -----

1) POSTS AS CREDIT TO EXPENDITURES

2) NOT POSTED

## TRANSACTION CODE DECISION TABLE ILLUSTRATION

## ACTIVE TRANSACTION CODES

AS OF 04/27/09 (TRANSACTION ADDED/MODIFIED: 04/26/09) 

TRANSACTION CODE: 205 REDUCE ACCOUNT PAYABLE & RECORD ABATEMENT

------INPUT CODING REQUIREMENTS------ THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

CLAIM SCHEDULE #: NOT ALLOWED DR1 3010 ACCOUNTS PAYABLE

MODIFIER: OPT/AGY DEFINED CR1 9000 APPRO EXPEND/OPERATING EXPEND & EXPENSES

REFERENCE DOCUMENT #: REOUIRED DR2 VENDOR #: OPT/AGY DEFINED INVOICE #: OPT/AGY DEFINED CR2 DR3 CURRENT DOCUMENT #: OPT/AGY DEFINED CR3 INDEX: REQUIRED DR4

SECURITY GROUP: EXPEND-OTHER

OBJECT DETAIL: REQUIRED CR4
PCA NO: REQUIRED
PROJECT #: OPT/AGY DEFINED POSTING SEQUENCE: 9
MULTI-PURPOSE CODE: OPT/AGY DEFINED CLAIM SCHEDULE IMPACT: NONE NET BATCH BAL: PLUS TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE

SOURCE: NOT ALLOWED CHECK #: NOT ALLOWED

APPROPRIATION SYMBOL: LOOKED UP BY PCA TO RECORD REDUCTION IN ACCOUNTS PAYABLE AND RECORD FUND/FUND SOURCE: LOOKED UP BY PCA

ABATEMENT. CODING FIELDS MUST MATCH EXISTING
FUND DETAIL: OPT/AGY DEFINED DOCUMENT. FOR DOC RETRIEVAL, USE F4 KEY. THIS
BUDGETARY SEQ: NOT ALLOWED ENTRY REDUCES PREVIOUS ACCRUAL ESTABLISHED WITH TC

SUBSIDIARY ACCOUNT: NOT ALLOWED 214 OR 215.

G/L ACCOUNT #: NOT ALLOWED

VENDOR NAME/ADDRESS: OPT/AGY DEFINED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

----- DOCUMENT FILE ----- ALLOTMENT FILE ------ APPROPRIATION FILE ------ ALLOTMENT FILE -------\* (MATCH REQUIRED) \* (NO MATCH REQUIREMENT) \* (MATCH REQUIRED)

1) POSTS AS DEBIT TO LIQUIDATIONS 1) POSTS AS CREDIT TO EXPENDITURES 1) POSTS AS CREDIT TO CASH EXPENDITURES DOCUMENT SUPPORTS G/L ACCT 3010 2) NOT POSTED 2) NOT POSTED 2) NOT POSTED

----- CASH CONTROL FILE ---------- GRANT PROJECT FILE -----\* (NO MATCH REQUIREMENT)

\* (NO MATCH REQUIREMENT)

1) NOT POSTED 1) POSTS AS CREDIT TO CASH EXPENDITURES

2) 2) NOT POSTED

----- OPERATING FILE -----

REFERENCE DOCUMENT # USED TO POST

2) NOT POSTED

1) POSTS AS CREDIT TO GL ACCT 9000 ----- VENDOR PAYMENT FILE ---------- SUBSIDIARY FILE ------

2) NOT POSTED 1) NOT POSTED 1) NOT POSTED

----- REPORTABLE PAYMENT FILE ----- 2) 1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----

1) POSTS AS CREDIT TO TOTAL EXPENDITURES 1) NOT POSTED 1) POSTS AS CREDIT TO EXPENDITURES

2) NOT POSTED 2) 2) NOT POSTED

----- APPROPRIATION SHADOW FILE -----

1) POSTS AS CREDIT TO EXPENDITURES

## TRANSACTION CODE DECISION TABLE ILLUSTRATION

		TR	ANSACTION CODE DECISION TABLE ILLUSTRAT	ION	
			ACTIVE TRANSACTION CODES		
			AS OF 04/27/09		(TRANSACTION ADDED/MODIFIED: 08/13/01
*******	********	***	***********	***	***********
TRANSACTION CODE: 2	06 RECORD AN ENCUMBRAN	1CE	& ALLOTMENT		
INPUT CODIN	G REQUIREMENTS		THIS TRANSACTION POSTS TO	THE	GENERAL LEDGER AS FOLLOWS:
CLAIM SCHEDULE #: MODIFIER:	NOT ALLOWED		DR1 6140 ALLOTMENTS-	-OF	FSET
MODIFIER:	OPT/AGY DEFINED		CR1 6130 ALLOTMENTS		
REFERENCE DOCUMENT #:	OPT/AGY DEFINED		DR2 6150 ENCUMBRANCE	S	
VENDOR #:	OPT/AGY DEFINED		CR2 6155 ENCUMBRANCE	s -	OFFSET
INVOICE #:	OPT/AGY DEFINED		DR3		
VENDOR #: INVOICE #: CURRENT DOCUMENT #:	REQUIRED		CR3		
INDEX:	REQUIRED		DR4 CR4 POSTING SEQUENCE: 5 CLAIM SCHEDULE IMPACT: NONE		
OBJECT DETAIL:	REQUIRED		CR4		
PCA NO:	REQUIRED				
PROJECT #:	OPT/AGY DEFINED		POSTING SEOUENCE: 5		SECURITY GROUP: ENCUMB
MULTI-PURPOSE CODE:	OPT/AGY DEFINED				NET BATCH BAL: PLUS
MULTI-PURPOSE CODE: SOURCE: CHECK #:	NOT ALLOWED		TRANSACTION REGISTER: GENERAL JOUR	NAL	(9) ACTIVE STATUS: ACTIVE
CHECK #:	NOT ALLOWED				(5)
ADDDODDTATION CVMDOI .	TOOMED IID DA DGY		TO RECORD FIRST QUARTER OR ANNUAL A	т.т.о'	TMENT AND TO
FIND/FIND SOURCE:	TOOKED HE BY PCA		RECORD ORIGINAL ENGIMERANCE REFER	TO.	TC 061 AND
FIND DETAIL.	OPT/ACV DEFINED		TC 211 FOR ADDITIONAL COMMENTS		10 001 1112
PUDGETARY GEO.	NOT ALLOWED		IC ZII FOR ADDITIONAL COMMENTS.		
CURCIDIARY ACCOUNTS	NOT ALLOWED				
G/I ACCOUNT #•	NOT ALLOWED		RECORD FIRST QUARTER OR ANNUAL A. RECORD ORIGINAL ENCUMBRANCE. REFER TC 211 FOR ADDITIONAL COMMENTS.		
VENDOR NAME/ADDRESS:	ODT/ACY DESTRED				
VENDOR NAME/ADDRESS:	OFI/AGI DEFINED				
TRANSACTION UPDATES PR	TMARY AND SECONDARY MA	<b>У С Т</b> Т	P FILES AS FOLLOWS.		
INTERPOLICITION OF BRIDE IN	THE PERSONNEL IN	101.	at 11000 in 10000m.		
DOCUME	NT FILE		APPROPRIATION FILE		ALLOTMENT FILE
* (MATCH NO	T ALLOWED)		* (NO MATCH REQUIREMENT)		* (NO MATCH REQUIREMENT)
1) POSTS AS DEBTT TO	ORIGINAL DOCUMENT AMT	1)	POSTS AS DEBTT TO ENCUMPRANCES		* (NO MATCH REQUIREMENT)  1) POSTS AS CREDIT TO 1ST QUARTER ALLOTMENT
DOCUMENT SUPPORTS G	/L ACCT 6150	2)	NOT POSTED		2) POSTS AS DEBIT TO ENCUMBRANCES
CURRENT DOCUMENT #		-,	NOT TODIED	•	2) TODID IN DEDIT TO INCOMMUNICID
2) NOT POSTED	OBED TO FORT		CASH CONTROL ETLE		GRANT PROJECT FILE
Z) NOI POSIED			* (NO MATCH DEGITTEMENT)		* (NO MATCH DECLITEMENT)
		1 )	* (NO MATCH REQUIREMENT) NOT POSTED		1) DOCTE AS DEBTT TO ENGINDRANCES
		2)	NOT POSTED		2) NOT POSTED
		۷)			2) NOT POSTED
ODEDAT	ING FILE				
1) POSTS AS DEBIT TO			VENDOR DAYMENT ETTE		SUBSIDIARY FILE
2) NOT POSTED			NOT POSTED		1) NOT POSTED
2) NOI POSIED		Τ)	NOT POSTED	-	I) NOI POSIED
			REPORTABLE PAYMENT FILE		2)
		1 \			2)
MD ANG A CONTON LIDDA MEG. GII			NOT POSTED		
TRANSACTION UPDATES SH	ADOW FILES AS FOLLOWS:	•			
ALLOGMENT	CHADOM ETTE		CACH CONTROL CHADOW FILE		GRANT PROJECT SHADOW FILE
1) DOCTE AS CREDIT TO	NET ATTOTMENTS	1 )	MOT DOCTED		1) POSTS AS DEBIT TO ENCUMBRANCES
1) POSTS AS CREDIT TO : 2) POSTS AS DEBIT TO E	MCIMDDYNGEG	7 /	MOI LODIED		1) POSTS AS DEBIT TO ENCUMBRANCES 2) NOT POSTED
2) FUSIS AS DEBIT TO E	INCUMDRAINCES	4)		•	Z) NOI FOBIED
ADDDODDTATTO	N SHADOW FILE				
1) POSTS AS DEBIT TO					
1) POSTS AS DEBIT TO	PINCUMDRAINCED				TRANCACTION CODE 206

# TRANSACTION CODE DECISION TABLE ILLUSTRATION

		TRANSACTION CODE DECISION TABLE ILLUSTRATION
		ACTIVE TRANSACTION CODES
		AS OF 04/27/09 (TRANSACTION ADDED/MODIFIED: 08/13/01)
*************	******	*************************
TRANSACTION CODE: 2	07 INCREASE AN ENCUM	RANCE & ALLOTMENT
INPUT CODIN	G REQUIREMENTS	THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:
CLAIM SCHEDULE #:	NOT ALLOWED	DR1 6140 ALLOTMENTSOFFSET
MODIFIER:	OPT/AGY DEFINED	CR1 6130 ALLOTMENTS
REFERENCE DOCUMENT #:		DR2 6150 ENCUMBRANCES
VENDOR #:	OPT/AGY DEFINED	CR2 6155 ENCUMBRANCES - OFFSET
VENDOR #: INVOICE #:	OPT/AGY DEFINED	DR3
CURRENT DOCUMENT #:	OPT/AGY DEFINED	CR3
INDEX:	REQUIRED	DR4
OBJECT DETAIL:	REQUIRED	CR4
PCA NO:	REQUIRED	
OBJECT DETAIL: PCA NO: PROJECT #:	OPT/AGY DEFINED	POSTING SEQUENCE: 5 SECURITY GROUP: ENCUMB
MULTI-PURPOSE CODE:	OPT/AGY DEFINED	CLAIM SCHEDULE IMPACT: NONE NET BATCH BAL: PLUS
SOURCE:	NOT ALLOWED	TRANSACTION REGISTER: GENERAL JOURNAL (9) ACTIVE STATUS: ACTIVE
CHECK #:	NOT ALLOWED	
APPROPRIATION SYMBOL:	LOOKED UP BY PCA	TO RECORD AN INCREASE IN A FIRST QUARTER ALLOTMENT
FUND/FUND SOURCE:		AND AN ENCUMBRANCE. CODING FIELDS MUST MATCH
		EXISTING DOCUMENT. FOR DOC RETRIEVAL, USE F4 KEY.
BUDGETARY SEO:	NOT ALLOWED	EXISTING DOCUMENT. FOR DOC RETRIEVAL, USE F4 KEY. TO DECREASE A FIRST QUARTER ALLOTMENT AND AN
SUBSIDIARY ACCOUNT:	NOT ALLOWED	ENCUMBRANCE, USE TC 207R.
FUND DETAIL: BUDGETARY SEQ: SUBSIDIARY ACCOUNT: G/L ACCOUNT #:	NOT ALLOWED	
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED	
TRANSACTION UPDATES PR	IMARY AND SECONDARY	ASTER FILES AS FOLLOWS:
DOCUME	NT FILE	APPROPRIATION FILE ALLOTMENT FILE
* (MATCH RE	QUIRED)	* (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO	ADJUSTMENTS	* (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT)  1) POSTS AS DEBIT TO ENCUMBRANCES  1) POSTS AS CREDIT TO 1ST QUARTER ALLOTMENT 2) NOT POSTED  2 POSTS AS DEBIT TO ENCUMBRANCES
DOCUMENT SUPPORTS G	L ACCT 6150	2) NOT POSTED 2) POSTS AS DEBIT TO ENCUMBRANCES
REFERENCE DOCUMENT	# USED TO POST	
2) NOT POSTED		CASH CONTROL FILE GRANT PROJECT FILE
,		* (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT)
		1) NOT POSTED 1) POSTS AS DEBIT TO ENCUMBRANCES
		2) NOT POSTED
		,
OPERAT	ING FILE	
1) POSTS AS DEBIT TO	GL ACCT 6150	VENDOR PAYMENT FILE SUBSIDIARY FILE
2) NOT POSTED		1) NOT POSTED 1) NOT POSTED
_,		2, 102 2022
		REPORTABLE PAYMENT FILE 2)
		1) NOT POSTED
TRANSACTION UPDATES SH	ADOW FILES AS FOLLOWS	,
ALLOTMENT	SHADOW FILE	CASH CONTROL SHADOW FILE GRANT PROJECT SHADOW FILE
1) POSTS AS CREDIT TO	NET ALLOTMENTS	1) NOT POSTED 1) POSTS AS DEBIT TO ENCUMBRANCES
2) POSTS AS DEBIT TO E	INCUMBRANCES	2) NOT POSTED
,		· -,
APPROPRIATIO	N SHADOW FILE	
1) POSTS AS DEBIT TO		

<sup>1)</sup> POSTS AS DEBIT TO ENCUMBRANCES

## TRANSACTION CODE DECISION TABLE ILLUSTRATION

## ACTIVE TRANSACTION CODES

AS OF 04/27/09 (TRANSACTION ADDED/MODIFIED: 04/26/09) 

TRANSACTION CODE: 208 REC ACCRUED EXP/ESTAB DUE TO GOVTS-PREV ENCUMB

------ THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 9000 CLAIM SCHEDULE #: NOT ALLOWED APPRO EXPEND/OPERATING EXPEND & EXPENSES CR1

MODIFIER: OPT/AGY DEFINED DR2 REFERENCE DOCUMENT #: REOUIRED VENDOR #: OPT/AGY DEFINED INVOICE #: OPT/AGY DEFINED CR2 DR3 CURRENT DOCUMENT #: REQUIRED CR3

INDEX: REQUIRED DR4 6155 ENCUMBRANCES - OFFSET

OBJECT DETAIL: REQUIRED CR4 6150 ENCUMBRANCES

PCA NO: REQUIRED

PROJECT #: OPT/AGY DEFINED POSTING SEQUENCE: 8 SECURITY GROUP: EXPEND-OTHER MULTI-PURPOSE CODE: OPT/AGY DEFINED CLAIM SCHEDULE IMPACT: NONE NET BATCH BAL: PLUS

TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE

SOURCE: NOT ALLOWED
CHECK #: NOT ALLOWED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

\* (MATCH REQUIRED) \* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT)

1) POSTS AS CREDIT TO LIQUIDATIONS 1) POSTS AS CREDIT TO ENCUMBRANCES 1) POSTS AS CREDIT TO ENCUMBRANCES 2) POSTS AS DEBIT TO EXPENDITURES REFERENCE DOCUMENT # USED TO POST ----- DOCUMENT FILE ----- ALLOTMENT FILE ------ APPROPRIATION FILE ------ ALLOTMENT FILE ------

\* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT)

NOT POSTED

1) POSTS AS CREDIT TO ENCUMBRANCES
2) POSTS AS DEBIT TO CASH EXPENDITURE 2) POSTS AS CREDIT TO ORIGINAL DOCUMENT AMT ----- CASH CONTROL FILE ---------- GRANT PROJECT FILE -----

CURRENT DOCUMENT # USED TO POST 2)

2) POSTS AS DEBIT TO CASH EXPENDITURES

----- OPERATING FILE -----

1) POSTS AS CREDIT TO GL ACCT 6150 ----- VENDOR PAYMENT FILE ------ SUBSIDIARY FILE ------

2) POSTS AS DEBIT TO G/L ACCT 9000 1) NOT POSTED 1) NOT POSTED

> ----- REPORTABLE PAYMENT FILE ----- 2) 1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----

1) POSTS AS CREDIT TO ENCUMBRANCES 1) NOT POSTED 1) POSTS AS CREDIT TO ENCUMBRANCES

2) POSTS AS DEBIT TO TOTAL EXPENDITURES 2) 2) POSTS AS DEBIT TO EXPENDITURES

----- APPROPRIATION SHADOW FILE -----

1) POSTS AS CREDIT TO ENCUMBRANCES

2) POSTS AS DEBIT TO EXPENDITURES

## TRANSACTION CODE DECISION TABLE ILLUSTRATION

## ACTIVE TRANSACTION CODES

AS OF 04/27/09 (TRANSACTION ADDED/MODIFIED: 04/26/09) 

TRANSACTION CODE: 209 REC ACCRUED EXPEND/ESTAB DUE TO FUND-PREV ENCUMB

------INPUT CODING REQUIREMENTS------ THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 9000 APPRO EXPEND/OPERATING EXPENSES
CR1 3110 DUE TO OTHER FUNDS OR APPROPRIATIONS
DR2 CLAIM SCHEDULE #: NOT ALLOWED MODIFIER: OPT/AGY DEFINED

REFERENCE DOCUMENT #: REOUIRED VENDOR #: OPT/AGY DEFINED INVOICE #: OPT/AGY DEFINED CR2 DR3 CURRENT DOCUMENT #: REQUIRED CR3

DR4 6155 ENCUMBRANCES - OFFSET INDEX: REQUIRED

OBJECT DETAIL: REQUIRED CR4 6150 ENCUMBRANCES

PCA NO: REQUIRED

PROJECT #: OPT/AGY DEFINED POSTING SEQUENCE: 8 SECURITY GROUP: EXPEND-OTHER MULTI-PURPOSE CODE: OPT/AGY DEFINED CLAIM SCHEDULE IMPACT: NONE NET BATCH BAL: PLUS SOURCE: NOT ALLOWED
CHECK #: NOT ALLOWED TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE

#### TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

\* (MATCH REQUIRED) \* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT)

1) POSTS AS CREDIT TO LIQUIDATIONS 1) POSTS AS CREDIT TO ENCUMBRANCES 2) POSTS AS CREDIT TO ENCUMBRANCES 2) POSTS AS DEBIT TO EXPENDITURES REFERENCE DOCUMENT # USED TO POST ----- DOCUMENT FILE ----- ALLOTMENT FILE ------ APPROPRIATION FILE ------ ALLOTMENT FILE ------

2) POSTS AS CREDIT TO ORIGINAL DOCUMENT AMT ------ CASH CONTROL FILE ----------- GRANT PROJECT FILE -----

- \* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT),

  1) POSTS AS CREDIT TO ENCUMBRANCES
  2) POSTS AS DEBIT TO CASH EXPENDITURES 1) NOT POSTED DOCUMENT SUPPORTS G/L ACCT 3110
  - CURRENT DOCUMENT # USED TO POST 2)

----- OPERATING FILE -----

- 1) POSTS AS CREDIT TO GL ACCT 6150 ----- VENDOR PAYMENT FILE ---------- SUBSIDIARY FILE -----
- 2) POSTS AS DEBIT TO G/L ACCT 9000 1) NOT POSTED 1) POSTS AS CREDIT TO INCREASES RECORD SUPPORTS G/L ACCT 3110

----- REPORTABLE PAYMENT FILE ----- 2) NOT POSTED

1) NOT POSTED TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----

- 1) POSTS AS CREDIT TO ENCUMBRANCES 1) NOT POSTED 1) POSTS AS CREDIT TO ENCUMBRANCES
- 2) POSTS AS DEBIT TO TOTAL EXPENDITURES 2) 2) POSTS AS DEBIT TO EXPENDITURES

----- APPROPRIATION SHADOW FILE -----

- 1) POSTS AS CREDIT TO ENCUMBRANCES
- 2) POSTS AS DEBIT TO EXPENDITURES

## TRANSACTION CODE DECISION TABLE ILLUSTRATION

		IRANSACIION CODE DECISION TABLE ILLUSTRATIO	NN .
		ACTIVE TRANSACTION CODES	(TD1)(G1 GT10); 100 T10 (100 T10 T10 T10 T10 T10 T10 T10 T10 T10
		AS OF 04/27/09	(TRANSACTION ADDED/MODIFIED: 08/08/06
			***********
TRANSACTION CODE: 2	IU RECORD AN ENCUMBRAN	CE LIQUIDATION	
CODIN	G REQUIREMENTS	THIS TRANSACTION POSTS TO TH	E GENERAL LEDGER AS FOLLOWS:
CLAIM SCHEDULE #:	NOT ALLOWED	DR1	
MODIFIER:	OPT/AGY DEFINED	CR1	
REFERENCE DOCUMENT #:		DR2	
VENDOR #:	OPT/AGY DEFINED	CR2	
VENDOR #: INVOICE #:	OPT/AGY DEFINED	DR3	
CURRENT DOCUMENT #:	OPT/AGY DEFINED	CR3	
	REQUIRED	DR4 6155 ENCUMBRANCES	- OFFSET
OBJECT DETAIL:	REQUIRED	CR4 6150 ENCUMBRANCES	
PCA NO:	REQUIRED		
PROJECT #:	OPT/AGY DEFINED	POSTING SEQUENCE: 6	SECURITY GROUP: ENCUMB
PCA NO: PROJECT #: MULTI-PURPOSE CODE:	OPT/AGY DEFINED	CLAIM SCHEDULE IMPACT: NONE	NET BATCH BAL: MINUS
SOURCE:	NOT ALLOWED NOT ALLOWED	TRANSACTION REGISTER: ENCUMBRANCES (	4) ACTIVE STATUS: ACTIVE
CHECK #:	NOT ALLOWED		
APPROPRIATION SYMBOL:	LOOKED UP BY PCA	TO RECORD CANCELLATION OR LIQUIDATION	OF
FUND/FUND SOURCE:	LOOKED UP BY PCA	UNEXPENDED BALANCE OF ENCUMBRANCE DOC	UMENT.
FUND DETAIL:	OPT/AGY DEFINED	CODING FIELDS MUST MATCH EXISTING DOC	
FUND DETAIL: BUDGETARY SEQ: SUBSIDIARY ACCOUNT:	NOT ALLOWED	DOC RETRIEVAL, USE F4 KEY. NOT SUBJE	CT TO FI
SUBSIDIARY ACCOUNT:	NOT ALLOWED	EDITS.	
G/L ACCOUNT #:	NOT ALLOWED	********"R" REVERSE CODE IS NOT ALL	OWED******
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED		
TRANSACTION UPDATES PR			
DOCUME	NT FILE	APPROPRIATION FILE	ALLOTMENT FILE
* (MATCH RE	(QUIRED)	* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)  1) POSTS AS CREDIT TO ENCUMBRANCES 2) NOT POSTED
DOCUMENT CURRORS C	LIQUIDATIONS	1) POSTS AS CREDIT TO ENCUMBRANCES	1) POSTS AS CREDIT TO ENCUMBRANCES
REFERENCE DOCUMENT	# HCED TO DOCT	Z) NOI POSIED	Z) NOI POSIED
2) NOT POSTED	# USED IO POSI	CASH CONTROL FILE	GRANT PROJECT FILE
Z) NOI FOSIED		* (NO MATCH DECLITEMENT)	* (NO MATCH DECLITEMENT)
		* (NO MATCH REQUIREMENT)  1) NOT POSTED	1) DOSTS AS CREDIT TO ENGIMERANCES
		2)	2) NOT POSTED
		2,	2) NOT TOBILD
OPERAT	ING FILE		
1) POSTS AS CREDIT TO		VENDOR PAYMENT FILE	SUBSIDIARY FILE
2) NOT POSTED			1) NOT POSTED
•		•	•
		REPORTABLE PAYMENT FILE	- 2)
		1) NOT POSTED	
TRANSACTION UPDATES SH	ADOW FILES AS FOLLOWS:		
ALLOTMENT	SHADOW FILE	CASH CONTROL SHADOW FILE	GRANT PROJECT SHADOW FILE
1) POSTS AS CREDIT TO			1) POSTS AS CREDIT TO ENCUMBRANCES
2) NOT POSTED		2)	2) NOT POSTED
	N. GULDOW BT		
	N SHADOW FILE		
1) POSTS AS CREDIT TO 2) NOT POSTED	ENCUMBRANCES		TRANSACTION CODE 210
A I NOI FOOIED			TVVNOWCITON CONG. STO

2) NOT POSTED

## TRANSACTION CODE DECISION TABLE ILLUSTRATION

# ACTIVE TRANSACTION CODES

		ACTIVE TRANSACTION CODES
		AS OF 04/27/09 (TRANSACTION ADDED/MODIFIED: 08/13/01)
*******	*******	******************
	11 RECORD AN ORIGINAL	
INPUT CODIN	G REQUIREMENTS	THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:
INDEX: OBJECT DETAIL: PCA NO: PROJECT #: MULTI-PURPOSE CODE: SOURCE:	OPT/AGY DEFINED OPT/AGY DEFINED NOT ALLOWED REQUIRED REQUIRED REQUIRED OPT/AGY DEFINED OPT/AGY DEFINED NOT ALLOWED NOT ALLOWED LOOKED UP BY PCA LOOKED UP BY PCA OPT/AGY DEFINED NOT ALLOWED NOT ALLOWED NOT ALLOWED NOT ALLOWED	DR1 6150 ENCUMBRANCES CR1 6155 ENCUMBRANCES - OFFSET DR2 CR2 DR3 CR3 DR4 CR4  POSTING SEQUENCE: 3 SECURITY GROUP: ENCUMB NET BATCH BAL: PLUS TRANSACTION REGISTER: ENCUMBRANCES (4) ACTIVE STATUS: ACTIVE  TO RECORD AN ORIGINAL ENCUMBRANCE. CURRENT DOCUMENT MUST BE UNIQUE. A SEPARATE SUFFIX MUST BE USED FOR EACH PCA WITHIN THE SAME DOCUMENT. VENDOR NUMBER MUST BE USED IN ORDER THAT FUTURE PAYMENT/S WILL POST TO VENDOR PAYMENT FILE.
TRANSACTION UPDATES PR	IMARY AND SECONDARY MA	
* (MATCH NO  1) POSTS AS DEBIT TO  DOCUMENT SUPPORTS G  CURRENT DOCUMENT #		APPROPRIATION FILE
2) NOT POSTED		* (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT)  NOT POSTED 1) POSTS AS DEBIT TO ENCUMBRANCES  2) NOT POSTED
	ING FILEGL ACCT 6150	VENDOR PAYMENT FILE SUBSIDIARY FILE ) NOT POSTED 1) NOT POSTED
TRANSACTION UPDATES SH	ADOW FILES AS FOLLOWS:	REPORTABLE PAYMENT FILE 2) ) NOT POSTED
1) POSTS AS DEBIT TO 2) NOT POSTED	ENCUMBRANCES	CASH CONTROL SHADOW FILE GRANT PROJECT SHADOW FILE  1) POSTS AS DEBIT TO ENCUMBRANCES 2) NOT POSTED
APPROPRIATIO 1) POSTS AS DEBIT TO 2) NOT POSTED	N SHADOW FILE ENCUMBRANCES	TRANSACTION CODE 211

## TRANSACTION CODE DECISION TABLE ILLUSTRATION

## ACTIVE TRANSACTION CODES

AS OF 04/27/09 (TRANSACTION ADDED/MODIFIED: 08/13/01)

TRANSACTION CODE: 212 RECORD ADJUSTMENT INCREASING AN ENCUMBRANCE ------INPUT CODING REQUIREMENTS------ THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS: CLAIM SCHEDULE #: NOT ALLOWED DR1 6150 ENCUMBRANCES MODIFIER: OPT/AGY DEFINED CR1 6155 ENCUMBRANCES - OFFSET REFERENCE DOCUMENT #: REOUIRED DR2 VENDOR #: OPT/AGY DEFINED
INVOICE #: NOT ALLOWED CR2 DR3 CURRENT DOCUMENT #: OPT/AGY DEFINED CR3 INDEX: REQUIRED DR4 OBJECT DETAIL: REQUIRED CR4
PCA NO: REQUIRED
PROJECT #: OPT/AGY DEFINED POSTING SEQUENCE: 5
MULTI-PURPOSE CODE: OPT/AGY DEFINED CLAIM SCHEDULE IMPACT: NONE SECURITY GROUP: ENCUMB NET BATCH BAL: PLUS TRANSACTION REGISTER: ENCUMBRANCES (4) ACTIVE STATUS: ACTIVE SOURCE: NOT ALLOWED CHECK #: NOT ALLOWED CHECK #: NOT ALLOWED

APPROPRIATION SYMBOL: LOOKED UP BY PCA

FUND/FUND SOURCE: LOOKED UP BY PCA

OPT/AGV DEFINED TO RECORD INCREASE IN ENCUMBRANCE (E.G. AMENDMENT TO INCREASE CONTRACT OR PURCHASE ORDER AMOUNT). FUND DETAIL: OPT/AGY DEFINED
BUDGETARY SEQ: NOT ALLOWED
SUBSIDIARY ACCOUNT: NOT ALLOWED CODING FIELDS MUST MATCH EXISTING DOCUMENT. FOR DOCUMENT RETRIEVAL, USE F4 KEY. G/L ACCOUNT #: NOT ALLOWED VENDOR NAME/ADDRESS: OPT/AGY DEFINED TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS: \* (MATCH REQUIRED) \* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT)

POSTS AS DEBIT TO ADJUSTMENTS 1) POSTS AS DEBIT TO ENCUMBRANCES
2) NOT POSTED ----- DOCUMENT FILE ----- ALLOTMENT FILE ------ APPROPRIATION FILE ------ ALLOTMENT FILE ------1) POSTS AS DEBIT TO ADJUSTMENTS DOCUMENT SUPPORTS G/L ACCT 6150 REFERENCE DOCUMENT # USED TO POST 2) NOT POSTED ----- CASH CONTROL FILE ---------- GRANT PROJECT FILE -----\* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT) 1) POSTS AS DEBIT TO ENCUMBRANCES 1) NOT POSTED 2) 2) NOT POSTED

----- OPERATING FILE -----

1) POSTS AS DEBIT TO GL ACCT 6150 ------ VENDOR PAYMENT FILE ------ SUBSIDIARY FILE ------ SUBSIDIARY FILE ------

2) NOT POSTED 1) NOT POSTED 1) NOT POSTED

----- REPORTABLE PAYMENT FILE ----- 2)

1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

------ ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ------ GRANT PROJECT SHADOW FILE ------

1) POSTS AS DEBIT TO ENCUMBRANCES 1) NOT POSTED 1) POSTS AS DEBIT TO ENCUMBRANCES

2) NOT POSTED 2) 2) NOT POSTED

----- APPROPRIATION SHADOW FILE -----

1) POSTS AS DEBIT TO ENCUMBRANCES

## TRANSACTION CODE DECISION TABLE ILLUSTRATION

		TRANSACTION CODE DECISION TABLE ILLUSTRATIO	N
		ACTIVE TRANSACTION CODES	
		AS OF 04/27/09	(TRANSACTION ADDED/MODIFIED: 08/13/01)
******	*******	*************	************
TRANSACTION CODE: 2	213 RECORD AN ADJUSTMEN	T DECREASING AN ENCUMBRANCE	
INPUT CODIN	IG REQUIREMENTS	THIS TRANSACTION POSTS TO TH	E GENERAL LEDGER AS FOLLOWS:
CLAIM COMEDINE #.	NOT ALLOWED	DR1 6155 ENCUMBRANCES	OFFICER
CLAIM SCHEDULE #: MODIFIER:	OPT/AGY DEFINED	CR1 6150 ENCUMBRANCES	- OFFSEI
REFERENCE DOCUMENT #:		DR2	
VENDOR #: INVOICE #:	OPT/AGY DEFINED	CR2	
INVOICE #:	NOT ALLOWED	DR3	
CURRENT DOCUMENT #:		CR3	
INDEX:	REQUIRED	DR4	
OBJECT DETAIL:	REQUIRED	CR4	
OBJECT DETAIL: PCA NO: PROJECT #:	REQUIRED		
PROJECT #:	OPT/AGY DEFINED	POSTING SEQUENCE: 5	SECURITY GROUP: ENCUMB
MIII.TT-DIIRPOSE CODE.	OPT/ACV DEFINED	CLAIM SCHEDULE IMPACT: NONE	NET BATCH BAL: MINUS
SOURCE:	NOT ALLOWED NOT ALLOWED	TRANSACTION REGISTER: ENCUMBRANCES (	4) ACTIVE STATUS: ACTIVE
CHECK #:	NOT ALLOWED		
APPROPRIATION SYMBOL:	LOOKED UP BY PCA	TO RECORD DECREASE IN ENCUMBRANCE (E.	G. AMENDMENT
FUND/FUND SOURCE:	LOOKED UP BY PCA	TO DECREASE CONTRACT OR PURCHASE ORDE	R AMOUNT).
FUND DETAIL:	OPT/AGY DEFINED	CODING FIELDS MUST MATCH EXISTING DOC	UMENT. FOR
BUDGETARY SEQ:	NOT ALLOWED	DOCUMENT RETRIEVAL, USE F4 KEY. IF L	IQUIDATING AN
SUBSIDIARY ACCOUNT:	NOT ALLOWED	ENCUMBRANCE, USE TC 210.	
G/L ACCOUNT #:	NOT ALLOWED		
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED	TO RECORD DECREASE IN ENCUMBRANCE (E. TO DECREASE CONTRACT OR PURCHASE ORDE CODING FIELDS MUST MATCH EXISTING DOCUMENT RETRIEVAL, USE F4 KEY. IF LENCUMBRANCE, USE TC 210.	
TRANSACTION UPDATES PR	RIMARY AND SECONDARY MA	STER FILES AS FOLLOWS:	
DOCUME	NT FILE	APPROPRIATION FILE	ALLOTMENT FILE
+ (3/3 E/CTT DT	OUTDED \	+ (NO MARGI PROTERTIES)	* (NO MATCH REQUITEMENT)
1) POSTS AS CREDIT TO	ADJUSTMENTS	1) POSTS AS CREDIT TO ENCUMBRANCES 2) NOT POSTED	* (NO MATCH REQUIREMENT)  1) POSTS AS CREDIT TO ENCUMBRANCES
DOCUMENT SUPPORTS O	1/I. ACCT 6150	2) NOT POSTED	2) NOT POSTED
REFERENCE DOCUMENT		1, 101 105125	2, 101 100125
2) NOT POSTED	" 0525 10 1051	CASH CONTROL FILE	GRANT PROJECT FILE
2, 101 105125		* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)
		* (NO MATCH REQUIREMENT)  1) NOT POSTED	1) POSTS AS CREDIT TO ENCIMBRANCES
		2)	2) NOT POSTED
		-,	-,
	ING FILE		
1) POSTS AS CREDIT TO	GL ACCT 6150	VENDOR PAYMENT FILE	SUBSIDIARY FILE
2) NOT POSTED		1) NOT POSTED	1) NOT POSTED
		REPORTABLE PAYMENT FILE	2)
		1) NOT POSTED	
TRANSACTION UPDATES SH	IADOW FILES AS FOLLOWS:		
	SHADOW FILE	CASH CONTROL SHADOW ETLE	GRANT PROJECT SHADOW FILE
1) POSTS AS CREDIT TO			1) POSTS AS CREDIT TO ENCUMBRANCES
2) NOT POSTED		2)	2) NOT POSTED
Z, HOI FOSTED		<u>~</u> ,	Z, NOI FORIED
APPROPRIATIO	ON SHADOW FILE		
1) POSTS AS CREDIT TO			
2) NOT POSTED			TRANSACTION CODE 213

2) NOT POSTED

## TRANSACTION CODE DECISION TABLE ILLUSTRATION

## ACTIVE TRANSACTION CODES

AS OF 04/27/09 (TRANSACTION ADDED/MODIFIED: 04/26/09) 

TRANSACTION CODE: 214 ACCRUE EXPEND PREV ENCUMBERED AS ACCT PAYABLE

------INPUT CODING REQUIREMENTS------ THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 9000 APPRO EXPEND/OPERATING EXPEND & EXPENSES CR1 3010 ACCOUNTS PAYABLE CLAIM SCHEDULE #: NOT ALLOWED

MODIFIER: OPT/AGY DEFINED

DR2 REFERENCE DOCUMENT #: REOUIRED VENDOR #: OPT/AGY DEFINED
INVOICE #: OPT/AGY DEFINED CR2 DR3 CURRENT DOCUMENT #: REQUIRED CR3

INDEX: REQUIRED DR4 6155 ENCUMBRANCES - OFFSET

OBJECT DETAIL: REQUIRED CR4 6150 ENCUMBRANCES

PCA NO: REQUIRED

PROJECT #: OPT/AGY DEFINED POSTING SEQUENCE: 7 SECURITY GROUP: EXPEND-OTHER MULTI-PURPOSE CODE: OPT/AGY DEFINED CLAIM SCHEDULE IMPACT: NONE NET BATCH BAL: PLUS SOURCE: NOT ALLOWED CHECK #: NOT ALLOWED TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE

APPROPRIATION SYMBOL:
APPROPRIATION SYMBOL:
LOOKED UP BY PCA
LOOKED UP BY PCA
LOOKED UP BY PCA
OPT/AGY DEFINED
BUDGETARY SEQ:
SUBSIDIARY ACCOUNT:
NOT ALLOWED
NOT ALLOWED
VENDOR NAME/ADDRESS:
OPT/AGY DEFINED TO RECORD ACCRUED EXPEND AS A/P AND REDUCE ENCUM. EVERY ENTRY SHOULD HAVE UNIQUE CURR DOC NBR. CODING FIELDS MUST MATCH EXISTING DOC. FOR DOC RETRIEVAL, USE F4 KEY. USE TC 215-R/212 TO RVRS ACCRUAL AND ADJ ENCUM. NOT SUBJECT TO FI EDITS.
\*\*\*\*\*\*\*\*\*"R" REVERSE CODE IS NOT ALLOWED\*\*\*\*\*\*\*\*

#### TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

----- DOCUMENT FILE ----- ALLOTMENT FILE ------ APPROPRIATION FILE ------ ALLOTMENT FILE ------\* (MATCH REQUIRED) \* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT)

1) POSTS AS CREDIT TO LIQUIDATIONS 1) POSTS AS CREDIT TO ENCUMBRANCES 1) POSTS AS CREDIT TO ENCUMBRANCES DOCUMENT SUPPORTS G/L ACCT 6150 2) POSTS AS DEBIT TO EXPENDITURES 2) POSTS AS DEBIT TO CASH EXPENDITURES REFERENCE DOCUMENT # USED TO POST

2) POSTS AS CREDIT TO ORIGINAL DOCUMENT AMT ----- CASH CONTROL FILE ---------- GRANT PROJECT FILE -----

\* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT)

NOT POSTED 1) POSTS AS CREDIT TO CASH EXPENDITUR 1) NOT POSTED DOCUMENT SUPPORTS G/L ACCT 3010

2) POSTS AS DEBIT TO CASH EXPENDITURES CURRENT DOCUMENT # USED TO POST 2)

1) POSTS AS CREDIT TO GL ACCT 6150 ----- VENDOR PAYMENT FILE ------ SUBSIDIARY FILE ------

2) POSTS AS DEBIT TO G/L ACCT 9000 1) NOT POSTED 1) NOT POSTED

> ----- REPORTABLE PAYMENT FILE ----- 2) 1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----

1) POSTS AS CREDIT TO ENCUMBRANCES 1) NOT POSTED 1) POSTS AS CREDIT TO ENCUMBRANCES

2) POSTS AS DEBIT TO TOTAL EXPENDITURES 2) 2) POSTS AS DEBIT TO EXPENDITURES

----- APPROPRIATION SHADOW FILE -----

----- OPERATING FILE -----

1) POSTS AS CREDIT TO ENCUMBRANCES

2) POSTS AS DEBIT TO EXPENDITURES

#### TRANSACTION CODE DECISION TABLE ILLUSTRATION

## ACTIVE TRANSACTION CODES

AS OF 04/27/09 (TRANSACTION ADDED/MODIFIED: 04/26/09)

TRANSACTION CODE: 215 ACCRUE EXPEND NOT PREV ENCUMBERED AS ACCT PAYABLE ------INPUT CODING REQUIREMENTS------ THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS: DR1 9000 APPRO EXPEND/OPERATING EXPEND & EXPENSES CLAIM SCHEDULE #: NOT ALLOWED MODIFIER: OPT/AGY DEFINED CR1 3010 ACCOUNTS PAYABLE REFERENCE DOCUMENT #: OPT/AGY DEFINED DR2 VENDOR #: OPT/AGY DEFINED INVOICE #: OPT/AGY DEFINED CR2 DR3 CURRENT DOCUMENT #: REQUIRED CR3 INDEX: REOUIRED DR4 OBJECT DETAIL: REQUIRED CR4
PCA NO: REQUIRED
PROJECT #: OPT/AGY DEFINED POSTING SEQUENCE: 7
MULTI-PURPOSE CODE: OPT/AGY DEFINED CLAIM SCHEDULE IMPACT: NONE SECURITY GROUP: EXPEND-OTHER NET BATCH BAL: PLUS SOURCE: NOT ALLOWED CHECK #: NOT ALLOWED TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE SOURCE:
CHECK #:
APPROPRIATION SYMBOL: LOOKED UP BY PCA
FUND/FUND SOURCE: LOOKED UP BY PCA
FUND DETAIL: OPT/AGY DEFINED
BUDGETARY SEQ: NOT ALLOWED
SUBSIDIARY ACCOUNT: NOT ALLOWED
SUBSIDIARY ACCOUNT: NOT ALLOWED
CALLOWED
SOURCE:
ACCOUNT #:
NOT ALLOWED
TO RECORD ACCRUED EXPENDITURE AS ACCOUNTS PAIABLE.
ENTRY IS PRIMARILY FOR YEAR-END ACCRUAL. MOST
ENTRIES SHOULD HAVE UNIQUE CURR DOC NBR. TO
ACCRUE EXPEND AS DUE TO OTHER GOVERNMENTS, USE TO
SUBSIDIARY ACCOUNT: NOT ALLOWED
TO 283. TO ACCRUE EXPEND AS DUE TO OTHER FUNDS, USE
TO 285. TO RECORD ACCRUED EXPENDITURE AS ACCOUNTS PAYABLE. TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS: ----- DOCUMENT FILE ----- ALLOTMENT FILE ------ APPROPRIATION FILE ------ ALLOTMENT FILE ------\* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT)

1) POSTS AS CREDIT TO ORIGINAL DOCUMENT AMT 1) POSTS AS DEBIT TO EXPENDITURES

1) POSTS AS DEBIT TO CASH EXPENDITURES DOCUMENT SUPPORTS G/L ACCT 3010 2) NOT POSTED 2) NOT POSTED CURRENT DOCUMENT # USED TO POST 2) NOT POSTED ----- CASH CONTROL FILE ---------- GRANT PROJECT FILE -----\* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT) 1) NOT POSTED 1) POSTS AS DEBIT TO CASH EXPENDITURES 2) 2) NOT POSTED ----- OPERATING FILE -----1) POSTS AS DEBIT TO GL ACCT 9000 ----- VENDOR PAYMENT FILE ---------- SUBSIDIARY FILE ------2) NOT POSTED 1) NOT POSTED 1) NOT POSTED ----- REPORTABLE PAYMENT FILE ----- 2)

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ----- CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE ----
1) POSTS AS DEBIT TO TOTAL EXPENDITURES

1) NOT POSTED

1) POSTS AS DEBIT TO EXPENDITURES

2) NOT POSTED 2) 2) NOT POSTED

1) NOT POSTED

----- APPROPRIATION SHADOW FILE -----

1) POSTS AS DEBIT TO EXPENDITURES

2) NOT POSTED

## TRANSACTION CODE DECISION TABLE ILLUSTRATION

## ACTIVE TRANSACTION CODES

		ACTIVE TRANSACTION CODES
		AS OF 04/27/09 (TRANSACTION ADDED/MODIFIED: 08/13/01)
		******************************
TRANSACTION CODE: 2	16 REC PAYMENT FOR PRI	PAID EXP (MAN SCHEDULE)
INPUT CODIN	G REQUIREMENTS	THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:
SOURCE:	OPT/AGY DEFINED OPT/AGY DEFINED OPT/AGY DEFINED OPT/AGY DEFINED REQUIRED REQUIRED OPT/AGY DEFINED OPT/AGY DEFINED NOT ALLOWED NOT ALLOWED LOOKED UP BY PCA LOOKED UP BY PCA OPT/AGY DEFINED NOT ALLOWED NOT ALLOWED NOT ALLOWED NOT ALLOWED	DR1 1720 OTHER PREPAID EXPENSES  CR1 3021 CLAIMS IN PROCESS  DR2  CR2  DR3  CR3  DR4  CR4  POSTING SEQUENCE: 8 SECURITY GROUP: EXPEND-CS NET BATCH BAL: PLUS TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE  TO RECORD MANUAL CLAIM SCHEDULE FOR PREPAID EXPENSE. WHEN THE EXPENSE IS REALIZED, LIQUIDATE THE PREPAID EXPENSE FOR THE APPROPRIATE AMOUNT WITH A TC 218. FOR AUTO CLAIM SCHEDULE, USE TC 217. WILL GENERATE TC 360.
TRANSACTION UPDATES PR	IMARY AND SECONDARY MA	STER FILES AS FOLLOWS:
* (NO MATCH 1) NOT POSTED	REQUIREMENT)	APPROPRIATION FILE
2)		CASH CONTROL FILE GRANT PROJECT FILE  * (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT)  1) POSTS AS CREDIT TO CASH DECREASE 1) NOT POSTED  2) NOT POSTED 2)
1) NOT POSTED 2)	ING FILE	VENDOR PAYMENT FILE SUBSIDIARY FILE
TRANSACTION UPDATES SH	ADOW FILES AS FOLLOWS:	REPORTABLE PAYMENT FILE 2) 1) POSTED IF REPORTABLE
1) NOT POSTED 2)		CASH CONTROL SHADOW FILE GRANT PROJECT SHADOW FILE  1) POSTS AS CREDIT TO CASH DECREASE 1) NOT POSTED  2) NOT POSTED 2)
APPROPRIATIO 1) NOT POSTED 2)	N SHADOW FILE	TRANSACTION CODE 216

## TRANSACTION CODE DECISION TABLE ILLUSTRATION

## ACTIVE TRANSACTION CODES

AS OF 04/27/09 (TRANSACTION ADDED/MODIFIED: 08/13/01) TRANSACTION CODE: 217 REC PAYMENT FOR PREPAID EXP (AUTO SCHEDULE) -----INPUT CODING REQUIREMENTS-----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS: CLAIM SCHEDULE #: REQUIRED DR1 1720 OTHER PREPAID EXPENSES MODIFIER: OPT/AGY DEFINED CR1 3021 CLAIMS IN PROCESS REFERENCE DOCUMENT #: OPT/AGY DEFINED DR2 VENDOR #: OPT/AGY DEFINED
INVOICE #: OPT/AGY DEFINED
CURRENT DOCUMENT #: OPT/AGY DEFINED CR2 DR3 CR3 INDEX: OPT/AGY DEFINED DR4 OBJECT DETAIL: REQUIRED CR4

PCA NO: REQUIRED

PROJECT #: OPT/AGY DEFINED POSTING SEQUENCE: 8 SECURITY GROUP: EXPENDING FOR SEQUENCE: AUTOMATED CLAIM (1) NET BATCH BAL: PLUS SECURITY GROUP: EXPEND-CS SOURCE: NOT ALLOWED CHECK #: NOT ALLOWED TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE APPROPRIATION SYMBOL: LOOKED UP BY PCA
FUND/FUND SOURCE: LOOKED UP BY PCA
FUND DETAIL: OPT/AGY DEFINED
BUDGETARY SEQ: NOT ALLOWED

G/L ACCOUNT #: NOT ALLOWED

TO GENERATE AUTOMATED CLAIM SCHEDULE FOR PREPAID
EXPENSE. WHEN THE EXPENSE IS REALIZED, LIQUIDATE
EXPENSE. WHEN THE EXPENSE FOR THE APPROPRIATE AMOUNT
THE PREPAID EXPENSE FOR THE APPROPRIATE AMOUNT
WITH A TC 218. FOR MANUAL CLAIM SCHEDULE, USE TC
216. WILL GENERATE TC 360. G/L ACCOUNT #: NOT ALLOWED VENDOR NAME/ADDRESS: REQD IF VENDOR# NOT USED TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS: ----- DOCUMENT FILE ----- ALLOTMENT FILE ------ APPROPRIATION FILE ------ ALLOTMENT FILE ------\* (NO MATCH REOUIREMENT) \* (NO MATCH REOUIREMENT) \* (NO MATCH REOUIREMENT) 1) NOT POSTED 1) NOT POSTED 1) NOT POSTED 2) 2) ----- CASH CONTROL FILE ------ GRANT PROJECT FILE -----\* (NO MATCH REQUIREMENT) (NO MATCH REQUIREMENT) 1) POSTS AS CREDIT TO CASH DECREASE 1) NOT POSTED 2) NOT POSTED ----- OPERATING FILE -----1) NOT POSTED ----- VENDOR PAYMENT FILE ---------- SUBSIDIARY FILE ------1) ADDS PAYMENT RECORD IF VENDOR # USED 1) NOT POSTED 2) ----- REPORTABLE PAYMENT FILE ----- 2) 1) POSTED IF REPORTABLE TRANSACTION UPDATES SHADOW FILES AS FOLLOWS: ----- ALLOTMENT SHADOW FILE ----- CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----1) POSTS AS CREDIT TO CASH DECREASE 1) NOT POSTED 1) NOT POSTED 2) 2) NOT POSTED 2) ----- APPROPRIATION SHADOW FILE -----1) NOT POSTED

## TRANSACTION CODE DECISION TABLE ILLUSTRATION

## ACTIVE TRANSACTION CODES

AS OF 04/27/09 (TRANSACTION ADDED/MODIFIED: 04/26/09) 

TRANSACTION CODE: 218 AMORTIZE PREPAID EXPENSES ------ THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS: DR1 9000 APPRO EXPEND/OPERATING EXPEND & EXPENSES CLAIM SCHEDULE #: NOT ALLOWED MODIFIER: OPT/AGY DEFINED CR1 1720 OTHER PREPAID EXPENSES REFERENCE DOCUMENT #: NOT ALLOWED DR2 VENDOR #: OPT/AGY DEFINED CR2 OPT/AGY DEFINED DR3 INVOICE #: CURRENT DOCUMENT #: OPT/AGY DEFINED CR3 INDEX: REOUIRED DR4 OBJECT DETAIL: REQUIRED CR4
PCA NO: REQUIRED
PROJECT #: OPT/AGY DEFINED POSTING SEQUENCE: 8
MULTI-PURPOSE CODE: OPT/AGY DEFINED CLAIM SCHEDULE IMPACT: NON CLAIM SCHEDULE IMPACT: NONE SECURITY GROUP: EXPEND-OTHER NET BATCH BAL: PLUS SOURCE: NOT ALLOWED CHECK #: NOT ALLOWED TRANSACTION REGISTER: GENERAL JOURNAL (9) ACTIVE STATUS: ACTIVE APPROPRIATION SYMBOL: LOOKED UP BY PCA TO RECOGNIZE EXPENDITURE PREVIOUSLY RECORDED AS A FUND/FUND SOURCE: LOOKED UP BY PCA PREPAID EXPENSE WITH A TC 216 OR TC 217. FUND DETAIL: OPT/AGY DEFINED BUDGETARY SEQ: NOT ALLOWED SUBSIDIARY ACCOUNT: NOT ALLOWED G/L ACCOUNT #: NOT ALLOWED VENDOR NAME/ADDRESS: OPT/AGY DEFINED TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS: ----- DOCUMENT FILE ----- ALLOTMENT FILE ------ APPROPRIATION FILE ------ TILE ------ ALLOTMENT FILE \* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT)

NOT POSTED 1) POSTS AS DEBIT TO EXPENDITURES 1) POSTS AS DEBIT TO CASH EXPENDITURES 1) NOT POSTED 2) NOT POSTED 2) NOT POSTED 2) ----- CASH CONTROL FILE ---------- GRANT PROJECT FILE -----\* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT) 1) NOT POSTED 1) POSTS AS DEBIT TO CASH EXPENDITURES 2) 2) NOT POSTED ----- OPERATING FILE -----1) POSTS AS DEBIT TO GL ACCT 9000 ----- VENDOR PAYMENT FILE ---------- SUBSIDIARY FILE ------2) NOT POSTED 1) NOT POSTED 1) NOT POSTED ----- REPORTABLE PAYMENT FILE ----- 2) 1) NOT POSTED TRANSACTION UPDATES SHADOW FILES AS FOLLOWS: ----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----1) POSTS AS DEBIT TO TOTAL EXPENDITURES 1) NOT POSTED 1) POSTS AS DEBIT TO EXPENDITURES 2) NOT POSTED 2) 2) NOT POSTED ----- APPROPRIATION SHADOW FILE -----1) POSTS AS DEBIT TO EXPENDITURES

## TRANSACTION CODE DECISION TABLE ILLUSTRATION

# ACTIVE TRANSACTION CODES

			ACTIVE TRANSACTION CODES		
			AS OF 04/27/09		(TRANSACTION ADDED/MODIFIED: 08/13/01)
				***	*************
TRANSACTION CODE: 2					
INPUT CODIN	IG REQUIREMENTS  NOT ALLOWED  OPT/AGY DEFINED  OPT/AGY DEFINED  OPT/AGY DEFINED  REQUIRED  OPT/AGY DEFINED  OPT/AGY DEFINED  OPT/AGY DEFINED		THIS TRANSACTION POSTS TO THE	HE G	ENERAL LEDGER AS FOLLOWS:
CLAIM SCHEDULE #:	NOT ALLOWED		DR1 1400 DUE FROM OTHE		
MODIFIER:	OPT/AGY DEFINED		CR1 1140 CASH IN STATE	E TR	EASURY
REFERENCE DOCUMENT #:	OPT/AGY DEFINED		DR2		
VENDOR #:	OPT/AGY DEFINED		CR2		
INVOICE #:	OPT/AGY DEFINED		DR3		
CURRENT DOCUMENT #:	REQUIRED		CR3		
INDEX:	OPT/AGY DEFINED		DR4 CR4 POSTING SEQUENCE: 1 CLAIM SCHEDULE IMPACT: NONE		
OBJECT DETAIL:	OPT/AGY DEFINED		CR4		
PCA NO:	OPT/AGY DEFINED				
PROJECT #:	OPT/AGY DEFINED		POSTING SEQUENCE: 1		SECURITY GROUP: OTHER
MULTI-PURPOSE CODE:	OPT/AGY DEFINED		CLAIM SCHEDULE IMPACT: NONE		NET BATCH BAL: PLUS
SOURCE:	NOT ALLOWED		TRANSACTION REGISTER: GENERAL JOURNA	AL (	9) ACTIVE STATUS: ACTIVE
CHECK #:	NOT ALLOWED				
APPROPRIATION SYMBOL:	OPT/AGY DEFINED		TO RECORD A LOAN TO ANOTHER FUND IN T	THE	FUND
FUND/FUND SOURCE:	REQUIRED		TRANSACTION REGISTER: GENERAL JOURNAL TO RECORD A LOAN TO ANOTHER FUND IN THE PROVIDING THE FUNDS. FIRST FOUR DIGINAL FUNDS, TO RECORD LOAN IN THE FUND FUNDS, USE TO 119. TO RECORD RECEIPTON LOAN, USE TO 202.	ITS	OF
FUND DETAIL:	OPT/AGY DEFINED		SUBSIDIARY CODE SHOULD BE THE FUND TH	HAT	RECEIVED
BUDGETARY SEQ:	NOT ALLOWED		THE LOAN. TO RECORD LOAN IN THE FUNI	D RE	CEIVING
SUBSIDIARY ACCOUNT:	REQUIRED		FUNDS, USE TC 119. TO RECORD RECEIPT	T OF	PAYMENT
G/L ACCOUNT #:	NOT ALLOWED		ON LOAN, USE TC 202.		
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED		•		
TRANSACTION UPDATES PR  DOCUME  * (MATCH NO  1) POSTS AS DEBIT TO  DOCUMENT SUPPORTS G		1)		- 1) 2)	ALLOTMENT FILE * (NO MATCH REQUIREMENT) NOT POSTED
CURRENT DOCUMENT #	USED TO POST				
2) NOT POSTED					GRANT PROJECT FILE
			* (NO MATCH REQUIREMENT)		* (NO MATCH REQUIREMENT)
			POSTS AS CREDIT TO CASH DECREASE		
		2)	NOT POSTED	2)	
OPEDAT	'ING FILE				
1) NOT POSTED	1110 11111		VENDOR PAYMENT FILE	_	SUBSIDIARY FILE
2)					POSTS AS DEBIT TO INCREASES
2)		Τ,	NOT FOSTED	Τ,	RECORD SUPPORTS G/L ACCT 1400
		1 \	REPORTABLE PAYMENT FILE	- 2)	· · · · · · · · · · · · · · · · · · ·
TRANSACTION UPDATES SH	ADOW FILES AS FOLLOWS	•	NOT POSTED		
1) NOT POSTED 2)		1)	POSTS AS CREDIT TO CASH DECREASE NOT POSTED		GRANT PROJECT SHADOW FILE NOT POSTED
APPROPRIATIO	N SHADOW FILE				
1) NOT POSTED					
2)					TRANSACTION CODE 219

## TRANSACTION CODE DECISION TABLE ILLUSTRATION

# ACTIVE TRANSACTION CODES

		AS OF 04/27/09	(TRANSACTION ADDED/MODIFIED: 08/13/01)
*******	*******	***********	*************
TRANSACTION CODE: 2	20 RECORD AN OBLIGATION		
INPUT CODIN	G REQUIREMENTS	THIS TRANSACTION POSTS TO TH	HE GENERAL LEDGER AS FOLLOWS:
CLAIM SCHEDULE #: MODIFIER: REFERENCE DOCUMENT #: VENDOR #: INVOICE #:	OPT/AGY DEFINED	DR1 6170 OBLIGATIONS CR1 6180 OBLIGATIONS DR2 CR2	-OFFSET
CURRENT DOCUMENT #: INDEX: OBJECT DETAIL: PCA NO:	REQUIRED REQUIRED REQUIRED REQUIRED	DR3 CR3 DR4 CR4	
PROJECT #: MULTI-PURPOSE CODE: SOURCE:	OPT/AGY DEFINED OPT/AGY DEFINED NOT ALLOWED	POSTING SEQUENCE: 6 CLAIM SCHEDULE IMPACT: NONE TRANSACTION REGISTER: OBLIGATIONS (5	ACTIVE STATUS: ACTIVE
APPROPRIATION SYMBOL: FUND/FUND SOURCE: FUND DETAIL: BUDGETARY SEQ: SUBSIDIARY ACCOUNT: G/L ACCOUNT #: VENDOR NAME/ADDRESS:	NOT ALLOWED NOT ALLOWED	IMPORTANT: IF YOU ARE CONSIDERING US OBLIGATION ACCOUNTING, PLEASE CALL TH HOTLINE BEFORE PROCEEDING. TRANSACTI POST TO GP FILE.	SE OF HE CALSTARS ION DOES NOT
TRANSACTION UPDATES PR	RIMARY AND SECONDARY MASTE	R FILES AS FOLLOWS:	
* (MATCH NO 1) POSTS AS DEBIT TO	OT ALLOWED) ORIGINAL DOCUMENT AMT 1) F/L ACCT 6170 2)	* (NO MATCH REQUIREMENT) POSTS AS DEBIT TO OBLIGATIONS	* (NO MATCH REQUIREMENT)  1) POSTS AS DEBIT TO OBLIGATIONS  2) NOT POSTED
2) NOT POSTED		* (NO MATCH REQUIREMENT) NOT POSTED	* (NO MATCH REQUIREMENT)  1) NOT POSTED  2)
1) POSTS AS DEBIT TO 2) NOT POSTED			SUBSIDIARY FILE
TRANSACTION UPDATES SH		REPORTABLE PAYMENT FILE NOT POSTED	- 2)
ALLOTMENT 1) POSTS AS DEBIT TO 2) NOT POSTED	-	NOT POSTED	GRANT PROJECT SHADOW FILE 1) NOT POSTED 2)
APPROPRIATIO 1) POSTS AS DEBIT TO 2) NOT POSTED	ON SHADOW FILE ENCUMBRANCES		TRANSACTION CODE 220

## TRANSACTION CODE DECISION TABLE ILLUSTRATION

## ACTIVE TRANSACTION CODES

			ACTIVE TRANSACTION C	CODES		
			AS OF 04/27/09			(TRANSACTION ADDED/MODIFIED: 08/13/01)
******	*******	****	******	******	***	***********
TRANSACTION CODE: 2	21 ESTAB DUE FROM OTHER	R GOV	T-AUDIT EXCEPTION			
INPUT CODIN	G REQUIREMENTS		THIS TRANSACTION	N POSTS TO THE	GE	NERAL LEDGER AS FOLLOWS:
CLAIM SCHEDULE #:	NOT ALLOWED		DR1 1500 D	DUE FROM OTHER	GO	VERNMENTS
MODIFIER:	OPT/AGY DEFINED		CR1 1600 P	PROVISION FOR D	DEF	ERRED RECEIVABLES
REFERENCE DOCUMENT #:	OPT/AGY DEFINED		DR2			
VENDOR #:	OPT/AGY DEFINED		CR2			
INVOICE #:			DR3			
CURRENT DOCUMENT #:	REOUIRED		CR3			
TNDEY.	ODT/ACV DEETNED		DR4			
OBJECT DETAIL:	OPT/AGY DEFINED		CR4			
OBJECT DETAIL: PCA NO: PROJECT #: MULTI-PURPOSE CODE:	OPT/AGY DEFINED					
PROJECT #:	OPT/AGY DEFINED		POSTING SEQUENCE: 3			SECURITY GROUP: OTHER
MULTI-PURPOSE CODE:	OPT/AGY DEFINED		CLAIM SCHEDULE IMPACT: NO	ONE		NET BATCH BAL: PLUS
SOURCE:	REQUIRED		TRANSACTION REGISTER: RE	EVENUE (7)		ACTIVE STATUS: ACTIVE
SOURCE: CHECK #:	NOT ALLOWED		INTERIOR REGISTER: RE	LVLINOL (7)		neilva biniob. neilva
		CED.	TO RECORD AMOUNT DUE FROM	M IOCAI, OP OTHE	гD	
FIND FIND COIDCE.	DECLITOED	ענונ	GOVERNMENTAL AGENCY AS A	DECLIE OF AN A	עננע פור	דיי ווכס
FUND DETAIL.	ODT / ACY DEETNED		COURCE CODE ESCASO TE DEC	RESOLI OF AN A	ע ע	c 05E
FUND DETAIL:	NOT ALLOWED		ADATEMENT TE ODICINAL A	VELLI IS LOSIED	מיחים אט	
CUDGETARI SEQ:	NOI ALLOWED		MAY BE DONE TO DOCT CACH	YG DEMEMBLE A TATAN UND VEATT	ᅚᄗ	NG DOEG
G/I AGGOINT #-	NOW ALLOWED		MAI BE DONE TO POST CASH	AS REVENUE. I	T KA	No DOES
G/L ACCOUNT #:	NOI ALLOWED		NOT POST TO AP FILE UNTIL	L CASH IS RECEI	TAG	D.
VENDOR NAME/ADDRESS:	OPI/AGI DEFINED		TO RECORD AMOUNT DUE FROM GOVERNMENTAL AGENCY AS A SOURCE CODE 580990 IF REC ABATEMENT. IF ORIGINAL A MAY BE DONE TO POST CASH NOT POST TO AP FILE UNTIL			
	IMARY AND SECONDARY MAS					
DOCUME	NT FILE		APPROPRIATION FIL	LE		ALLOTMENT FILE
* (MATCH NO	T ALLOWED)	*	(NO MATCH REQUIREME	ENT)		* (NO MATCH REQUIREMENT)
	ORIGINAL DOCUMENT AMT 1			1	1)	NOT POSTED
	/L ACCT 1500 2				2)	
CURRENT DOCUMENT #		-,			-,	
2) NOT POSTED			CASH CONTROL FIL	LE		GRANT PROJECT FILE
_,			(NO MATCH REQUIREME	ENT)		* (NO MATCH REQUIREMENT)
	1		T POSTED			NOT POSTED
		2)	1 100120		2)	
	•	-,		-	_,	
OPERAT	ING FILE					
1) NOT POSTED			VENDOR PAYMENT FIL	LE		SUBSIDIARY FILE
2)	1		T POSTED			POSTS AS DEBIT TO INCREASES
-,	_	_,		_	-,	RECORD SUPPORTS G/L ACCT 1500
			REPORTABLE PAYMENT F	FTT.E 2	2)	
	1		T POSTED		-,	
TRANSACTION UPDATES SH	ADOW FILES AS FOLLOWS:	,				
ALLOTMENT	SHADOW FILE		CASH CONTROL SHADOW	FILE		GRANT PROJECT SHADOW FILE
1) NOT POSTED			T POSTED			NOT POSTED
2)		2)			 2 )	
-	_	•		_	•	
APPROPRIATIO	N SHADOW FILE					
1) NOT POSTED						
2)						TRANSACTION CODE 221
-						

#### TRANSACTION CODE DECISION TABLE ILLUSTRATION

## ACTIVE TRANSACTION CODES

AS OF 04/27/09 (TRANSACTION ADDED/MODIFIED: 08/13/01) TRANSACTION CODE: 222 RECORD AN ADJUSTMENT INCREASING AN OBLIGATION ------INPUT CODING REQUIREMENTS------ THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS: CLAIM SCHEDULE #: NOT ALLOWED DR1 6170 OBLIGATIONS MODIFIER: OPT/AGY DEFINED CR1 6180 OBLIGATIONS--OFFSET REFERENCE DOCUMENT #: REOUIRED DR2 VENDOR #: OPT/AGY DEFINED
INVOICE #: NOT ALLOWED CR2 DR3 CURRENT DOCUMENT #: OPT/AGY DEFINED CR3 INDEX: REQUIRED DR4 OBJECT DETAIL: REQUIRED CR4
PCA NO: REQUIRED
PROJECT #: OPT/AGY DEFINED POSTING SEQUENCE: 6
MULTI-PURPOSE CODE: OPT/AGY DEFINED CLAIM SCHEDULE IMPACT: NONE SECURITY GROUP: OTHER NET BATCH BAL: PLUS TRANSACTION REGISTER: OBLIGATIONS (5) ACTIVE STATUS: ACTIVE SOURCE: NOT ALLOWED
CHECK #: NOT ALLOWED APPROPRIATION SYMBOL: LOOKED UP BY PCA IMPORTANT: IF YOU ARE CONSIDERING USE OF FUND/FUND SOURCE: LOOKED UP BY PCA OBLIGATION ACCOUNTING, PLEASE CALL THE CALSTARS FUND DETAIL: OPT/AGY DEFINED HOTLINE BEFORE PROCEEDING. TRANSACTION DOES NOT FUND DETAIL: OPT/AGY DEFINED BUDGETARY SEQ: NOT ALLOWED HOTLINE BEFORE PROCEEDING. TRANSACTION DOES NOT POST TO GP FILE. SUBSIDIARY ACCOUNT: NOT ALLOWED G/L ACCOUNT #: NOT ALLOWED VENDOR NAME/ADDRESS: OPT/AGY DEFINED TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS: ----- DOCUMENT FILE ----- ALLOTMENT FILE ------ APPROPRIATION FILE ------ ALLOTMENT FILE ------\* (MATCH REQUIRED) \* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT)

POSTS AS DEBIT TO OBLIGATIONS

1) POSTS AS DEBIT TO OBLIGATIONS

2) NOT DOCUMENT CURPORTS (ALL ACCES 6170) 1) POSTS AS DEBIT TO ADJUSTMENTS DOCUMENT SUPPORTS G/L ACCT 6170 2) NOT POSTED 2) NOT POSTED REFERENCE DOCUMENT # USED TO POST 2) NOT POSTED ----- CASH CONTROL FILE ----- GRANT PROJECT FILE -----\* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT) 1) NOT POSTED 1) NOT POSTED 2) 2) ----- OPERATING FILE -----1) POSTS AS DEBIT TO GL ACCT 6170 ----- VENDOR PAYMENT FILE ---------- SUBSIDIARY FILE ------2) NOT POSTED 1) NOT POSTED 1) NOT POSTED ----- REPORTABLE PAYMENT FILE ----- 2) 1) NOT POSTED TRANSACTION UPDATES SHADOW FILES AS FOLLOWS: ----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----1) POSTS AS DEBIT TO ENCUMBRANCES 1) NOT POSTED 1) NOT POSTED 2) NOT POSTED 2) 2) ----- APPROPRIATION SHADOW FILE -----

- 1) POSTS AS DEBIT TO ENCUMBRANCES
- 2) NOT POSTED

## TRANSACTION CODE DECISION TABLE ILLUSTRATION

AS OF 04/27/09 (TRANSACTION ADDED/MODIFIED: 08/13/01)

ACTIVE TRANSACTION CODES TRANSACTION CODE: 223 RECORD AN ADJUSTMENT DECREASING AN OBLIGATION ------INPUT CODING REQUIREMENTS------ THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS: CLAIM SCHEDULE #: NOT ALLOWED DR1 6180 OBLIGATIONS--OFFSET MODIFIER: OPT/AGY DEFINED CR1 6170 OBLIGATIONS REFERENCE DOCUMENT #: REOUIRED DR2 VENDOR #: OPT/AGY DEFINED
INVOICE #: NOT ALLOWED CR2 DR3 CURRENT DOCUMENT #: OPT/AGY DEFINED CR3 INDEX: REQUIRED DR4 OBJECT DETAIL: REQUIRED CR4
PCA NO: REQUIRED
PROJECT #: OPT/AGY DEFINED POSTING SEQUENCE: 6
MULTI-PURPOSE CODE: OPT/AGY DEFINED CLAIM SCHEDULE IMPACT: NONE SECURITY GROUP: OTHER NET BATCH BAL: MINUS TRANSACTION REGISTER: OBLIGATIONS (5) ACTIVE STATUS: ACTIVE SOURCE: NOT ALLOWED
CHECK #: NOT ALLOWED APPROPRIATION SYMBOL: LOOKED UP BY PCA IMPORTANT: IF YOU ARE CONSIDERING USE OF FUND/FUND SOURCE: LOOKED UP BY PCA OBLIGATION ACCOUNTING, PLEASE CALL THE CALSTARS FUND DETAIL: OPT/AGY DEFINED HOTLINE BEFORE PROCEEDING. TRANSACTION DOES NOT FUND DETAIL: OPT/AGY DEFINED BUDGETARY SEQ: NOT ALLOWED HOTLINE BEFORE PROCEEDING. TRANSACTION DOES NOT POST TO GP FILE. SUBSIDIARY ACCOUNT: NOT ALLOWED G/L ACCOUNT #: NOT ALLOWED VENDOR NAME/ADDRESS: OPT/AGY DEFINED TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS: ----- DOCUMENT FILE ----- ALLOTMENT FILE ------ APPROPRIATION FILE ------ ALLOTMENT FILE ------\* (MATCH REQUIRED) \* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT)

POSTS AS CREDIT TO ADJUSTMENTS 1) POSTS AS CREDIT TO OBLIGATIONS 1) POSTS AS CREDIT TO OBLIGATIONS 1) POSTS AS CREDIT TO ADJUSTMENTS DOCUMENT SUPPORTS G/L ACCT 6170 2) NOT POSTED 2) NOT POSTED REFERENCE DOCUMENT # USED TO POST 2) NOT POSTED ----- CASH CONTROL FILE ------ GRANT PROJECT FILE ------\* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT) 1) NOT POSTED 1) NOT POSTED 2) 2) ----- OPERATING FILE -----1) POSTS AS CREDIT TO GL ACCT 6170 ----- VENDOR PAYMENT FILE ---------- SUBSIDIARY FILE ------2) NOT POSTED 1) NOT POSTED 1) NOT POSTED ----- REPORTABLE PAYMENT FILE ----- 2) 1) NOT POSTED TRANSACTION UPDATES SHADOW FILES AS FOLLOWS: ----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----1) POSTS AS CREDIT TO ENCUMBRANCES 1) NOT POSTED 1) NOT POSTED 2) NOT POSTED 2) 2) ----- APPROPRIATION SHADOW FILE -----1) POSTS AS CREDIT TO ENCUMBRANCES TRANSACTION CODE 223

2) NOT POSTED

## TRANSACTION CODE DECISION TABLE ILLUSTRATION

# ACTIVE TRANSACTION CODES

		AS OF 04/27/09	(TRANSACTION ADDED/MODIFIED: 08/13/01)
		***********	************
TRANSACTION CODE: 2	224 LIQUIDATE AN OBLIGAT	ON	
INPUT CODIN	G REQUIREMENTS	THIS TRANSACTION POSTS TO TH	E GENERAL LEDGER AS FOLLOWS:
CLAIM SCHEDULE #:	NOT ALLOWED	DR1 6180 OBLIGATIONS	OFFSET
CLAIM SCHEDULE #: MODIFIER:	OPT/AGY DEFINED	CR1 6170 OBLIGATIONS	
REFERENCE DOCUMENT #:		DR2	
VENDOR #:	OPT/AGY DEFINED	CR2	
VENDOR #: INVOICE #:	NOT ALLOWED	DR3	
CURRENT DOCUMENT #:	OPT/AGY DEFINED	CR3	
INDEX:	REQUIRED	DR4	
OBJECT DETAIL.	RECUIRED	CR4	
PCA NO.	RECUIRED	02112	
PROJECT #.	OPT/AGY DEFINED	CR4 POSTING SEQUENCE: 6	SECURITY GROUP: OTHER
MULTI-PURPOSE CODE:	OPT/AGY DEFINED	POSTING SEQUENCE: 6 CLAIM SCHEDULE IMPACT: NONE	NET BATCH BAL: MINUS
SOURCE:	NOT ALLOWED	TRANSACTION REGISTER: OBLIGATIONS (5	ACTIVE STATUS: ACTIVE
CHECK #:	NOT ALLOWED NOT ALLOWED	TRANSACTION REGISTER. OBLIGATIONS (S	ACTIVE STATUS. ACTIVE
ADDDODDIATION CUMBOL.	NOT ALLOWED	TMDODENNE. TE VOII NDE CONCEDENTAC HO	UE OE
APPROPRIATION SIMBOL:	LOOKED UP BY PCA	IMPORTANT: IF YOU ARE CONSIDERING US OBLIGATION ACCOUNTING, PLEASE CALL TH HOTLINE BEFORE PROCEEDING. TRANSACTI	DE OF
FUND/FUND SOURCE:	LOOKED UP BY PCA	UBLIGATION ACCOUNTING, PLEASE CALL TH	IE CALSTARS
FUND DETAIL: BUDGETARY SEQ: SUBSIDIARY ACCOUNT: G/L ACCOUNT #:	OPT/AGY DEFINED		ON DOES NOT
BUDGETARY SEQ:	NOT ALLOWED	POST TO GP FILE.	
SUBSIDIARY ACCOUNT:	NOT ALLOWED		
G/L ACCOUNT #:	NOT ALLOWED		
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED		
TRANSACTION UPDATES PR	RIMARY AND SECONDARY MAST	ER FILES AS FOLLOWS:	
DOCUME	NT FILE		ALLOTMENT FILE
* (MATCU DE	OUTPED)	* (NO MATCH DECLITEMENT)	* (NO MATCH DECLITEMENT)
1) DOSTS AS CREDIT TO	I.TOUTDATTONS 1	* (NO MATCH REQUIREMENT) POSTS AS CREDIT TO OBLIGATIONS	1) POSTS AS COFFIT TO OBLICATIONS
DOCUMENT SUPPORTS O	J/L ACCT 6170 2)	NOT DOGTED	2) NOT POSTED
REFERENCE DOCUMENT	# IISED TO POST	NOT TOSTED	Z) NOI FOBIED
2) POSTS AS CREDIT TO	COLLECTIONS / DAVMENTS	CASH CONTROL ELLE	GRANT PROJECT FILE
Z) FODID AD CREDIT TO	COLLECTIONS/PAYMENTS	* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)
DOCUMENT SUPPORTS O	E/L ACCT 6170 1)	NOT POSTED	1) NOT POSTED
REFERENCE DOCUMENT	# USED TO POST 2)		2)
REPERENCE DOCUMENT	# OBED 10 10B1 2,		2)
	ING FILE		
1) POSTS AS CREDIT TO			SUBSIDIARY FILE
2) NOT POSTED	1)	NOT POSTED	1) NOT POSTED
		REPORTABLE PAYMENT FILE	- 2)
	1)	NOT POSTED	
TRANSACTION UPDATES SH	MADOW FILES AS FOLLOWS:		
	SHADOW FILE	CASH CONTROL SHADOW FILE	GRANT PROJECT SHADOW FILE
1) POSTS AS CREDIT TO		NOT POSTED	1) NOT POSTED
2) NOT POSTED		NOT FORTED	2)
2, NOI 1001ED	2,		-,
APPROPRIATIO	ON SHADOW FILE		
1) POSTS AS CREDIT TO			
2) NOT POSTED			TRANSACTION CODE 224
_,			

## TRANSACTION CODE DECISION TABLE ILLUSTRATION

## ACTIVE TRANSACTION CODES

AS OF 04/27/09 (TRANSACTION ADDED/MODIFIED: 11/02/01) 

TRANSACTION CODE: 225 LIQUIDATE DUE FROM OTHER GOVT AND RECORD ABATEMENT

-----INPUT CODING REOUIREMENTS-----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 1110 CLAIM SCHEDULE #: NOT ALLOWED GENERAL CASH

MODIFIER: OPT/AGY DEFINED CR1 9000 APPRO EXPEND/OPERATING EXPEND & EXPENSES

CR1 9000 APPRO EXPEND/OPERATING BAPEND & EAL DR2 1600 PROVISION FOR DEFERRED RECEIVABLES CR2 1500 DUE FROM OTHER GOVERNMENTS
DR3 REFERENCE DOCUMENT #: REOUIRED

VENDOR #: OPT/AGY DEFINED INVOICE #: OPT/AGY DEFINED CURRENT DOCUMENT #: REQUIRED INDEX: OPT/AGY DEFINED DR4

OBJECT DETAIL:

REQUIRED

OPT/AGY DEFINED

PROJECT #:

OPT/AGY DEFINED

POSTING SEQUENCE:

MULTI-PURPOSE CODE:

OPT/AGY DEFINED

OPT/AGY DEFINED

CLAIM SCHEDULE IMPACT: DEPOSIT (D)

SOURCE:

REQUIRED

TRANSACTION REGISTER:

EXPENDITURE DISBURSEMENTS (6)

ACTIVE STATUS: ACTIVE

CHECK #:

NOT ALLOWED

APPROPRIATION SYMBOL: REQUIRED IF PCA NOT USED TO RECORD CASH RECEIVED FROM OTHER GOVERNMENTS FOR

FUND/FUND SOURCE: REQUIRED AN A/R-AUDIT EXCEPTION-ABATEMENT. ENTER RD/RC FUND DETAIL: OPT/AGY DEFINED NUMBER IN LC DEPOSIT/CURR DOC FIELD RESPECTIVELY.

BUDGETARY SEQ: NOT ALLOWED CODING FIELDS MUST MATCH THE ORIGINAL DOC. FOR

SUBSIDIARY ACCOUNT: REQUIRED DOCUMENT RETRIEVAL, USE F4. TC CREATES SPEC APPN

G/L ACCOUNT #: NOT ALLOWED FILE POSTING TO DR UNREMITTED ABATEMENTS.

VENDOR NAME/ADDRESS: OPT/AGY DEFINED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

----- DOCUMENT FILE ----- ALLOTMENT FILE ------ APPROPRIATION FILE ------ ALLOTMENT FILE ------\* (MATCH REQUIRED) \* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT)

1) POSTS AS CREDIT TO LIQUIDATIONS 1) POSTS AS CREDIT TO EXPENDITURES 1) POSTS AS CREDIT TO CASH EXPENDITURES DOCUMENT SUPPORTS G/L ACCT 1500 2) NOT POSTED 2) NOT POSTED 2) NOT POSTED 2) NOT POSTED

2) POSTS AS CREDIT TO COLLECTIONS/PAYMENTS ----- CASH CONTROL FILE ---------- GRANT PROJECT FILE -----

\* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT)

1) POSTS AS CREDIT TO CASH EXPENDITURES DOCUMENT SUPPORTS G/L ACCT 1500 1) NOT POSTED

REFERENCE DOCUMENT # USED TO POST 2) 2) NOT POSTED

----- OPERATING FILE -----

1) POSTS AS CREDIT TO GL ACCT 9000 ----- VENDOR PAYMENT FILE ---------- SUBSIDIARY FILE -----2) NOT POSTED 1) NOT POSTED 1) POSTS AS CREDIT TO DECREASES

RECORD SUPPORTS G/L ACCT 1500

----- REPORTABLE PAYMENT FILE ----- 2) NOT POSTED

1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----1) POSTS AS CREDIT TO TOTAL EXPENDITURES 1) NOT POSTED 1) POSTS AS CREDIT TO EXPENDITURES

2) 2) NOT POSTED 2) NOT POSTED

----- APPROPRIATION SHADOW FILE -----

1) POSTS AS CREDIT TO EXPENDITURES

## TRANSACTION CODE DECISION TABLE ILLUSTRATION

## ACTIVE TRANSACTION CODES

AS OF 04/27/09 (TRANSACTION ADDED/MODIFIED: 07/15/03) 

TRANSACTION CODE: 226 SCHEDULE PREPAY TO OTH GOVT - NO GP EXP (AUTO) TO

------INPUT CODING REQUIREMENTS------ THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 9000 APPRO EXPEND/OPERATING EXPEND & EXPENSES
CR1 3021 CLAIMS IN PROCESS
DR2 1740 PREPAYMENTS TO OTHER GOVERNMENTS
CR2 5330 RESERVE FOR PREPAID ITEMS
DR3 CLAIM SCHEDULE #: REQUIRED MODIFIER: OPT/AGY DEFINED REFERENCE DOCUMENT #: OPT/AGY DEFINED VENDOR #: OPT/AGY DEFINED
INVOICE #: OPT/AGY DEFINED
CURRENT DOCUMENT #: OPT/AGY DEFINED

CR3 INDEX: REQUIRED DR4

OBJECT DETAIL: REQUIRED CR4

PCA NO: REQUIRED

PROJECT #: OPT/AGY DEFINED POSTING SEQUENCE: 8 SECURITY GROUP: EXPEND-CS

MULTI-PURPOSE CODE: OPT/AGY DEFINED CLAIM SCHEDULE IMPACT: AUTOMATED CLAIM (1) NET BATCH BAL: PLUS

TOWNS CONTON DEGLETED: EXPENDITIBLE DISRIBLEMENTS (6) ACTIVE STATUS: ACTIVE TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE

SOURCE: NOT ALLOWED
CHECK #: NOT ALLOWED

APPROPRIATION SYMBOL: LOOKED UP BY PCA GENERATE AUTO CLAIM SCHD TO DISBURSE PREPAYMENT TO FUND/FUND SOURCE: LOOKED UP BY PCA OTHER GOV. FIRST FOUR DIGITS OF SUBSIDIARY SHOULD FUND DETAIL: OPT/AGY DEFINED

BUDGETARY SEQ: NOT ALLOWED

BUDGETARY ACCOUNT: REQUIRED

G/L ACCOUNT #: NOT ALLOWED

OPT/AGY DEFINED

BE 1741,1742 R 1749. TRANS POSTS AS ADVANCE TO GP

BUDGETARY SEQ: NOT ALLOWED

BE 1741,1742 R 1749. TRANS POSTS AS ADVANCE TO GP

FILE. EXPENDITURE DOES NOT POST TO GP FILE UNTIL

PREPAYMENT IS LIQUIDATED (TC 488). WILL GEN TC360.

USE TC 227R TO REVERSE. FOR CREDIT MEMO USE TC475.

VENDOR NAME/ADDRESS: REOD IF VENDOR# NOT USED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

----- DOCUMENT FILE ----- ALLOTMENT FILE ------ APPROPRIATION FILE ------ TILE ------ ALLOTMENT FILE \* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT)

NOT POSTED 1) POSTS AS DEBIT TO EXPENDITURES 1) POSTS AS DEBIT TO CASH EXPENDITURES 2) POSTS AS DEBIT TO ADVANCES 2) POSTS AS DEBIT TO ADVANCES

1) NOT POSTED

----- CASH CONTROL FILE ----- GRANT PROJECT FILE -----

\* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT)

1) POSTS AS CREDIT TO CASH DECREASE 1) POSTS AS DEBIT TO ADVANCES

2) NOT POSTED 2) NOT POSTED

----- OPERATING FILE -----

1) POSTS AS DEBIT TO GL ACCT 9000 ----- VENDOR PAYMENT FILE ---------- SUBSIDIARY FILE -----2) NOT POSTED 1) ADDS PAYMENT RECORD IF VENDOR # USED 1) POSTS AS DEBIT TO INCREASES

RECORD SUPPORTS G/L ACCT 1740 ----- REPORTABLE PAYMENT FILE ----- 2) NOT POSTED

1) POSTED IF REPORTABLE

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----1) POSTS AS DEBIT TO TOTAL EXPENDITURES
2) POSTS AS DEBIT TO ADVANCES
2) NOT POSTED
2) NOT POSTED
31 OSTANCES 1) POSTS AS DEBIT TO ADVANCES
2) NOT POSTED
2) NOT POSTED

----- APPROPRIATION SHADOW FILE -----

1) POSTS AS DEBIT TO EXPENDITURES

2) POSTS AS DEBIT TO ADVANCES

2)

## TRANSACTION CODE DECISION TABLE ILLUSTRATION

# ACTIVE TRANSACTION CODES

AS OF 04/27/09 (TRANSACTION ADDED/MODIFIED: 08/13/01) 

TRANSACTION CODE: 227 SCHEDULE PREPAY TO OTHER GOVT - NO GP EXP (MANUAL)

-----INPUT CODING REOUIREMENTS-----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 9000 APPRO EXPEND/OPERATING EXPEND & EXPENSES
CR1 3021 CLAIMS IN PROCESS
DR2 1740 PREPAYMENTS TO OTHER GOVERNMENTS
CR2 5330 RESERVE FOR PREPAID ITEMS
DR3 CLAIM SCHEDULE #: REQUIRED MODIFIER: OPT/AGY DEFINED REFERENCE DOCUMENT #: OPT/AGY DEFINED VENDOR #: OPT/AGY DEFINED
INVOICE #: OPT/AGY DEFINED
CURRENT DOCUMENT #: OPT/AGY DEFINED

CR3 INDEX: REQUIRED DR4

OBJECT DETAIL: REQUIRED CR4

PCA NO: REQUIRED

PROJECT #: OPT/AGY DEFINED POSTING SEQUENCE: 8 SECURITY GROUP: EXPEND-CS
MULTI-PURPOSE CODE: OPT/AGY DEFINED CLAIM SCHEDULE IMPACT: MANUAL CLAIM (5) NET BATCH BAL: PLUS
TPANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE

SOURCE: NOT ALLOWED CHECK #: NOT ALLOWED

CHECK #:

APPROPRIATION SYMBOL:
LOOKED UP BY PCA
FUND/FUND SOURCE:
LOOKED UP BY PCA
FUND DETAIL:
OPT/AGY DEFINED
BUDGETARY SEQ:
SUBSIDIARY ACCOUNT:
SUBSIDIARY ACCOUNT:
G/L ACCOUNT #:
NOT ALLOWED
TO RECORD MANUAL CLAIM SCHEDULE TO DISBURSE
PREPAYMENT TO OTHER GOV. FIRST FOUR DIGITS OF
SUBSIDIARY SHOULD BE 1741, 1742 OR 1749. TRANS
POSTS AS ADVANCE TO GP FILE. EXPENDITURE DOES NOT
SUBSIDIARY ACCOUNT #:

NOT ALLOWED
(TC 488). WILL GENERATE TC 360.

VENDOR NAME/ADDRESS: REOD IF VENDOR# NOT USED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

----- DOCUMENT FILE ----- ALLOTMENT FILE ------ APPROPRIATION FILE ------ ALLOTMENT FILE ------\* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT)

NOT POSTED 1) POSTS AS DEBIT TO EXPENDITURES 1) POSTS AS DEBIT TO CASH EXPENDITURES 2) POSTS AS DEBIT TO ADVANCES 2) POSTS AS DEBIT TO ADVANCES

1) NOT POSTED

----- CASH CONTROL FILE ----- GRANT PROJECT FILE -----

\* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT)

1) POSTS AS CREDIT TO CASH DECREASE 1) POSTS AS DEBIT TO ADVANCES

2) NOT POSTED 2) NOT POSTED

----- OPERATING FILE -----

1) POSTS AS DEBIT TO GL ACCT 9000 ----- VENDOR PAYMENT FILE -----2) NOT POSTED

----- SUBSIDIARY FILE -----1) ADDS PAYMENT RECORD IF VENDOR # USED 1) POSTS AS DEBIT TO INCREASES

----- REPORTABLE PAYMENT FILE ----- 2) NOT POSTED

1) POSTED IF REPORTABLE

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----1) POSTS AS DEBIT TO TOTAL EXPENDITURES
1) POSTS AS DEBIT TO ADVANCES
2) POSTS AS DEBIT TO ADVANCES
2) NOT POSTED
1) POSTS AS DEBIT TO ADVANCES
2) NOT POSTED
2) NOT POSTED

----- APPROPRIATION SHADOW FILE -----

1) POSTS AS DEBIT TO EXPENDITURES

2) POSTS AS DEBIT TO ADVANCES

2)

TRANSACTION CODE 227

RECORD SUPPORTS G/L ACCT 1740

#### TRANSACTION CODE DECISION TABLE ILLUSTRATION

#### ACTIVE TRANSACTION CODES

AS OF 04/27/09 (TRANSACTION ADDED/MODIFIED: 07/15/03) 

TRANSACTION CODE: 228 SCHEDULE PREPAYMTS TO NON-GOVTS - NO GP EXP (AUTO)

-----INPUT CODING REQUIREMENTS----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 9000 APPRO EXPEND/OPERATING EXPEND & EXPENSES
CR1 3021 CLAIMS IN PROCESS
DR2 1750 PREPAYMENTS TO NON-GOVERNMENTAL ENTITIES
CR2 5330 RESERVE FOR PREPAID ITEMS
DR3 CLAIM SCHEDULE #: REQUIRED MODIFIER: OPT/AGY DEFINED REFERENCE DOCUMENT #: OPT/AGY DEFINED VENDOR #: OPT/AGY DEFINED
INVOICE #: OPT/AGY DEFINED
CURRENT DOCUMENT #: OPT/AGY DEFINED CR3

INDEX: REQUIRED DR4

OBJECT DETAIL: REQUIRED CR4

PCA NO: REQUIRED

PROJECT #: OPT/AGY DEFINED POSTING SEQUENCE: 8 SECURITY GROUP: EXPEND-CS

MULTI-PURPOSE CODE: OPT/AGY DEFINED CLAIM SCHEDULE IMPACT: AUTOMATED CLAIM (1) NET BATCH BAL: PLUS

TOWNS CONTON DEGLETED: EXPENDITIBLE DISRIBLEMENTS (6) ACTIVE STATUS: ACTIVE TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE

SOURCE: NOT ALLOWED CHECK #: NOT ALLOWED

APPROPRIATION SYMBOL: LOOKED UP BY PCA
FUND/FUND SOURCE: LOOKED UP BY PCA
FUND DETAIL: OPT/AGY DEFINED
BUDGETARY SEQ: NOT ALLOWED
SUBSIDIARY ACCOUNT: REQUIRED
G/L ACCOUNT #: NOT ALLOWED

NOT ALLOWED

TO GENERATE AUTO CLAIM SCHD TO DISBURSE PREPAYMENT
TO NONGOVERNMENTAL ENTITY. TRANS POSTS AS
ADVANCE TO GP FILE. EXPENDITURE DOES NOT POST TO
GP FILE UNTIL PREPAYMENT IS LIQUIDATED (TC 489).
WILL GENERATE TC 360. USE TC 229R TO REVERSE.
FOR CREDIT MEMO USE TC476. TO GENERATE AUTO CLAIM SCHD TO DISBURSE PREPAYMENT ADVANCE TO GP FILE. EXPENDITURE DOES NOT POST TO

VENDOR NAME/ADDRESS: REOD IF VENDOR# NOT USED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

----- DOCUMENT FILE ----- ALLOTMENT FILE ------ APPROPRIATION FILE ------ TILE ------ ALLOTMENT FILE \* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT)

NOT POSTED 1) POSTS AS DEBIT TO EXPENDITURES 1) POSTS AS DEBIT TO CASH EXPENDITURES 2) POSTS AS DEBIT TO ADVANCES 2) POSTS AS DEBIT TO ADVANCES

1) NOT POSTED

----- CASH CONTROL FILE ----- GRANT PROJECT FILE -----

\* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT)

1) POSTS AS CREDIT TO CASH DECREASE 1) POSTS AS DEBIT TO ADVANCES

2) NOT POSTED 2) NOT POSTED

----- OPERATING FILE -----

1) POSTS AS DEBIT TO GL ACCT 9000 ----- VENDOR PAYMENT FILE ---------- SUBSIDIARY FILE -----2) NOT POSTED 1) ADDS PAYMENT RECORD IF VENDOR # USED 1) POSTS AS DEBIT TO INCREASES

> RECORD SUPPORTS G/L ACCT 1750 ----- REPORTABLE PAYMENT FILE ----- 2) NOT POSTED

1) POSTED IF REPORTABLE

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----1) POSTS AS DEBIT TO TOTAL EXPENDITURES
2) POSTS AS DEBIT TO ADVANCES
2) NOT POSTED
2) NOT POSTED
31 OSTANCES 1) POSTS AS DEBIT TO ADVANCES
2) NOT POSTED
2) NOT POSTED

----- APPROPRIATION SHADOW FILE -----

1) POSTS AS DEBIT TO EXPENDITURES

2) POSTS AS DEBIT TO ADVANCES

2)

#### TRANSACTION CODE DECISION TABLE ILLUSTRATION

#### ACTIVE TRANSACTION CODES

AS OF 04/27/09 (TRANSACTION ADDED/MODIFIED: 08/13/01) 

TRANSACTION CODE: 229 SCHEDULE PREPAYMTS TO NON-GOVTS - NO GP EXP (MAN)

-----INPUT CODING REQUIREMENTS----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 9000 APPRO EXPEND/OPERATING EXPEND & EXPENSES
CR1 3021 CLAIMS IN PROCESS
DR2 1750 PREPAYMENTS TO NON-GOVERNMENTAL ENTITIES
CR2 5330 RESERVE FOR PREPAID ITEMS
DR3 CLAIM SCHEDULE #: REQUIRED MODIFIER: OPT/AGY DEFINED REFERENCE DOCUMENT #: OPT/AGY DEFINED VENDOR #: OPT/AGY DEFINED
INVOICE #: OPT/AGY DEFINED
CURRENT DOCUMENT #: OPT/AGY DEFINED

CR3 INDEX: REQUIRED DR4

OBJECT DETAIL: REQUIRED CR4

PCA NO: REQUIRED

PROJECT #: OPT/AGY DEFINED POSTING SEQUENCE: 8 SECURITY GROUP: EXPEND-CS
MULTI-PURPOSE CODE: OPT/AGY DEFINED CLAIM SCHEDULE IMPACT: MANUAL CLAIM (5) NET BATCH BAL: PLUS
TPANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE

SOURCE: NOT ALLOWED
CHECK #: NOT ALLOWED

APPROPRIATION SYMBOL: LOOKED UP BY PCA
FUND/FUND SOURCE: LOOKED UP BY PCA
FUND DETAIL: OPT/AGY DEFINED
BUDGETARY SEQ: NOT ALLOWED
SUBSIDIARY ACCOUNT: REQUIRED
G/L ACCOUNT #: NOT ALLOWED

NOT ALLOWED
TO RECORD MANUAL CLAIM SCHD TO DISBURSE PREPAYMENT
TO RECORD M TO RECORD MANUAL CLAIM SCHD TO DISBURSE PREPAYMENT

2)

VENDOR NAME/ADDRESS: REOD IF VENDOR# NOT USED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

----- DOCUMENT FILE ----- ALLOTMENT FILE ------ APPROPRIATION FILE ------ TILE ------ ALLOTMENT FILE \* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT)

NOT POSTED 1) POSTS AS DEBIT TO EXPENDITURES 1) POSTS AS DEBIT TO CASH EXPENDITURES 2) POSTS AS DEBIT TO ADVANCES 2) POSTS AS DEBIT TO ADVANCES

1) NOT POSTED

----- CASH CONTROL FILE ----- GRANT PROJECT FILE -----

\* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT)

1) POSTS AS CREDIT TO CASH DECREASE 1) POSTS AS DEBIT TO ADVANCES

2) NOT POSTED 2) NOT POSTED

----- OPERATING FILE -----

1) POSTS AS DEBIT TO GL ACCT 9000 2) NOT POSTED

----- VENDOR PAYMENT FILE ---------- SUBSIDIARY FILE -----1) ADDS PAYMENT RECORD IF VENDOR # USED 1) POSTS AS DEBIT TO INCREASES

----- REPORTABLE PAYMENT FILE ----- 2) NOT POSTED

1) POSTED IF REPORTABLE

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----1) POSTS AS DEBIT TO TOTAL EXPENDITURES
2) POSTS AS DEBIT TO ADVANCES
2) NOT POSTED
2) NOT POSTED
31 OSTANCES 1) POSTS AS DEBIT TO ADVANCES
2) NOT POSTED
2) NOT POSTED

----- APPROPRIATION SHADOW FILE -----

1) POSTS AS DEBIT TO EXPENDITURES

2) POSTS AS DEBIT TO ADVANCES

TRANSACTION CODE 229

RECORD SUPPORTS G/L ACCT 1750

#### TRANSACTION CODE DECISION TABLE ILLUSTRATION

## ACTIVE TRANSACTION CODES

AS OF 04/27/09 (TRANSACTION ADDED/MODIFIED: 11/02/01) 

TRANSACTION CODE: 230 LIOUIDATE DUE FROM OTHER GOVT AND RECORD REVENUE

------INPUT CODING REQUIREMENTS------ THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

CLAIM SCHEDULE #: NOT ALLOWED

DR1 1110 GENERAL CASH
CR1 8000 REVENUE/OPERATING REVENUE MODIFIER: OPT/AGY DEFINED

CR1 8000 REVENUE/OPERATING REVENUE
DR2 1600 PROVISION FOR DEFERRED RECEIVABLES
CR2 1500 DUE FROM OTHER GOVERNMENTS
DR3 REFERENCE DOCUMENT #: REOUIRED

VENDOR #: OPT/AGY DEFINED
INVOICE #: OPT/AGY DEFINED
CURRENT DOCUMENT #: REQUIRED INDEX: OPT/AGY DEFINED DR4

SECURITY GROUP: RECPT-CASH

OBJECT DETAIL:

NOT ALLOWED

PCA NO:
OPT/AGY DEFINED

OPT/AGY DEFINED

PROJECT #:
OPT/AGY DEFINED

POSTING SEQUENCE:
4

MULTI-PURPOSE CODE:
OPT/AGY DEFINED
CLAIM SCHEDULE IMPACT: DEPOSIT (D)
SOURCE:
REQUIRED
TRANSACTION REGISTER: REVENUE (7)
CHECK #:
NOT ALLOWED NET BATCH BAL: PLUS ACTIVE STATUS: ACTIVE

APPROPRIATION SYMBOL: REQUIRED IF PCA NOT USED TO RECORD RECEIPT OF CASH AND LIQUIDATE A/R-DUE

FUND/FUND SOURCE: REQUIRED FROM OTHER GOV-AUDIT EXCEPTION. ENTER RD/RC FUND DETAIL: OPT/AGY DEFINED NUMBER IN LC DEPOSIT/CURR DOC FIELD RESPECTIVELY.

BUDGETARY SEQ: NOT ALLOWED TC 230 IS USED WHEN APPN HAS REVERTED. IF APPN

SUBSIDIARY ACCOUNT: REQUIRED HAS NOT REVERTED, USE TC 225. TRANSACTION CREATES

G/L ACCOUNT #: NOT ALLOWED SPECIAL AP FILE POSTING TO DR UNREMIT REV.

VENDOR NAME/ADDRESS: OPT/AGY DEFINED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

----- DOCUMENT FILE ----- ALLOTMENT FILE ------ APPROPRIATION FILE ------ ALLOTMENT FILE ------

1) POSTS AS CREDIT TO LIQUIDATIONS
DOCUMENT SUPPORTS G/L ACCT 1500
REFERENCE DOCUMENT # USED TO POST

1) POSTS AS CREDIT TO EARNED REVENUE
2) NOT POSTED
2)
REFERENCE DOCUMENT # USED TO POST

2) POSTS AS CREDIT TO COLLECTIONS/PAYMENTS ----- CASH CONTROL FILE ----- GRANT PROJECT FILE -----

\* (NO MATCH REQUIREMENT)

NOT POSTED

\* (NO MATCH REQUIREMENT)

1) POSTS AS CREDIT TO RECEIPT COLLECTIONS DOCUMENT SUPPORTS G/L ACCT 1500 1) NOT POSTED

REFERENCE DOCUMENT # USED TO POST 2) NOT POSTED

----- OPERATING FILE -----

1) POSTS AS CREDIT TO GL ACCT 8000 ----- VENDOR PAYMENT FILE ---------- SUBSIDIARY FILE -----2) NOT POSTED 1) NOT POSTED 1) POSTS AS CREDIT TO DECREASES

RECORD SUPPORTS G/L ACCT 1500

----- REPORTABLE PAYMENT FILE ----- 2) NOT POSTED

1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----1) NOT POSTED 1) NOT POSTED 1) POSTS AS CREDIT TO RECEIPT COLLECTIONS

2) 2) 2) NOT POSTED

----- APPROPRIATION SHADOW FILE -----

1) POSTS AS CREDIT TO EARNED REVENUE

2) NOT POSTED

#### TRANSACTION CODE DECISION TABLE ILLUSTRATION

## ACTIVE TRANSACTION CODES

AS OF 04/27/09 (TRANSACTION ADDED/MODIFIED: 05/01/03) 

TRANSACTION CODE: 231 SCHED EXPEND NOT PREV ENCUMBERED OR ACCRUED (AUTO)

------INPUT CODING REQUIREMENTS------ THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 9000 APPRO EXPEND/OPERATING EXPEND & EXPENSES CLAIM SCHEDULE #: REQUIRED MODIFIER: OPT/AGY DEFINED CR1 3021 CLAIMS IN PROCESS DR2 REFERENCE DOCUMENT #: OPT/AGY DEFINED

VENDOR #: OPT/AGY DEFINED INVOICE #: OPT/AGY DEFINED CR2 DR3 CURRENT DOCUMENT #: OPT/AGY DEFINED CR3 INDEX: REQUIRED DR4

OBJECT DETAIL: REQUIRED CR4

PCA NO: REQUIRED

PROJECT #: OPT/AGY DEFINED POSTING SEQUENCE: 8 SECURITY GROUP: EXPEN

MULTI-PURPOSE CODE: OPT/AGY DEFINED CLAIM SCHEDULE IMPACT: AUTOMATED CLAIM (1) NET BATCH BAL: PLUS SECURITY GROUP: EXPEND-CS

SOURCE: NOT ALLOWED CHECK #: NOT ALLOWED

CHECK #: NOT ALLOWED

APPROPRIATION SYMBOL: LOOKED UP BY PCA

FUND/FUND SOURCE: LOOKED UP BY PCA

ORT/ACT DEFINED TO GENERATE AUTOMATED CLAIM SCHEDULE & REMITTANCE ADVICE FOR EXPENDITURE PREVIOUSLY NOT ENCUMBERED. TRANSACTION WILL GEN TC 360. USE TC 240R TO

FUND DETAIL: OPT/AGY DEFINED BUDGETARY SEQ: NOT ALLOWED REVERSE WHICH ALSO GENERATES 360R.

SUBSIDIARY ACCOUNT: NOT ALLOWED G/L ACCOUNT #: NOT ALLOWED

2)

VENDOR NAME/ADDRESS: REQD IF VENDOR# NOT USED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

----- DOCUMENT FILE ----- ALLOTMENT FILE ----- APPROPRIATION FILE ----- --- ALLOTMENT FILE -------

1) NOT POSTED

2) NOT POSTED

TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE

2) NOT POSTED

----- CASH CONTROL FILE ---------- GRANT PROJECT FILE -----\* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT)

1) POSTS AS CREDIT TO CASH DECREASE

1) POSTS AS DEBIT TO CASH EXPENDITURES

2) NOT POSTED 2) NOT POSTED

----- OPERATING FILE -----

1) POSTS AS DEBIT TO GL ACCT 9000 ----- VENDOR PAYMENT FILE ---------- SUBSIDIARY FILE ------2) NOT POSTED 1) ADDS PAYMENT RECORD IF VENDOR # USED 1) NOT POSTED

----- REPORTABLE PAYMENT FILE ----- 2) 1) POSTED IF REPORTABLE

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----

1) POSTS AS DEBIT TO TOTAL EXPENDITURES 1) POSTS AS CREDIT TO CASH DECREASE 1) POSTS AS DEBIT TO EXPENDITURES

2) NOT POSTED 2) NOT POSTED 2) NOT POSTED

----- APPROPRIATION SHADOW FILE -----

1) POSTS AS DEBIT TO EXPENDITURES

2) NOT POSTED

## TRANSACTION CODE DECISION TABLE ILLUSTRATION

## ACTIVE TRANSACTION CODES

AS OF 04/27/09 (TRANSACTION ADDED/MODIFIED: 08/13/01) 

TRANSACTION CODE: 232 SCHED EXPENDITURES PREVIOUSLY ENCUMBERED (AUTO)

------ THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 9000 APPRO EXPEND/OPERATING EXPEND & EXPENSES
CR1 3021 CLAIMS IN PROCESS
DR2 CLAIM SCHEDULE #: REQUIRED

MODIFIER: OPT/AGY DEFINED

REFERENCE DOCUMENT #: REOUIRED VENDOR #: OPT/AGY DEFINED
INVOICE #: OPT/AGY DEFINED CR2 DR3 CURRENT DOCUMENT #: OPT/AGY DEFINED CR3

INDEX: REQUIRED DR4 6155 ENCUMBRANCES - OFFSET

OBJECT DETAIL: REQUIRED CR4 6150 ENCUMBRANCES

PCA NO: REQUIRED

PROJECT #: OPT/AGY DEFINED POSTING SEQUENCE: 8 SECURITY GROUP: EXPEND-CS

MULTI-PURPOSE CODE: OPT/AGY DEFINED CLAIM SCHEDULE IMPACT: AUTOMATED CLAIM (1) NET BATCH BAL: PLUS

TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE

SOURCE: NOT ALLOWED CHECK #: NOT ALLOWED

APPROPRIATION SYMBOL: LOOKED OF B1 1001
FUND/FUND SOURCE: LOOKED UP BY PCA
OPT/AGY DEFINED TO GENERATE AUTOMATED CLAIM SCHEDULE & REMITTANCE ADVICE FOR EXPENDITURE PREVIOUSLY ENCUMBERED. 

VENDOR NAME/ADDRESS: REQD IF VENDOR# NOT USED

#### TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

----- DOCUMENT FILE ----- ALLOTMENT FILE ------ APPROPRIATION FILE ------ ALLOTMENT FILE ------\* (MATCH REQUIRED) \* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT)

1) POSTS AS CREDIT TO LIQUIDATIONS 1) POSTS AS CREDIT TO ENCUMBRANCES 1) POSTS AS CREDIT TO ENCUMBRANCES DOCUMENT SUPPORTS G/L ACCT 6150 2) POSTS AS DEBIT TO EXPENDITURES 2) POSTS AS DEBIT TO CASH EXPENDITURES REFERENCE DOCUMENT # USED TO POST

2) POSTS AS CREDIT TO COLLECTIONS/PAYMENTS ----- CASH CONTROL FILE ----- GRANT PROJECT FILE -----

\* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT)

1) POSTS AS CREDIT TO CASH DECREASE 1) POSTS AS CREDIT TO ENCUMBRANCES DOCUMENT SUPPORTS G/L ACCT 6150

REFERENCE DOCUMENT # USED TO POST 2) POSTS AS DEBIT TO CASH EXPENDITURES 2) NOT POSTED

----- OPERATING FILE -----

1) POSTS AS DEBIT TO GL ACCT 9000 ----- VENDOR PAYMENT FILE ------ SUBSIDIARY FILE ------

2) POSTS AS CREDIT TO G/L ACCT 6150 1) ADDS PAYMENT RECORD IF VENDOR # USED 1) NOT POSTED

----- REPORTABLE PAYMENT FILE ----- 2)

1) POSTED IF REPORTABLE

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----

1) POSTS AS CREDIT TO ENCUMBRANCES
1) POSTS AS CREDIT TO TOTAL EXPENDITURES
2) POSTS AS DEBIT TO TOTAL EXPENDITURES
2) NOT POSTED
1) POSTS AS CREDIT TO ENCUMBRANCES
2) POSTS AS DEBIT TO EXPENDITURES
2) POSTS AS DEBIT TO EXPENDITURES

----- APPROPRIATION SHADOW FILE -----

1) POSTS AS CREDIT TO ENCUMBRANCES

2) POSTS AS DEBIT TO EXPENDITURES

#### TRANSACTION CODE DECISION TABLE ILLUSTRATION

## ACTIVE TRANSACTION CODES

AS OF 04/27/09 (TRANSACTION ADDED/MODIFIED: 08/20/01) 

TRANSACTION CODE: 233 SCHEDULE PAYMENT PREVIOUSLY ACCRUED (AUTO)

-----INPUT CODING REOUIREMENTS-----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

CLAIM SCHEDULE #: REQUIRED DR1 3010 ACCOUNTS PAYABLE MODIFIER: OPT/AGY DEFINED CR1 3021 CLAIMS IN PROCESS

REFERENCE DOCUMENT #: REOUIRED DR2 VENDOR #: OPT/AGY DEFINED INVOICE #: OPT/AGY DEFINED CR2 DR3 CURRENT DOCUMENT #: OPT/AGY DEFINED CR3 INDEX: REQUIRED DR4

OBJECT DETAIL: REQUIRED CR4

PCA NO: REQUIRED

PROJECT #: OPT/AGY DEFINED POSTING SEQUENCE: 8 SECURITY GROUP: EXPENDING FOR SEQUENCE: AUTOMATED CLAIM (1) NET BATCH BAL: PLUS SECURITY GROUP: EXPEND-CS TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE

SOURCE: NOT ALLOWED
CHECK #: NOT ALLOWED

APPROPRIATION SYMBOL: LOOKED UP BY PCA
FUND/FUND SOURCE: LOOKED UP BY PCA
FUND DETAIL: OPT/AGY DEFINED
BUDGETARY SEQ: NOT ALLOWED
SUBSIDIARY ACCOUNT: NOT ALLOWED
G/L ACCOUNT #: NOT ALLOWED

NOT ALLOWED

TO GENERATE AUTOMATED CLAIM SCHEDULE & REMITTANCE
ADVICE FOR EXPENDITURE PREVIOUSLY ACCRUED AS
ACCOUNTS PAYABLE. CODING FIELDS MUST MATCH
EXISTING DOCUMENT. FOR DOCUMENT RETRIEVAL, USE F4
KEY. TRANSACTION WILL GENERATE TC 360. TO
REVERSE, USE TC 246R.

VENDOR NAME/ADDRESS: REQD IF VENDOR# NOT USED

----- OPERATING FILE -----

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

----- DOCUMENT FILE ----- ALLOTMENT FILE ------ APPROPRIATION FILE ------ ALLOTMENT FILE ------\* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT) \* (MATCH REQUIRED)

1) NOT POSTED

1) POSTS AS DEBIT TO LIQUIDATIONS
DOCUMENT SUPPORTS G/L ACCT 3010
REFERENCE DOCUMENT # USED TO POST

2) POSTS AS DEBIT TO COLLECTIONS/PAYMENTS ----- CASH CONTROL FILE ------ GRANT PROJECT FILE ------

\* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT) 1) POSTS AS CREDIT TO CASH DECREASE 1) NOT POSTED

DOCUMENT SUPPORTS G/L ACCT 3010 REFERENCE DOCUMENT # USED TO POST NOT POSTED

1) NOT POSTED ----- VENDOR PAYMENT FILE ---------- SUBSIDIARY FILE ------

1) ADDS PAYMENT RECORD IF VENDOR # USED 1) NOT POSTED 2)

> ----- REPORTABLE PAYMENT FILE ----- 2) 1) POSTED IF REPORTABLE

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ----- CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----1) POSTS AS CREDIT TO CASH DECREASE 1) NOT POSTED 1) NOT POSTED

2) 2) NOT POSTED 2)

----- APPROPRIATION SHADOW FILE -----

1) NOT POSTED

## TRANSACTION CODE DECISION TABLE ILLUSTRATION

## ACTIVE TRANSACTION CODES

AS OF 04/27/09 (TRANSACTION ADDED/MODIFIED: 12/19/08) TRANSACTION CODE: 234 DISBURSE EXCESS SALARY ADVANCE REPAYMENT - MAN CK -----INPUT CODING REOUIREMENTS-----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS: CLAIM SCHEDULE #: NOT ALLOWED DR1 1714 SALARY ADVANCES MODIFIER: OPT/AGY DEFINED CR1 1130 REVOLVING FUND CASH REFERENCE DOCUMENT #: REOUIRED DR2 VENDOR #: OPT/AGY DEFINED
INVOICE #: OPT/AGY DEFINED
CURRENT DOCUMENT #: OPT/AGY DEFINED CR2 DR3 CR3 INDEX: OPT/AGY DEFINED DR4 OBJECT DETAIL:

PCA NO:

PROJECT #:

MOT ALLOWED

NOT ALLOWED

NOT ALLOWED

OPT/AGY DEFINED POSTING SEQUENCE: 8 SECURITY GROUP: DISB-CLAIM SCHEDULE IMPACT: MANUAL CHECK (2) NET BATCH BAL: PLUS SECURITY GROUP: DISB-ORF CHE SOURCE: NOT ALLOWED CHECK #: REQUIRED TRANSACTION REGISTER: ORF DISBURSEMENTS/RECEIPTS (3) ACTIVE STATUS: ACTIVE APPROPRIATION SYMBOL: NOT ALLOWED

FUND/FUND SOURCE: REQUIRED

FUND DETAIL: OPT/AGY DEFINED

BUDGETARY SEQ: NOT ALLOWED

SUBSIDIARY ACCOUNT: NOT ALLOWED

G/L ACCOUNT #: NOT ALLOWED

REQUIRED

TO RECORD DISBURSEMENT OF MANUAL ORF FUND 0998 CK

FOR BALANCE OF PAYROLL DUE EMPLOYEE. THIS ENTRY

IS THE NET DIFFERENCE BETWEEN THE SALARY ADVANCE

AMOUNT AND THE SCO PAYROLL WARRANT. CODING FIELDS

MUST MATCH EXISTING DOC. FOR DOC RETRIEVAL, USE

F4 KEY. FOR AUTOMATED CHECK, USE TC 430. VENDOR NAME/ADDRESS: REQD IF VENDOR# NOT USED TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS: ----- DOCUMENT FILE ----- ALLOTMENT FILE ------ APPROPRIATION FILE ------ ALLOTMENT FILE ------1) POSTS AS DEBIT TO ADJUSTMENTS 1) NOT POSTED 1) NOT POSTED DOCUMENT SUPPORTS G/L ACCT 1714 2) REFERENCE DOCUMENT # USED TO POST 2) NOT POSTED ----- CASH CONTROL FILE ------ GRANT PROJECT FILE -----(NO MATCH REOUIREMENT) \* (NO MATCH REOUIREMENT) 1) POSTS AS CREDIT TO CASH DECREASE NOT POSTED 2) NOT POSTED ----- OPERATING FILE -----1) NOT POSTED ----- VENDOR PAYMENT FILE ---------- SUBSIDIARY FILE ------1) ADDS PAYMENT RECORD IF VENDOR # USED 1) NOT POSTED 2) ----- REPORTABLE PAYMENT FILE ----- 2) 1) NOT POSTED TRANSACTION UPDATES SHADOW FILES AS FOLLOWS: ----- ALLOTMENT SHADOW FILE ----- CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----1) POSTS AS CREDIT TO CASH DECREASE 1) NOT POSTED 1) NOT POSTED 2) 2) NOT POSTED 2) ----- APPROPRIATION SHADOW FILE -----

1) NOT POSTED

#### TRANSACTION CODE DECISION TABLE ILLUSTRATION

ACTIVE TRANSACTION CODES AS OF 04/27/09 (TRANSACTION ADDED/MODIFIED: 12/17/08) TRANSACTION CODE: 235 DISBURSE EXCESS TRAVEL ADVANCE REPAYMENT - MAN CK -----INPUT CODING REOUIREMENTS-----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS: CLAIM SCHEDULE #: NOT ALLOWED DR1 1712 TRAVEL ADVANCES MODIFIER: OPT/AGY DEFINED CR1 1130 REVOLVING FUND CASH REFERENCE DOCUMENT #: REOUIRED DR2 VENDOR #: OPT/AGY DEFINED
INVOICE #: OPT/AGY DEFINED
CURRENT DOCUMENT #: OPT/AGY DEFINED CR2 DR3 CR3 INDEX: OPT/AGY DEFINED DR4 OBJECT DETAIL:

PCA NO:

PROJECT #:

MOT ALLOWED

NOT ALLOWED

NOT ALLOWED

OPT/AGY DEFINED POSTING SEQUENCE: 8 SECURITY GROUP: DISB-ORF CHE POSTING SEQUENCE: 8 SECURITY GROUP: DISB-CLAIM SCHEDULE IMPACT: MANUAL CHECK (2) NET BATCH BAL: PLUS SOURCE: NOT ALLOWED CHECK #: REQUIRED TRANSACTION REGISTER: ORF DISBURSEMENTS/RECEIPTS (3) ACTIVE STATUS: ACTIVE APPROPRIATION SYMBOL:

NOT ALLOWED

FUND/FUND SOURCE:

REQUIRED

FOR BALANCE OF TRAVEL EXPENSE DUE EMPLOYEE. THIS

FUND DETAIL:

OPT/AGY DEFINED

BUDGETARY SEQ:

NOT ALLOWED

NOT ALLOWED

CLAIM AND THE TRAVEL ADV AMOUNT. CODING FIELDS

SUBSIDIARY ACCOUNT:

OPT/AGY DEFINED

MUST MATCH EXISTING DOC. FOR DOC RETRIEVAL, USE

G/L ACCOUNT #:

NOT ALLOWED

F4 KEY. FOR AUTOMATED CHECK, USE TC 431. VENDOR NAME/ADDRESS: REQD IF VENDOR# NOT USED TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS: ----- DOCUMENT FILE ----- ALLOTMENT FILE ------ APPROPRIATION FILE ------ ALLOTMENT FILE ------1) POSTS AS DEBIT TO ADJUSTMENTS 1) NOT POSTED 1) NOT POSTED DOCUMENT SUPPORTS G/L ACCT 1712 2) REFERENCE DOCUMENT # USED TO POST 2) NOT POSTED ----- CASH CONTROL FILE ------ GRANT PROJECT FILE -----\* (NO MATCH REQUIREMENT) (NO MATCH REQUIREMENT) 1) POSTS AS CREDIT TO CASH DECREASE NOT POSTED 2) NOT POSTED ----- OPERATING FILE -----1) NOT POSTED ----- VENDOR PAYMENT FILE ---------- SUBSIDIARY FILE ------1) ADDS PAYMENT RECORD IF VENDOR # USED 1) NOT POSTED 2) ----- REPORTABLE PAYMENT FILE ----- 2) 1) NOT POSTED TRANSACTION UPDATES SHADOW FILES AS FOLLOWS: ----- ALLOTMENT SHADOW FILE ----- CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----1) POSTS AS CREDIT TO CASH DECREASE 1) NOT POSTED 1) NOT POSTED 2) 2) NOT POSTED 2) ----- APPROPRIATION SHADOW FILE -----1) NOT POSTED

2)

### TRANSACTION CODE DECISION TABLE ILLUSTRATION

# ACTIVE TRANSACTION CODES

			ACTIVE TRANSACTION CODES		
			AS OF 04/27/09		(TRANSACTION ADDED/MODIFIED: 08/13/01)
				*****	**********
TRANSACTION CODE: 2	237 RECORD SCO DISBURSE	MENI	COF DEPOSITS		
INPUT CODIN	NG REQUIREMENTS		THIS TRANSACTION POSTS T	TO THE	GENERAL LEDGER AS FOLLOWS:
CLAIM SCHEDULE #:	NOT ALLOWED		DR1 3500 LIABILITI	IES FOR	DEPOSITS
MODIFIER:	OPT/AGY DEFINED		CR1 1140 CASH IN S	STATE TI	REASURY
REFERENCE DOCUMENT #:	OPT/AGY DEFINED		DR2		
VENDOR #:	OPT/AGY DEFINED		CR2		
INVOICE #:	OPT/AGY DEFINED OPT/AGY DEFINED		DR3		
CURRENT DOCUMENT #:	REOUIRED		CR3		
INDEX:	OPT/AGY DEFINED		DR4		
OBJECT DETAIL:	NOT ALLOWED		CR4		
PCA NO: PROJECT #:	OPT/AGY DEFINED		POSTING SEQUENCE: 8		SECURITY GROUP: OTHER
MULTI-PURPOSE CODE:	OPT/AGY DEFINED		CLAIM SCHEDULE IMPACT: NONE		NET BATCH BAL: PLUS
SOURCE:	NOT ALLOWED		TRANSACTION REGISTER: EXPENDITUR	RE DISBI	URSEMENTS (6) ACTIVE STATUS: ACTIVE
CHECK #:	NOT ALLOWED				01.2_11.12 (0) 1101_1_ 21111020 1101_1
APPROPRIATION SYMBOL:			TO RECORD SCO DISBURSEMENT OF LIA	ABTLTTI	ES FOR
FUND/FUND SOURCE:			DEPOSIT. TRANS IS TYPICALLY USED		
FIND DETAIL:	OPT/AGY DEFINED		DEPOSIT ACCOUNTING AND IS POSTED		
FUND DETAIL: BUDGETARY SEQ: SUBSIDIARY ACCOUNT: G/L ACCOUNT #:	NOT ALLOWED		FUND DETAIL AND SUBSIDIARY CODE M		
SUBSIDIARY ACCOUNT:	RECUITED		ORIGINAL POSTING (REFER TO S01 RE		
G/I. ACCOUNT #:	NOT ALLOWED		DISBURS OF AGENCY TRUST (GLAN 112		
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED		DIDDOND OF HOLICE PRODE (CERT FIE	20,, 05.	10 1001
TENDON MILLE, INDINEDO	011/1101 221 11(22				
TRANSACTION UPDATES PR	RIMARY AND SECONDARY MA	STEF	R FILES AS FOLLOWS:		
	ENT FILE	-	APPROPRIATION FILE		ALLOTMENT FILE
•	REQUIREMENT)		(NO MATCH REQUIREMENT)		* (NO MATCH REQUIREMENT)
1) NOT POSTED		, -	NOT POSTED		) NOI POSIED
		2)		2	)
2)			g1 g1. g0\		gp.,,,, pp.,
2)		-	CASH CONTROL FILE		GRANT PROJECT FILE * (NO MATCH REQUIREMENT)
			POSTS AS CREDIT TO CASH DECREASE		) NOT POSTED
		2) N	OT POSTED	2	)
OPERAT	TING FILE				
1) NOT POSTED	ING FILE	_	VENDOR RAVMENT ETTE		SUBSIDIARY FILE
2)			OT POSTED		) POSTS AS DEBIT TO DECREASES
2)		<b></b>	HOI POSIED	Δ.	RECORD SUPPORTS G/L ACCT 3500
			REPORTABLE PAYMENT FILE	2	
				2	) NOI POSIED
MDANGACHTON HDDAMEG GE		•	NOT POSTED		
TRANSACTION UPDATES SH	HADOW FILES AS FOLLOWS:				
ALLOTMENT	SHADOW FILE	_	CASH CONTROL SHADOW FILE		GRANT PROJECT SHADOW FILE
1) NOT POSTED			POSTS AS CREDIT TO CASH DECREASE		
2)		2) N	NOT POSTED	2	)
- <i>,</i>		-, <b>-</b>	·	-	,
APPROPRIATIO	ON SHADOW FILE				
1) NOT POSTED					
2)					TRANSACTION CODE 237

#### TRANSACTION CODE DECISION TABLE ILLUSTRATION

#### ACTIVE TRANSACTION CODES

AS OF 04/27/09 (TRANSACTION ADDED/MODIFIED: 08/13/01) 

TRANSACTION CODE: 239 SCHEDULE NO WARRANT REIMBURSEMENT REFUND (MANUAL)

------ THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 8100 REIMBURSEMENTS CLAIM SCHEDULE #: REQUIRED MODIFIER: OPT/AGY DEFINED CR1 3021 CLAIMS IN PROCESS DR2 REFERENCE DOCUMENT #: OPT/AGY DEFINED VENDOR #: OPT/AGY DEFINED
INVOICE #: OPT/AGY DEFINED
CURRENT DOCUMENT #: REQUIRED CR2 DR3 CR3 INDEX: OPT/AGY DEFINED DR4

INDEX: OPT/AGY DEFINED
OBJECT DETAIL: NOT ALLOWED CR4
PCA NO: REQUIRED
PROJECT #: OPT/AGY DEFINED POSTING SEQUENCE: 8
MULTI-PURPOSE CODE: OPT/AGY DEFINED CLAIM SCHEDULE IMPACT: MANUAL CLAIM (5)
REQUIRED TRANSACTION REGISTER: REVENUE (7) SECURITY GROUP: EXPENSE BATCH BAL: PLUS SOURCE: REQUIRED
CHECK #: NOT ALLOWED ACTIVE STATUS: ACTIVE

APPROPRIATION SYMBOL: LOOKED UP BY PCA
FUND/FUND SOURCE: LOOKED UP BY PCA
FUND DETAIL: OPT/AGY DEFINED
BUDGETARY SEQ: NOT ALLOWED
SUBSIDIARY ACCOUNT: NOT ALLOWED
G/L ACCOUNT #: NOT ALLOWED

NOT ALLOWED

TO RECORD MANUAL CLM SCHD FROM REIMBS. ATTACH LTR
WITH DATE OF ORIGINAL DEPOSIT AND CR NBR. MARK
FACE SHEET "NO WARRANT" AND INCLUDE AGENCY NAME &
CREDIT APPN INFO. IF PAYEE IS NON-STATE ENTITY OR
WARR REQUIRED, SCO PRE-APPROVAL REQUIRED. LTR TO
TFR FUNDS TO "D" ACCT REQD. WILL GENERATE TC 360. TO RECORD MANUAL CLM SCHD FROM REIMBS. ATTACH LTR

VENDOR NAME/ADDRESS: REQD IF VENDOR# NOT USED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

----- DOCUMENT FILE ----- ALLOTMENT FILE ----- APPROPRIATION FILE ----- --- ALLOTMENT FILE -------\* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT)

1) POSTS AS DEBIT TO EARNED REIMBURSEMENTS 1) POSTS AS DEBIT TO REIMBURSEMENTS 1) NOT POSTED

2) NOT POSTED 2) NOT POSTED

2) ----- CASH CONTROL FILE ---------- GRANT PROJECT FILE -----

\* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT)

1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

\* (NO MATCH REQUIREMENT)

1) POSTS AS DEBIT TO RECEIPT COLLECTIONS
2) NOT POSTED

----- OPERATING FILE -----

1) POSTS AS DEBIT TO GL ACCT 8100 ----- VENDOR PAYMENT FILE ------ SUBSIDIARY FILE ------2) NOT POSTED 1) ADDS PAYMENT RECORD IF VENDOR # USED 1) NOT POSTED

----- REPORTABLE PAYMENT FILE ----- 2)

1) POSTED IF REPORTABLE

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----

1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED
2) NOT POSTED
1) POSTS AS DEBIT TO RECEIPT COLLECTIONS
2) NOT POSTED 1) NOT POSTED

2)

----- APPROPRIATION SHADOW FILE -----

1) POSTS AS DEBIT TO EARNED REIMBURSEMENTS

2) NOT POSTED

TRANSACTION CODE 239

SECURITY GROUP: EXPEND-CS

#### TRANSACTION CODE DECISION TABLE ILLUSTRATION

#### ACTIVE TRANSACTION CODES

AS OF 04/27/09 (TRANSACTION ADDED/MODIFIED: 05/01/03) 

TRANSACTION CODE: 240 SCHED DIRECT EXPEND NOT PREV ENC OR ACCRUED (MAN)

-----INPUT CODING REQUIREMENTS----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

CLAIM SCHEDULE #: REQUIRED DR1 9000 APPRO EXPEND/OPERATING EXPEND & EXPENSES MODIFIER: OPT/AGY DEFINED CR1 3021 CLAIMS IN PROCESS DR2 REFERENCE DOCUMENT #: OPT/AGY DEFINED VENDOR #: OPT/AGY DEFINED INVOICE #: OPT/AGY DEFINED CR2 DR3 CURRENT DOCUMENT #: OPT/AGY DEFINED CR3 INDEX: REQUIRED DR4

OBJECT DETAIL: REQUIRED CR4

PCA NO: REQUIRED

PROJECT #: OPT/AGY DEFINED POSTING SEQUENCE: 8 SECURITY GROUP: EXPEND-CS
MULTI-PURPOSE CODE: OPT/AGY DEFINED CLAIM SCHEDULE IMPACT: MANUAL CLAIM (5) NET BATCH BAL: PLUS TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE

SOURCE: NOT ALLOWED CHECK #: NOT ALLOWED

APPROPRIATION SYMBOL: LOOKED UP BY PCA TO RECORD MANUAL CLAIM SCHEDULE FOR EXPENDITURE APPROPRIATION SYMBOL: LOOKED UP BI FCA
FUND/FUND SOURCE: LOOKED UP BY PCA
FUND DETAIL: OPT/AGY DEFINED AUTOMATED CLAIM, TC 471 FOR CREDIT MEMO OR TC 253
BUDGETARY SEQ: NOT ALLOWED FOR CLAIM CUT. TRANSACTION WILL GENERATE TC 360.
SUBSIDIARY ACCOUNT: NOT ALLOWED REVERSE CODE WILL GENERATE TC 360R.

2)

VENDOR NAME/ADDRESS: REQD IF VENDOR# NOT USED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

----- DOCUMENT FILE ----- ALLOTMENT FILE ----- APPROPRIATION FILE ----- --- ALLOTMENT FILE -------

1) NOT POSTED

2) NOT POSTED

2) NOT POSTED

----- CASH CONTROL FILE ---------- GRANT PROJECT FILE -----

\* (NO MATCH REQUIREMENT)

1) POSTS AS CREDIT TO CASH DECREASE

1) POSTS AS DEBIT TO CASH EXPENDITURES

2) NOT POSTED 2) NOT POSTED

----- OPERATING FILE -----

1) POSTS AS DEBIT TO GL ACCT 9000 ----- VENDOR PAYMENT FILE ------ SUBSIDIARY FILE ------2) NOT POSTED

1) ADDS PAYMENT RECORD IF VENDOR # USED 1) NOT POSTED

----- REPORTABLE PAYMENT FILE ----- 2)

1) POSTED IF REPORTABLE

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----1) POSTS AS DEBIT TO TOTAL EXPENDITURES 1) POSTS AS CREDIT TO CASH DECREASE 1) POSTS AS DEBIT TO EXPENDITURES

2) NOT POSTED 2) NOT POSTED 2) NOT POSTED

----- APPROPRIATION SHADOW FILE -----

1) POSTS AS DEBIT TO EXPENDITURES

2) NOT POSTED

#### TRANSACTION CODE DECISION TABLE ILLUSTRATION

ACTIVE TRANSACTION CODES AS OF 04/27/09 (TRANSACTION ADDED/MODIFIED: 06/11/07) TRANSACTION CODE: 241 ADJ DECREASE DUE FROM OTHER GOVERNMENT-AUDIT EXCPT -----INPUT CODING REQUIREMENTS-----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS: CLAIM SCHEDULE #: NOT ALLOWED DR1 1600 PROVISION FOR DEFERRED RECEIVABLES MODIFIER: OPT/AGY DEFINED CR1 1500 DUE FROM OTHER GOVERNMENTS REFERENCE DOCUMENT #: REOUIRED DR2 VENDOR #: OPT/AGY DEFINED
INVOICE #: OPT/AGY DEFINED
CURRENT DOCUMENT #: OPT/AGY DEFINED CR2 DR3 CR3 INDEX: OPT/AGY DEFINED DR4 OBJECT DETAIL:

REQUIRED

OPT/AGY DEFINED

PROJECT #:

OPT/AGY DEFINED

PROJECT #:

MULTI-PURPOSE CODE:

OPT/AGY DEFINED

OPT/AGY DEFINED

CLAIM SCHEDULE IMPACT: NONE

SOURCE:

REQUIRED

TRANSACTION REGISTER:

REVENUE (7) SECURITY GROUP: OTHER NET BATCH BAL: PLUS TRANSACTION REGISTER: REVENUE (7) ACTIVE STATUS: ACTIVE APPROPRIATION SYMBOL: REQUIRED IF PCA NOT USED TO RECORD DECREASE IN DUE FROM OTHER GOVERNMENTS-FUND/FUND SOURCE: REQUIRED AUDIT EXCEPTION AS A RESULT OF AN AUDIT. ORIGINAL FUND DETAIL: OPT/AGY DEFINED BUDGETARY SEQ: NOT ALLOWED ENTRY WAS POUSE TO 244. ENTRY WAS POSTED WITH TC 221. TO RECORD INCREASE, SUBSIDIARY ACCOUNT: REQUIRED G/L ACCOUNT #: NOT ALLOWED VENDOR NAME/ADDRESS: OPT/AGY DEFINED TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS: ----- DOCUMENT FILE ----- ALLOTMENT FILE ------ APPROPRIATION FILE ------ ALLOTMENT FILE ------1) POSTS AS CREDIT TO ADJUSTMENTS 1) NOT POSTED 1) NOT POSTED DOCUMENT SUPPORTS G/L ACCT 1500 2) REFERENCE DOCUMENT # USED TO POST 2) NOT POSTED ----- CASH CONTROL FILE ----- GRANT PROJECT FILE -----\* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT) 1) NOT POSTED 1) NOT POSTED 2) ----- OPERATING FILE -----1) NOT POSTED ----- VENDOR PAYMENT FILE ---------- SUBSIDIARY FILE -----2) 1) NOT POSTED 1) POSTS AS CREDIT TO DECREASES RECORD SUPPORTS G/L ACCT 1500 ----- REPORTABLE PAYMENT FILE ----- 2) NOT POSTED 1) NOT POSTED TRANSACTION UPDATES SHADOW FILES AS FOLLOWS: ----- ALLOTMENT SHADOW FILE ----- CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----1) NOT POSTED 1) NOT POSTED 1) NOT POSTED 2) 2) 2) ----- APPROPRIATION SHADOW FILE -----

1) NOT POSTED

#### TRANSACTION CODE DECISION TABLE ILLUSTRATION

#### ACTIVE TRANSACTION CODES

AS OF 04/27/09 (TRANSACTION ADDED/MODIFIED: 04/26/09) 

TRANSACTION CODE: 242 REC DIRECT SCO PAY OF EXP NOT PREV ENC OR ACC

-----INPUT CODING REQUIREMENTS-----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 9000 APPRO EXPEND/OPERATING EXPEND & EXPENSES CLAIM SCHEDULE #: NOT ALLOWED MODIFIER: OPT/AGY DEFINED CR1 1140 CASH IN STATE TREASURY REFERENCE DOCUMENT #: OPT/AGY DEFINED DR2 VENDOR #: OPT/AGY DEFINED INVOICE #: OPT/AGY DEFINED CR2 DR3 CURRENT DOCUMENT #: REQUIRED CR3 INDEX: REOUIRED DR4

OBJECT DETAIL: REQUIRED CR4

PCA NO: REQUIRED

PROJECT #: OPT/AGY DEFINED POSTING SEQUENCE: 8

MULTI-PURPOSE CODE: OPT/AGY DEFINED CLAIM SCHEDULE IMPACT: NONE SECURITY GROUP: EXPEND-OTHER NET BATCH BAL: PLUS TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE

SOURCE: NOT ALLOWED CHECK #: NOT ALLOWED

APPROPRIATION SYMBOL: LOOKED UP BY PCA TO RECORD SCO PAYMENT OF EXPEND NOT PREVIOUSLY APPROPRIATION SYMBOL:

FUND/FUND SOURCE:

LOOKED UP BY PCA

FUND/FUND SOURCE:

LOOKED UP BY PCA

ENCUM OR ACCRUED. USE SCO DOC NBR AS CURR DOC FOR

AUDIT PURPOSES. USE TC 240/240R TO CORRECT VENDOR

BUDGETARY SEQ:

NOT ALLOWED

NOT ALLOWED

NOT ALLOWED

VENDOR NBR OR OBJ DTL ERRORS MAY CREATE ERROR IN

G/L ACCOUNT #:

NOT ALLOWED

NOT ALLOWED

RP FILE. IF USED, TC R01/R02 MAY BE NEEDED. G/L ACCOUNT #: NOT ALLOWED
VENDOR NAME/ADDRESS: OPT/AGY DEFINED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

----- DOCUMENT FILE ----- ALLOTMENT FILE ------ APPROPRIATION FILE ------ TILE ------ ALLOTMENT FILE 

1) NOT POSTED

2) NOT POSTED

2) NOT POSTED

----- CASH CONTROL FILE ---------- GRANT PROJECT FILE -----\* (NO MATCH REQUIREMENT)

\* (NO MATCH REQUIREMENT)

1) POSTS AS CREDIT TO CASH DECREASE

1) POSTS AS DEBIT TO CASH EXPENDITURES

2) NOT POSTED

2) NOT POSTED

----- OPERATING FILE -----

1) POSTS AS DEBIT TO GL ACCT 9000 ----- VENDOR PAYMENT FILE ------ SUBSIDIARY FILE ------

2) NOT POSTED

2)

1) ADDS PAYMENT RECORD IF VENDOR # USED 1) NOT POSTED

----- REPORTABLE PAYMENT FILE ----- 2)

1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----1) POSTS AS DEBIT TO TOTAL EXPENDITURES 1) POSTS AS CREDIT TO CASH DECREASE 1) POSTS AS DEBIT TO EXPENDITURES

2) NOT POSTED

2) NOT POSTED 2) NOT POSTED

----- APPROPRIATION SHADOW FILE -----

1) POSTS AS DEBIT TO EXPENDITURES

2) NOT POSTED

### TRANSACTION CODE DECISION TABLE ILLUSTRATION

# ACTIVE TRANSACTION CODES

AS OF 04/27/09 (TRANSACTION ADDED/MODIFIED: 08/20/01) 

TRANSACTION CODE: 243 SCHED EXPENDENDITURES PREV ENCUMBERED (MANUAL)

------ THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 9000 APPRO EXPEND/OPERATING EXPEND & EXPENSES
CR1 3021 CLAIMS IN PROCESS
DR2 CLAIM SCHEDULE #: REQUIRED

MODIFIER: OPT/AGY DEFINED

REFERENCE DOCUMENT #: REOUIRED VENDOR #: OPT/AGY DEFINED
INVOICE #: OPT/AGY DEFINED CR2 DR3 CURRENT DOCUMENT #: OPT/AGY DEFINED CR3

INDEX: REQUIRED DR4 6155 ENCUMBRANCES - OFFSET

OBJECT DETAIL:

REQUIRED

CR4 6150

ENCUMBRANCES

PCA NO:

REQUIRED

PROJECT #:

OPT/AGY DEFINED

POSTING SEQUENCE:

MULTI-PURPOSE CODE:

OPT/AGY DEFINED

CLAIM SCHEDULE IMPACT:

MANUAL CLAIM (5)

NET BATCH BAL:

PLUS

TPANSACTION REGISTER:

EXPENDITURE DISBURSEMENTS (6)

ACTIVE STATUS:

ACTIVE

SOURCE: NOT ALLOWED
CHECK #: NOT ALLOWED

VENDOR NAME/ADDRESS: REQD IF VENDOR# NOT USED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

----- DOCUMENT FILE ----- ALLOTMENT FILE ------ APPROPRIATION FILE ------ ALLOTMENT FILE -------

\* (MATCH REQUIRED) \* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT)

1) POSTS AS CREDIT TO LIQUIDATIONS 1) POSTS AS CREDIT TO ENCUMBRANCES 1) POSTS AS CREDIT TO ENCUMBRANCES DOCUMENT SUPPORTS G/L ACCT 6150 2) POSTS AS DEBIT TO EXPENDITURES 2) POSTS AS DEBIT TO CASH EXPENDITURES REFERENCE DOCUMENT # USED TO POST

2) POSTS AS CREDIT TO COLLECTIONS/PAYMENTS ----- CASH CONTROL FILE ----- GRANT PROJECT FILE -----

DOCUMENT SUPPORTS G/L ACCT 6150

\* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT)

1) POSTS AS CREDIT TO CASH DECREASE
1) POSTS AS CREDIT TO ENCUMBRANCES
2) POSTS AS CREDIT TO CASH EXPENDITURE

----- OPERATING FILE -----

REFERENCE DOCUMENT # USED TO POST

1) POSTS AS DEBIT TO GL ACCT 9000 ----- VENDOR PAYMENT FILE ------ SUBSIDIARY FILE ------

2) POSTS AS CREDIT TO G/L ACCT 6150 1) ADDS PAYMENT RECORD IF VENDOR # USED 1) NOT POSTED

2) NOT POSTED

----- REPORTABLE PAYMENT FILE ----- 2)

1) POSTED IF REPORTABLE

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----

1) POSTS AS CREDIT TO ENCUMBRANCES
2) POSTS AS DEBIT TO TOTAL EXPENDITURES
2) NOT POSTED
2) POSTS AS DEBIT TO TOTAL EXPENDITURES
2) NOT POSTED
31 SOLUTION STATEMENT SHADOW FILE
32 SOLUTION SHADOW FILE
33 SOLUTION SHADOW FILE
34 SOLUTION SHADOW FILE
35 SOLUTION SHADOW FILE
36 SOLUTION SHADOW FILE
37 SOLUTION SHADOW FILE
38 SOLUTION SHADOW FILE
39 SOLUTION SHADOW FILE
30 SOLUTION SHADOW FILE
31 POSTS AS CREDIT TO ENCUMBRANCES
32 POSTS AS DEBIT TO TOTAL EXPENDITURES
33 POSTS AS DEBIT TO TOTAL EXPENDITURES
34 SOLUTION SHADOW FILE
36 SOLUTION SHADOW FILE
37 SOLUTION SHADOW FILE
38 SOLUTION SHADOW FILE
39 POSTS AS CREDIT TO ENCUMBRANCES
30 POSTS AS DEBIT TO TOTAL EXPENDITURES
31 POSTS AS DEBIT TO TOTAL EXPENDITURES
32 POSTS AS DEBIT TO TOTAL EXPENDITURES
33 POSTS AS DEBIT TO TOTAL EXPENDITURES
34 POSTS AS DEBIT TO TOTAL EXPENDITURES
35 POSTS AS DEBIT TO TOTAL EXPENDITURES

----- APPROPRIATION SHADOW FILE -----

1) POSTS AS CREDIT TO ENCUMBRANCES

2) POSTS AS DEBIT TO EXPENDITURES

TRANSACTION CODE 243

2) POSTS AS DEBIT TO CASH EXPENDITURES

#### TRANSACTION CODE DECISION TABLE ILLUSTRATION

#### ACTIVE TRANSACTION CODES

AS OF 04/27/09 (TRANSACTION ADDED/MODIFIED: 06/11/07) TRANSACTION CODE: 244 ADJ INCREASE DUE FROM OTHER GOVERNMENT-AUDIT EXCPT -----INPUT CODING REQUIREMENTS-----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS: CLAIM SCHEDULE #: NOT ALLOWED DR1 1500 DUE FROM OTHER GOVERNMENTS MODIFIER: OPT/AGY DEFINED CR1 1600 PROVISION FOR DEFERRED RECEIVABLES REFERENCE DOCUMENT #: REOUIRED DR2 VENDOR #: OPT/AGY DEFINED
INVOICE #: OPT/AGY DEFINED
CURRENT DOCUMENT #: OPT/AGY DEFINED CR2 DR3 CR3 INDEX: OPT/AGY DEFINED DR4 OBJECT DETAIL:

REQUIRED

OPT/AGY DEFINED

PROJECT #:

OPT/AGY DEFINED

PROJECT #:

OPT/AGY DEFINED

POSTING SEQUENCE:

MULTI-PURPOSE CODE:

OPT/AGY DEFINED

CLAIM SCHEDULE IMPACT: NONE

SOURCE:

REQUIRED

TRANSACTION REGISTER:

REVENUE (7) SECURITY GROUP: OTHER NET BATCH BAL: PLUS TRANSACTION REGISTER: REVENUE (7) ACTIVE STATUS: ACTIVE APPROPRIATION SYMBOL: REQUIRED IF PCA NOT USED TO RECORD INCREASE IN DUE FROM OTHER GOVERNMENTS-FUND/FUND SOURCE: REQUIRED AUDIT EXCEPTION AS A RESULT OF AN AUDIT. ORIGINAL FUND DETAIL: OPT/AGY DEFINED BUDGETARY SEQ: NOT ALLOWED ENTRY WAS POUSE TO 241. ENTRY WAS POSTED WITH TC 221. TO RECORD DECREASE, SUBSIDIARY ACCOUNT: REQUIRED G/L ACCOUNT #: NOT ALLOWED VENDOR NAME/ADDRESS: OPT/AGY DEFINED TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS: ----- DOCUMENT FILE ----- ALLOTMENT FILE ------ APPROPRIATION FILE ------ ALLOTMENT FILE ------\* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT) \* (MATCH REQUIRED) 1) POSTS AS DEBIT TO ADJUSTMENTS 1) NOT POSTED 1) NOT POSTED DOCUMENT SUPPORTS G/L ACCT 1500 2) REFERENCE DOCUMENT # USED TO POST 2) NOT POSTED ----- CASH CONTROL FILE ----- GRANT PROJECT FILE -----\* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT) 1) NOT POSTED 1) NOT POSTED 2) ----- OPERATING FILE -----1) NOT POSTED ----- VENDOR PAYMENT FILE ---------- SUBSIDIARY FILE -----2) 1) NOT POSTED 1) POSTS AS DEBIT TO INCREASES

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ----- CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----1) NOT POSTED 1) NOT POSTED 1) NOT POSTED 2) 2) 2)

----- REPORTABLE PAYMENT FILE ----- 2) NOT POSTED

RECORD SUPPORTS G/L ACCT 1500

1) NOT POSTED

----- APPROPRIATION SHADOW FILE -----

1) NOT POSTED

#### TRANSACTION CODE DECISION TABLE ILLUSTRATION

#### ACTIVE TRANSACTION CODES

AS OF 04/27/09 (TRANSACTION ADDED/MODIFIED: 04/26/09) 

TRANSACTION CODE: 245 REC SCO PAY OF EXPENDITURE PREV ENCUMBERED

------INPUT CODING REQUIREMENTS------ THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 9000 APPRO EXPEND/OPERATING EXPEND & EXPENSES
CR1 1140 CASH IN STATE TREASURY CLAIM SCHEDULE #: NOT ALLOWED

MODIFIER: OPT/AGY DEFINED

DR2 REFERENCE DOCUMENT #: REOUIRED VENDOR #: OPT/AGY DEFINED INVOICE #: OPT/AGY DEFINED CR2 DR3 CURRENT DOCUMENT #: OPT/AGY DEFINED CR3

INDEX: REQUIRED DR4 6155 ENCUMBRANCES - OFFSET

OBJECT DETAIL: REQUIRED CR4 6150 ENCUMBRANCES

PCA NO: REQUIRED

PROJECT #: OPT/AGY DEFINED POSTING SEQUENCE: 8 SECURITY GROUP: EXPEND-OTHER

MULTI-PURPOSE CODE: OPT/AGY DEFINED CLAIM SCHEDULE IMPACT: NONE NET BATCH BAL: PLUS TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE

SOURCE: NOT ALLOWED CHECK #: NOT ALLOWED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

----- DOCUMENT FILE ----- ALLOTMENT FILE ------ APPROPRIATION FILE ------ ALLOTMENT FILE -------\* (MATCH REQUIRED) \* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT)

1) POSTS AS CREDIT TO LIQUIDATIONS 1) POSTS AS CREDIT TO ENCUMBRANCES 1) POSTS AS CREDIT TO ENCUMBRANCES DOCUMENT SUPPORTS G/L ACCT 6150 2) POSTS AS DEBIT TO EXPENDITURES 2) POSTS AS DEBIT TO CASH EXPENDITURES REFERENCE DOCUMENT # USED TO POST

2) POSTS AS CREDIT TO COLLECTIONS/PAYMENTS ----- CASH CONTROL FILE ---------- GRANT PROJECT FILE -----

\* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT)

1) POSTS AS CREDIT TO CASH DECREASE 1) POSTS AS CREDIT TO ENCUMBRANCES DOCUMENT SUPPORTS G/L ACCT 6150

REFERENCE DOCUMENT # USED TO POST 2) NOT POSTED 2) POSTS AS DEBIT TO CASH EXPENDITURES

----- OPERATING FILE -----1) POSTS AS DEBIT TO GL ACCT 9000 ----- VENDOR PAYMENT FILE ------ SUBSIDIARY FILE ------

2) POSTS AS CREDIT TO G/L ACCT 6150 1) ADDS PAYMENT RECORD IF VENDOR # USED 1) NOT POSTED

----- REPORTABLE PAYMENT FILE ----- 2)

1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----

1) POSTS AS CREDIT TO ENCUMBRANCES
2) POSTS AS DEBIT TO TOTAL EXPENDITURES
2) NOT POSTED
2) POSTS AS DEBIT TO TOTAL EXPENDITURES
2) NOT POSTED
31 SOLUTION STATEMENT SHADOW FILE
32 SOLUTION SHADOW FILE
33 SOLUTION SHADOW FILE
34 SOLUTION SHADOW FILE
35 SOLUTION SHADOW FILE
36 SOLUTION SHADOW FILE
37 SOLUTION SHADOW FILE
38 SOLUTION SHADOW FILE
39 SOLUTION SHADOW FILE
30 SOLUTION SHADOW FILE
31 POSTS AS CREDIT TO ENCUMBRANCES
32 POSTS AS DEBIT TO TOTAL EXPENDITURES
33 POSTS AS DEBIT TO TOTAL EXPENDITURES
34 SOLUTION SHADOW FILE
36 SOLUTION SHADOW FILE
37 SOLUTION SHADOW FILE
38 SOLUTION SHADOW FILE
39 POSTS AS CREDIT TO ENCUMBRANCES
30 POSTS AS DEBIT TO TOTAL EXPENDITURES
31 POSTS AS DEBIT TO TOTAL EXPENDITURES
32 POSTS AS DEBIT TO TOTAL EXPENDITURES
33 POSTS AS DEBIT TO TOTAL EXPENDITURES
34 POSTS AS DEBIT TO TOTAL EXPENDITURES
35 POSTS AS DEBIT TO TOTAL EXPENDITURES

----- APPROPRIATION SHADOW FILE -----

1) POSTS AS CREDIT TO ENCUMBRANCES

2) POSTS AS DEBIT TO EXPENDITURES

#### TRANSACTION CODE DECISION TABLE ILLUSTRATION

#### ACTIVE TRANSACTION CODES

AS OF 04/27/09 (TRANSACTION ADDED/MODIFIED: 08/13/01) 

TRANSACTION CODE: 246 SCHED PAYMT OF EXPEND PREVIOUSLY ACCRUED (MANUAL)

-----INPUT CODING REQUIREMENTS-----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

CLAIM SCHEDULE #: REQUIRED DR1 3010 ACCOUNTS PAYABLE MODIFIER: OPT/AGY DEFINED CR1 3021 CLAIMS IN PROCESS

REFERENCE DOCUMENT #: REOUIRED DR2 VENDOR #: OPT/AGY DEFINED INVOICE #: OPT/AGY DEFINED CR2 DR3 CURRENT DOCUMENT #: OPT/AGY DEFINED CR3 INDEX: REQUIRED DR4

OBJECT DETAIL: REQUIRED CR4

PCA NO: REQUIRED

PROJECT #: OPT/AGY DEFINED POSTING SEQUENCE: 8 SECURITY GROUP: EXPENDING FOR SEQUENCE: 8 SECURITY GROUP: EXPE SECURITY GROUP: EXPEND-CS TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE

SOURCE: NOT ALLOWED
CHECK #: NOT ALLOWED

APPROPRIATION SYMBOL: LOOKED UP BY PCA
FUND/FUND SOURCE: LOOKED UP BY PCA
FUND DETAIL: OPT/AGY DEFINED
BUDGETARY SEQ: NOT ALLOWED

TO RECORD MANUAL CLAIM SCHEDULE FOR EXPENDITURE
PREVIOUSLY ACCRUED AS ACCOUNTS PAYABLE. CODING
FIELDS MUST MATCH EXISTING DOCUMENT. FOR DOCUMENT
RETRIEVAL, USE F4 KEY. TRANSACTION WILL GENERATE

SUBSIDIARY ACCOUNT: NOT ALLOWED TC 360.

G/L ACCOUNT #: NOT ALLOWED

VENDOR NAME/ADDRESS: REQD IF VENDOR# NOT USED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

----- DOCUMENT FILE ----- ALLOTMENT FILE ------ APPROPRIATION FILE ------ ALLOTMENT FILE ------\* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT) \* (MATCH REQUIRED)

1) POSTS AS DEBIT TO LIQUIDATIONS 1) NOT POSTED DOCUMENT SUPPORTS G/L ACCT 3010 2) 1) NOT POSTED

REFERENCE DOCUMENT # USED TO POST

2) POSTS AS DEBIT TO COLLECTIONS/PAYMENTS ----- CASH CONTROL FILE ------ GRANT PROJECT FILE ------\* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT)

DOCUMENT SUPPORTS G/L ACCT 3010 1) POSTS AS CREDIT TO CASH DECREASE 1) NOT POSTED

REFERENCE DOCUMENT # USED TO POST NOT POSTED

----- OPERATING FILE -----

1) NOT POSTED ----- VENDOR PAYMENT FILE ---------- SUBSIDIARY FILE ------

1) ADDS PAYMENT RECORD IF VENDOR # USED 1) NOT POSTED 2)

> ----- REPORTABLE PAYMENT FILE ----- 2) 1) POSTED IF REPORTABLE

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ----- CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----

1) POSTS AS CREDIT TO CASH DECREASE 1) NOT POSTED 1) NOT POSTED

2) 2) NOT POSTED 2)

----- APPROPRIATION SHADOW FILE -----

1) NOT POSTED

#### TRANSACTION CODE DECISION TABLE ILLUSTRATION

#### ACTIVE TRANSACTION CODES

AS OF 04/27/09 (TRANSACTION ADDED/MODIFIED: 08/13/01) TRANSACTION CODE: 248 REC SCO PAYMENT OF EXPENDITURE PREV ACCRUED ------INPUT CODING REQUIREMENTS------ THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS: DR1 3010 ACCOUNTS PAYABLE CLAIM SCHEDULE #: NOT ALLOWED MODIFIER: OPT/AGY DEFINED CR1 1140 CASH IN STATE TREASURY REFERENCE DOCUMENT #: REOUIRED DR2 VENDOR #: OPT/AGY DEFINED
INVOICE #: OPT/AGY DEFINED CR2 DR3 CURRENT DOCUMENT #: OPT/AGY DEFINED CR3 INDEX: REQUIRED DR4 OBJECT DETAIL: OPT/AGY DEFINED
PCA NO: REQUIRED
PROJECT #: OPT/AGY DEFINED
MULTI-PURPOSE CODE: OPT/AGY DEFINED POSTING SEQUENCE: 8 SECURITY GROUP: OTHER CLAIM SCHEDULE IMPACT: NONE NET BATCH BAL: PLUS SOURCE: NOT ALLOWED CHECK #: NOT ALLOWED TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE APPROPRIATION SYMBOL: LOOKED UP BY PCA

FUND/FUND SOURCE: LOOKED UP BY PCA

FUND DETAIL: OPT/AGY DEFINED

BUDGETARY SEQ: NOT ALLOWED

TO RECORD SCO PAYMENT OF EXPENDITURE PREVIOUSLY

ACCRUED AS ACCOUNTS PAYABLE. USE SCO DOCUMENT

NUMBER AS CURRENT DOCUMENT FOR AUDIT PURPOSES.

CODING FIELDS MUST MATCH EXISTING DOCUMENT. FOR TO RECORD SCO PAYMENT OF EXPENDITURE PREVIOUSLY ACCRUED AS ACCOUNTS PAYABLE. USE SCO DOCUMENT CODING FIELDS MUST MATCH EXISTING DOCUMENT. FOR SUBSIDIARY ACCOUNT: NOT ALLOWED DOCUMENT RETRIEVAL, USE F4 KEY. G/L ACCOUNT #: NOT ALLOWED VENDOR NAME/ADDRESS: OPT/AGY DEFINED TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS: ----- DOCUMENT FILE ----- ALLOTMENT FILE ------ APPROPRIATION FILE ------ ALLOTMENT FILE ------\* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT) \* (MATCH REQUIRED) 1) POSTS AS DEBIT TO LIQUIDATIONS 1) N DOCUMENT SUPPORTS G/L ACCT 3010 2) 1) NOT POSTED 1) NOT POSTED REFERENCE DOCUMENT # USED TO POST 2) POSTS AS DEBIT TO COLLECTIONS/PAYMENTS ----- CASH CONTROL FILE ------ GRANT PROJECT FILE ------\* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT) DOCUMENT SUPPORTS G/L ACCT 3010 1) POSTS AS CREDIT TO CASH DECREASE 1) NOT POSTED REFERENCE DOCUMENT # USED TO POST 2) NOT POSTED ----- OPERATING FILE -----1) NOT POSTED ----- VENDOR PAYMENT FILE ---------- SUBSIDIARY FILE ------1) ADDS PAYMENT RECORD IF VENDOR # USED 1) NOT POSTED 2) ----- REPORTABLE PAYMENT FILE ----- 2) 1) NOT POSTED TRANSACTION UPDATES SHADOW FILES AS FOLLOWS: ----- ALLOTMENT SHADOW FILE ----- CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----1) POSTS AS CREDIT TO CASH DECREASE 1) NOT POSTED 1) NOT POSTED 2) 2) NOT POSTED 2) ----- APPROPRIATION SHADOW FILE -----1) NOT POSTED

#### TRANSACTION CODE DECISION TABLE ILLUSTRATION

#### ACTIVE TRANSACTION CODES

AS OF 04/27/09 (TRANSACTION ADDED/MODIFIED: 08/13/01) 

TRANSACTION CODE: 250 SCHED PREPAY TO OTHER FUND/APPN-NO GP EXP (AUTO)

-----INPUT CODING REQUIREMENTS----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 9000 APPRO EXPEND/OPERATING EXPEND & EXPENSES
CR1 3021 CLAIMS IN PROCESS
DR2 1730 PREPAYMENTS TO OTHER FUNDS & APPROPRIATIONS
CR2 5330 RESERVE FOR PREPAID ITEMS
DR3 CLAIM SCHEDULE #: REQUIRED MODIFIER: OPT/AGY DEFINED REFERENCE DOCUMENT #: OPT/AGY DEFINED VENDOR #: OPT/AGY DEFINED
INVOICE #: OPT/AGY DEFINED
CURRENT DOCUMENT #: OPT/AGY DEFINED CR3 INDEX: REQUIRED DR4

OBJECT DETAIL: REQUIRED CR4

PCA NO: REQUIRED

PROJECT #: OPT/AGY DEFINED POSTING SEQUENCE: 8 SECURITY GROUP: EXPEND-CS
MULTI-PURPOSE CODE: OPT/AGY DEFINED CLAIM SCHEDULE IMPACT: AUTOMATED CLAIM (1) NET BATCH BAL: PLUS
TPANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE

SOURCE: NOT ALLOWED
CHECK #: NOT ALLOWED

CHECK #:

APPROPRIATION SYMBOL:
LOOKED UP BY PCA
FUND/FUND SOURCE:
LOOKED UP BY PCA
FUND/FUND SOURCE:
LOOKED UP BY PCA
FUND/FUND SOURCE:
FUND DETAIL:
OPT/AGY DEFINED
BUDGETARY SEQ:
NOT ALLOWED
TRANS POSTS AS ADVANCE TO GP FILE. EXPEND DOES
SUBSIDIARY ACCOUNT:
REQUIRED
FOR ACCOUNT #:
NOT ALLOWED
TO GENERATE AUTOMATED CLAIM SCHEDULE AND RECORD
FREPAYMENT TO OTHER FUND/APPN. FIRST FOUR DIGITS
OF SUBSIDIARY SHOULD BE FUND RECEIVING PREPAYMENT.
TRANS POSTS AS ADVANCE TO GP FILE. EXPEND DOES
SUBSIDIARY ACCOUNT #:
ONOT ALLOWED
TO GP FILE UNTIL PREPAYMENT IS LIQUIDATED
(TC 441). WILL GEN TC 360. USE TC 251R TO RVRS.

VENDOR NAME/ADDRESS: REOD IF VENDOR# NOT USED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

----- DOCUMENT FILE ----- ALLOTMENT FILE ------ APPROPRIATION FILE ------ TILE ------ ALLOTMENT FILE \* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT)

NOT POSTED 1) POSTS AS DEBIT TO EXPENDITURES 1) POSTS AS DEBIT TO CASH EXPENDITURES 2) POSTS AS DEBIT TO ADVANCES 2) POSTS AS DEBIT TO ADVANCES

1) NOT POSTED

----- CASH CONTROL FILE ----- GRANT PROJECT FILE -----\* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT)

1) POSTS AS CREDIT TO CASH DECREASE 1) POSTS AS DEBIT TO ADVANCES

2) NOT POSTED 2) NOT POSTED

----- OPERATING FILE -----

1) POSTS AS DEBIT TO GL ACCT 9000

2)

2) NOT POSTED

----- VENDOR PAYMENT FILE ---------- SUBSIDIARY FILE -----1) ADDS PAYMENT RECORD IF VENDOR # USED 1) POSTS AS DEBIT TO INCREASES RECORD SUPPORTS G/L ACCT 1730

----- REPORTABLE PAYMENT FILE ----- 2) NOT POSTED

1) POSTED IF REPORTABLE

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----1) POSTS AS DEBIT TO TOTAL EXPENDITURES
2) POSTS AS DEBIT TO ADVANCES
2) NOT POSTED
2) NOT POSTED
31 OSTANCES 1) POSTS AS DEBIT TO ADVANCES
2) NOT POSTED
2) NOT POSTED

----- APPROPRIATION SHADOW FILE -----

1) POSTS AS DEBIT TO EXPENDITURES

2) POSTS AS DEBIT TO ADVANCES

#### TRANSACTION CODE DECISION TABLE ILLUSTRATION

# ACTIVE TRANSACTION CODES

AS OF 04/27/09 (TRANSACTION ADDED/MODIFIED: 08/13/01) 

TRANSACTION CODE: 251 SCHED PREPAYMTS TO OTHER FUND/APPN-NO GP EXP (MAN)

-----INPUT CODING REQUIREMENTS-----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 9000 APPRO EXPEND/OPERATING EXPEND & EXPENSES
CR1 3021 CLAIMS IN PROCESS
DR2 1730 PREPAYMENTS TO OTHER FUNDS & APPROPRIATIONS
CR2 5330 RESERVE FOR PREPAID ITEMS
DR3 CLAIM SCHEDULE #: REQUIRED MODIFIER: OPT/AGY DEFINED REFERENCE DOCUMENT #: OPT/AGY DEFINED VENDOR #: OPT/AGY DEFINED
INVOICE #: OPT/AGY DEFINED
CURRENT DOCUMENT #: OPT/AGY DEFINED CR3

INDEX: REQUIRED DR4

OBJECT DETAIL: REQUIRED CR4

PCA NO: REQUIRED

PROJECT #: OPT/AGY DEFINED POSTING SEQUENCE: 8 SECURITY GROUP: EXPEND-CS
MULTI-PURPOSE CODE: OPT/AGY DEFINED CLAIM SCHEDULE IMPACT: MANUAL CLAIM (5) NET BATCH BAL: PLUS
TPANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE

SOURCE: NOT ALLOWED
CHECK #: NOT ALLOWED

CHECK #:

APPROPRIATION SYMBOL:
LOOKED UP BY PCA
FUND/FUND SOURCE:
LOOKED UP BY PCA
FUND/FUND SOURCE:
LOOKED UP BY PCA
FUND DETAIL:
OPT/AGY DEFINED
BUDGETARY SEQ:
NOT ALLOWED
TRANS POSTS AS ADVANCE TO GP FILE. EXPEND DOES
SUBSIDIARY ACCOUNT:
REQUIRED
G/L ACCOUNT #:
NOT ALLOWED
TO RECORD MANUAL CLAIM SCHEDULE AND RECORD
FREPAYMENT TO OTHER FUND/APPN. FIRST FOUR DIGITS
OF SUBSIDIARY SHOULD BE FUND RECEIVING PREPAYMENT.
TRANS POSTS AS ADVANCE TO GP FILE. EXPEND DOES
NOT POST TO GP FILE UNTIL PREPAYMENT IS LIQUIDATED
(TC 441). WILL GEN TC 360.

VENDOR NAME/ADDRESS: REOD IF VENDOR# NOT USED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

----- DOCUMENT FILE ----- ALLOTMENT FILE ------ APPROPRIATION FILE ------ TILE ------ ALLOTMENT FILE \* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT)

NOT POSTED 1) POSTS AS DEBIT TO EXPENDITURES 1) POSTS AS DEBIT TO CASH EXPENDITURES 2) POSTS AS DEBIT TO ADVANCES 2) POSTS AS DEBIT TO ADVANCES

1) NOT POSTED

----- CASH CONTROL FILE ----- GRANT PROJECT FILE -----\* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT)

1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

\* (NO MATCH REQUIREMENT)

1) POSTS AS DEBIT TO ADVANCES
2) NOT POSTED

----- OPERATING FILE -----

1) POSTS AS DEBIT TO GL ACCT 9000 ----- VENDOR PAYMENT FILE -----

2) NOT POSTED 1) ADDS PAYMENT RECORD IF VENDOR # USED 1) POSTS AS DEBIT TO INCREASES

----- SUBSIDIARY FILE -----

RECORD SUPPORTS G/L ACCT 1730 ----- REPORTABLE PAYMENT FILE ----- 2) NOT POSTED

1) POSTED IF REPORTABLE

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----1) POSTS AS DEBIT TO TOTAL EXPENDITURES
2) POSTS AS DEBIT TO ADVANCES
2) NOT POSTED
2) NOT POSTED
31 OSTANCES 1) POSTS AS DEBIT TO ADVANCES
2) NOT POSTED
2) NOT POSTED

----- APPROPRIATION SHADOW FILE -----

1) POSTS AS DEBIT TO EXPENDITURES

2) POSTS AS DEBIT TO ADVANCES

2)

# TRANSACTION CODE DECISION TABLE ILLUSTRATION

# ACTIVE TRANSACTION CODES

TRANSACTION CODE: 252 REDUCE CLAIMS FILED, NOTICE OF CLAIMS PAID			AS OF 04/27/09	(TRANSACTION ADDED/MODIFIED: 08/13/01)
THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:  CIAIN SCHEDULE #: NOT ALLOWED ORY ACT VERYINDS OF THE CREEKENCE DOCUMENT #: REPURENCE DOCUMENT #: REPURENCE DOCUMENT #: REPURENCE DOCUMENT #: OPY/ACT VERYINDS OF THE CREEKENCE DOCUMENT # USED TO POST 2;  DOCUMENT SUPPORTS G/L ACCT 3020	*******	*******	***********	*************
CLAIM SCHEDULE #: NOT ALLOWED	TRANSACTION CODE: 2	252 REDUCE CLAIMS FILED,	NOTICE OF CLAIMS PAID	
REFERENCE DOCUMENT #: REQUIRED OP7/AGY DEFINED CR2 LNVOICE #: OP7/AGY DEFINED DR3 LNVOICE #: OP7/AGY DEFINED CR3 LNVOICE #: OP7/AGY DEFINED CR3 LNVOICE #: OP7/AGY DEFINED CR3 LNVOICE #: OP7/AGY DEFINED CR4 LNVOICE CODE: OP7/AGY DEFINED CR4 LNVOICE CRECK #: OP7/AGY DEFINED CR4 LNVOICE CRACK #: OP7/AGY DEFINED	INPUT CODIN	G REQUIREMENTS	THIS TRANSACTION POSTS TO THE	E GENERAL LEDGER AS FOLLOWS:
REFERENCE DOCUMENT #: REQUIRED OP7/AGY DEFINED CR2 LNVOICE #: OP7/AGY DEFINED DR3 LNVOICE #: OP7/AGY DEFINED CR3 LNVOICE #: OP7/AGY DEFINED CR3 LNVOICE #: OP7/AGY DEFINED CR3 LNVOICE #: OP7/AGY DEFINED CR4 LNVOICE CODE: OP7/AGY DEFINED CR4 LNVOICE CRECK #: OP7/AGY DEFINED CR4 LNVOICE CRACK #: OP7/AGY DEFINED	CLAIM SCHEDULE #:	NOT ALLOWED	DR1 3020 CLAIMS FILED	
REFERENCE DOCUMENT #: REQUIRED OP7/AGY DEFINED CR2 LNVOICE #: OP7/AGY DEFINED DR3 LNVOICE #: OP7/AGY DEFINED CR3 LNVOICE #: OP7/AGY DEFINED CR3 LNVOICE #: OP7/AGY DEFINED CR3 LNVOICE #: OP7/AGY DEFINED CR4 LNVOICE CODE: OP7/AGY DEFINED CR4 LNVOICE CRECK #: OP7/AGY DEFINED CR4 LNVOICE CRACK #: OP7/AGY DEFINED	MODIFIER:	OPT/AGY DEFINED		TREASURY
VENDOR #: OPF1/AGY DEFINED				
CURRENT DOCUMENT #: OPT/AGY DEFINED			CR2	
CURRENT DOCUMENT #: OPT/AGY DEFINED	INVOICE #:	OPT/AGY DEFINED	DR3	
INDEX:	CURRENT DOCUMENT #:	OPT/AGY DEFINED	CR3	
MULTI-PURPOSE CODE: OPT/AGY DEFINED OPT/AGY DE	INDEX:	OPT/AGY DEFINED	DR4	
MULTI-PURPOSE CODE: OPT/AGY DEFINED OPT/AGY DE	OBJECT DETAIL:	OPT/AGY DEFINED	CR4	
MULTI-PURPOSE CODE: OPT/AGY DEFINED OPT/AGY DE	PCA NO:	OPT/AGY DEFINED		
MULTI-PURPOSE CODE: OPT/AGY DEFINED OPT/AGY DE	PROJECT #:	OPT/AGY DEFINED	POSTING SEQUENCE: 9	SECURITY GROUP: OTHER
CHECK #: NOT ALLOWED NOT ALLOWED TO PAST DEFINED APPROPRIATION SYMBOL: OPT AST DEFINED OPT OPT AST DEFINED OPT OPT AST DEFINED OPT AST DEFINED OPT AST DEFINED OPT OPT AST DEFINED OPT AST DEFINED OPT OPT AST DEFINED OPT OPT AST DEFINED OPT AST DEFINED OPT	MULTI-PURPOSE CODE:	OPT/AGY DEFINED	CLAIM SCHEDULE IMPACT: NONE	NET BATCH BAL: PLUS
APPROPRIATION SYMBOL: OPT/AGY DEFINED   TO MANUALLY POST REDUCTION IN CLAIMS FILED FOR CLAIMS PAID BY SCO. AGENCY MAY USE AUTOMATED   CLAIMS FILED FOR CLAIMS PAID BY SCO. AGENCY MAY USE AUTOMATED   SUBSIDIARY SCO: NOT ALLOWED   ORDERING A DOS REPORT.    TANSACTION UPDATES FRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:   TO MATCH REQUIRED   TO MATCH REQUIRED   TO MATCH REQUIREMENT   TO METAL THE MATCH REQUIREMENT   TO MATCH REQUIREMENT   T			TRANSACTION REGISTER: CLAIMS FILED (	2) ACTIVE STATUS: ACTIVE
APPROPRIATION SYMBOL: OPT/AGY DEFINED   TO MANUALLY POST REDUCTION IN CLAIMS FILED FOR CLAIMS PAID BY SCO. AGENCY MAY USE AUTOMATED   CLAIMS FILED FOR CLAIMS PAID BY SCO. AGENCY MAY USE AUTOMATED   SUBSIDIARY SCO: NOT ALLOWED   ORDERING A DOS REPORT.    TANSACTION UPDATES FRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:   TO MATCH REQUIRED   TO MATCH REQUIRED   TO MATCH REQUIREMENT   TO METAL THE MATCH REQUIREMENT   TO MATCH REQUIREMENT   T	CHECK #:	NOT ALLOWED		
### OKDERING A DUS REPORT.  ### OKDERING A DUS REPORT.  ### OKDERING A DUS REPORT.  ### CHAPTON NAME/ADDRESS: OPT/AGY DEFINED  ### CHAPTON NAME/ADDRESS: OPT/AGY DEFINED  #### CHAPTON NAME/ADDRESS: O	APPROPRIATION SYMBOL:	OPT/AGY DEFINED		FILED FOR
### OKDERING A DUS REPORT.  ### OKDERING A DUS REPORT.  ### OKDERING A DUS REPORT.  ### CHAPTON NAME/ADDRESS: OPT/AGY DEFINED  ### CHAPTON NAME/ADDRESS: OPT/AGY DEFINED  #### CHAPTON NAME/ADDRESS: O	FUND/FUND SOURCE:	REQUIRED	CLAIMS PAID BY SCO. AGENCY MAY USE A	UTOMATED
### OKDERING A DUS REPORT.  ### OKDERING A DUS REPORT.  ### OKDERING A DUS REPORT.  ### CHAPTON NAME/ADDRESS: OPT/AGY DEFINED  ### CHAPTON NAME/ADDRESS: OPT/AGY DEFINED  #### CHAPTON NAME/ADDRESS: O	FUND DETAIL:	OPT/AGY DEFINED	CD102 POSTING PROCESS (REFER TO TC 36)	2). BALANCE
### OKDERING A DUS REPORT.  ### OKDERING A DUS REPORT.  ### OKDERING A DUS REPORT.  ### CHAPTON NAME/ADDRESS: OPT/AGY DEFINED  ### CHAPTON NAME/ADDRESS: OPT/AGY DEFINED  #### CHAPTON NAME/ADDRESS: O	BUDGETARY SEQ:	NOT ALLOWED	OF CLAIM SCHEDULES IN GLAN 3020 MAY B	E OBTAINED BY
### OKDERING ### OKDERNIA ### OKDERING ### O	SUBSIDIARY ACCOUNT:	NOT ALLOWED	USING THE ONLINE DOCUMENT FILE INQUIR	Y OR BY
TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:  DOCUMENT FILE	G/L ACCOUNT #:	NOT ALLOWED		
* (MATCH REQUIRED) * (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT)  1) POSTS AS DEBIT TO LIQUIDATIONS 1) NOT POSTED 1) NOT POSTED  2) POSTS AS DEBIT TO COLLECTIONS/PAYMENTS  DOCUMENT SUPPORTS G/L ACCT 3020 2) REFERENCE DOCUMENT # USED TO POST 2)  DOCUMENT SUPPORTS G/L ACCT 3020 1) NOT POSTED 1) NOT POSTED  1) NOT POSTED 2)  1) NOT POSTED 1) NOT POSTED  1) NOT POSTED 2)  TRANSACTION UPDATES SHADOW FILE CASH CONTROL SHADOW FILE GRANT PROJECT SHADOW FILE CASH CONTROL SHADOW FILE GRANT PROJECT SHADOW FILE	VENDOR NAME/ADDRESS:	OPT/AGY DEFINED		
* (MATCH REQUIRED)	TRANSACTION UPDATES PR	IMARY AND SECONDARY MAS	TER FILES AS FOLLOWS:	
* (MATCH REQUIRED)	DOCUME	NT FILE	APPROPRIATION FILE	ALLOTMENT FILE
1) POSTS AS DEBIT TO LIQUIDATIONS 1) NOT POSTED  DOCUMENT SUPPORTS G/L ACCT 3020 2) 2)  REFERENCE DOCUMENT # USED TO POST  2) POSTS AS DEBIT TO COLLECTIONS/PAYMENTS	* (MATCH RE	QUIRED)	* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)
DOCUMENT SUPPORTS G/L ACCT 3020 2)  REFERENCE DOCUMENT # USED TO POST  DOCUMENT SUPPORTS G/L ACCT 3020 1) NOT POSTED  DOCUMENT SUPPORTS G/L ACCT 3020 1) NOT POSTED  REFERENCE DOCUMENT # USED TO POST 2)	1) POSTS AS DEBIT TO	LIQUIDATIONS 1	NOT POSTED	
2) POSTS AS DEBIT TO COLLECTIONS/PAYMENTS	DOCUMENT SUPPORTS G	3/L ACCT 3020 2		2)
DOCUMENT SUPPORTS G/L ACCT 3020 1) NOT POSTED  REFERENCE DOCUMENT # USED TO POST 2) 2) 2)				
DOCUMENT SUPPORTS G/L ACCT 3020 1) NOT POSTED  REFERENCE DOCUMENT # USED TO POST 2) 2) 2)	<ol><li>POSTS AS DEBIT TO</li></ol>	COLLECTIONS/PAYMENTS	CASH CONTROL FILE	GRANT PROJECT FILE
DOCUMENT SUPPORTS G/L ACCT 3020 1) NOT POSTED  REFERENCE DOCUMENT # USED TO POST 2) 2) 2)			* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)
1) NOT POSTED  TRANSACTION UPDATES SHADOW FILE AS FOLLOWS:  1) NOT POSTED			NOT POSTED	1) NOT POSTED
1) NOT POSTED  2) GRANT PROJECT SHADOW FILE	REFERENCE DOCUMENT	# USED TO POST 2		2)
1) NOT POSTED  2) GRANT PROJECT SHADOW FILE	OPERAT	TNG FILE		
1) NOT POSTED  1) NOT POSTED  1) NOT POSTED  1) NOT POSTED  TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:  1) NOT POSTED	_	1110 1111	VENDOR PAYMENT FILE	SUBSIDIARY FILE
TRANSACTION UPDATES SHADOW FILE AS FOLLOWS:  ALLOTMENT SHADOW FILE	,	1		
TRANSACTION UPDATES SHADOW FILE AS FOLLOWS:  ALLOTMENT SHADOW FILE CASH CONTROL SHADOW FILE GRANT PROJECT SHADOW FILE 1) NOT POSTED 1) NOT POSTED 2) 1) NOT POSTED 2) 2) 2) 2) 4	·			•
TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:  ALLOTMENT SHADOW FILE CASH CONTROL SHADOW FILE GRANT PROJECT SHADOW FILE  1) NOT POSTED  1) NOT POSTED  2)  APPROPRIATION SHADOW FILE  1) NOT POSTED				2)
ALLOTMENT SHADOW FILE CASH CONTROL SHADOW FILE GRANT PROJECT SHADOW FILE  1) NOT POSTED  1) NOT POSTED  2)  APPROPRIATION SHADOW FILE  1) NOT POSTED			NOT POSTED	
1) NOT POSTED 2)  APPROPRIATION SHADOW FILE 1) NOT POSTED 2)  1) NOT POSTED 2)	TRANSACTION UPDATES SH	ADOW FILES AS FOLLOWS:		
1) NOT POSTED 2)  APPROPRIATION SHADOW FILE 1) NOT POSTED 2)  1) NOT POSTED 2)	ALLOTMENT	SHADOW FILE	CASH CONTROL SHADOW FILE	GRANT PROJECT SHADOW FILE
APPROPRIATION SHADOW FILE 1) NOT POSTED				
APPROPRIATION SHADOW FILE 1) NOT POSTED	2)	2		2)
1) NOT POSTED				
,		N SHADOW FILE		
TRANSACTION CODE 252	,			TRANCACTION CORE 252
	2)			TRANSACTION CODE 252

#### TRANSACTION CODE DECISION TABLE ILLUSTRATION

### ACTIVE TRANSACTION CODES

AS OF 04/27/09 (TRANSACTION ADDED/MODIFIED: 08/13/01) 

TRANSACTION CODE: 253 REDUCE EXPENDITURE (CLAIM CORRECTION)

------ THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 1140 CASH IN STATE TREASURY CLAIM SCHEDULE #: NOT ALLOWED

MODIFIER: OPT/AGY DEFINED CR1 9000 APPRO EXPEND/OPERATING EXPEND & EXPENSES

REFERENCE DOCUMENT #: OPT/AGY DEFINED DR2 VENDOR #: OPT/AGY DEFINED INVOICE #: OPT/AGY DEFINED CR2 DR3 CURRENT DOCUMENT #: REQUIRED CR3 INDEX: REOUIRED DR4

OBJECT DETAIL: REQUIRED CR4

PCA NO: REQUIRED

PROJECT #: OPT/AGY DEFINED POSTING SEQUENCE: 8 SECURITY GROUP: EXPEND MULTI-PURPOSE CODE: OPT/AGY DEFINED CLAIM SCHEDULE IMPACT: CLAIM CORRECTION (7) NET BATCH BAL: MINUS SECURITY GROUP: EXPEND-CS TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE

SOURCE: NOT ALLOWED CHECK #: NOT ALLOWED

2)

APPROPRIATION SYMBOL: LOOKED UP BY PCA TO REDUCE EXPENDITURE DUE TO CLAIM CORRECTION BY FUND/FUND SOURCE: LOOKED UP BY PCA SCO. THIS ENTRY SHOULD CONTAIN THE SAME CODING FUND DETAIL: OPT/AGY DEFINED
BUDGETARY SEQ: NOT ALLOWED INFO AS THE ORIGINAL TRANSACTION. CURRENT DOC IS BUDGETARY SEQ: NOT ALLOWED CLAIM SCHEDULE NUMBER. IF ORIGINAL TRANS WAS T SUBSIDIARY ACCOUNT: NOT ALLOWED 226 - 229, USE TC P53. TC R01 MAY BE NEEDED FOR G/L ACCOUNT #: NOT ALLOWED RP FILE. TRANSACTION WILL GENERATE TC 361. CLAIM SCHEDULE NUMBER. IF ORIGINAL TRANS WAS TC

VENDOR NAME/ADDRESS: REQD IF VENDOR# NOT USED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

----- DOCUMENT FILE ----- ALLOTMENT FILE ------ APPROPRIATION FILE ------ TILE ------ ALLOTMENT FILE 

1) NOT POSTED

2) NOT POSTED

2) NOT POSTED

----- CASH CONTROL FILE ---------- GRANT PROJECT FILE -----

\* (NO MATCH REQUIREMENT)

\* (NO MATCH REQUIREMENT) 1) POSTS AS DEBIT TO CASH INCREASE

1) POSTS AS CREDIT TO CASH EXPENDITURES

2) NOT POSTED

2) NOT POSTED

----- OPERATING FILE -----

1) POSTS AS CREDIT TO GL ACCT 9000 ----- VENDOR PAYMENT FILE ---------- SUBSIDIARY FILE ------

2) NOT POSTED 1) ADDS PAYMENT RECORD IF VENDOR # USED 1) NOT POSTED

----- REPORTABLE PAYMENT FILE ----- 2)

1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----

1) POSTS AS CREDIT TO TOTAL EXPENDITURES 1) POSTS AS DEBIT TO CASH INCREASE 1) POSTS AS CREDIT TO EXPENDITURES

2) NOT POSTED 2) NOT POSTED 2) NOT POSTED

----- APPROPRIATION SHADOW FILE -----

1) POSTS AS CREDIT TO EXPENDITURES

2) NOT POSTED TRANSACTION CODE 253

# TRANSACTION CODE DECISION TABLE ILLUSTRATION

		ACTIVE TRANSACTION CODES AS OF 04/27/09	(TRANSACTION ADDED/MODIFIED: 08/13/01)
	**************************************		***************
industrication codd.	231 RECORD INTER TOND HOLD	(NONCORRENT FORTION)	
INPUT CODII	NG REQUIREMENTS	THIS TRANSACTION POSTS TO TH	HE GENERAL LEDGER AS FOLLOWS:
CLAIM SCHEDULE #: MODIFIER: REFERENCE DOCUMENT #: VENDOR #: INVOICE #: CURRENT DOCUMENT #: INDEX: OBJECT DETAIL:	OPT/AGY DEFINED OPT/AGY DEFINED OPT/AGY DEFINED OPT/AGY DEFINED REQUIRED OPT/AGY DEFINED	DR1 2120 ADVANCES TO O CR1 5340 RESERVE FOR A DR2 CR2 DR3 CR3 DR4 CR4	
OBJECT DETAIL: PCA NO: PROJECT #: MULTI-PURPOSE CODE: SOURCE: CHECK #: APPROPRIATION SYMBOL: FUND/FUND SOURCE: FUND DETAIL: BUDGETARY SEQ: SUBSIDIARY ACCOUNT: G/L ACCOUNT #: VENDOR NAME/ADDRESS:	OPT/AGY DEFINED OPT/AGY DEFINED OPT/AGY DEFINED NOT ALLOWED NOT ALLOWED OPT/AGY DEFINED REQUIRED OPT/AGY DEFINED NOT ALLOWED REQUIRED NOT ALLOWED NOT ALLOWED	POSTING SEQUENCE: 8 CLAIM SCHEDULE IMPACT: NONE TRANSACTION REGISTER: GENERAL JOURNA TO RECORD ADVANCE TO OTHER FUNDS FOR PORTION OF INTER-FUND LOAN. THIS ENT CONCURRENTLY WITH TC 481. THE FIRST OF SUBSIDIARY CODE SHOULD BE THE FUND RECEIVING THE LOAN. TO LIQUIDATE THE TC 258.	AL (9) ACTIVE STATUS: ACTIVE  NON-CURRENT TRY IS POSTED FOUR DIGITS O NUMBER
DOCUMI	REQUIREMENT) 1)	APPROPRIATION FILE	* (NO MATCH REQUIREMENT)  1) NOT POSTED  2)
2)	1) 2)	* (NO MATCH REQUIREMENT) NOT POSTED	* (NO MATCH REQUIREMENT)  1) NOT POSTED  2)
1) NOT POSTED 2)	1)		1) POSTS AS DEBIT TO INCREASES RECORD SUPPORTS G/L ACCT 2120 2) NOT POSTED
TRANSACTION UPDATES SI	HADOW FILES AS FOLLOWS:	NOT POSTED	
1) NOT POSTED 2)		NOT POSTED	GRANT PROJECT SHADOW FILE 1) NOT POSTED 2)
APPROPRIATION 1) NOT POSTED	ON SHADOW FILE		TRANGACITION CODE 254

#### TRANSACTION CODE DECISION TABLE ILLUSTRATION

# ACTIVE TRANSACTION CODES

(TRANSACTION ADDED/MODIFIED: 08/13/01)

AS OF 04/27/09 TRANSACTION CODE: 255 RECORD CLAIM CORRECTION - INCREASE DEPOSITS ------INPUT CODING REQUIREMENTS------ THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS: CLAIM SCHEDULE #: NOT ALLOWED DR1 3020 CLAIMS FILED MODIFIER: OPT/AGY DEFINED CR1 3500 LIABILITIES FOR DEPOSITS REFERENCE DOCUMENT #: REOUIRED DR2 VENDOR #: OPT/AGY DEFINED
INVOICE #: OPT/AGY DEFINED
CURRENT DOCUMENT #: OPT/AGY DEFINED CR2 DR3 CR3 INDEX: OPT/AGY DEFINED DR4 OBJECT DETAIL:

PCA NO:

PROJECT #:

MULTI-PURPOSE CODE:

OBT/AGY DEFINED

OPT/AGY DEFINED

OPT/AGY DEFINED POSTING SEQUENCE: 9 CLAIM SCHEDULE IMPACT: NONE SECURITY GROUP: EXPEND-CS NET BATCH BAL: PLUS TRANSACTION REGISTER: CLAIMS FILED (2)

ACTIVE STATUS: ACTIVE SOURCE: NOT ALLOWED CHECK #: NOT ALLOWED TO REDUCE DECREASE IN DISBURSEMENT FROM
FUND/FUND SOURCE: REQUIRED LIABILITIES FOR DEPOSITS DUE TO CLAIM CORRECTION
FUND DETAIL: OPT/AGY DEFINED BY SCO. THIS ENTRY SHOULD CONTAIN THE SAME CODING
BUDGETARY SEQ: NOT ALLOWED INFORMATION AS THE ORIGINAL TRANSACTION. CURRENT
SUBSIDIARY ACCOUNT: REQUIRED DOCUMENT IS CLAIM SCHEDULE NUMBER. TRANSACTION
G/L ACCOUNT #: NOT ALLOWED DOES NOT GENERATE TC 361.
VENDOR NAME/ADDRESS: OPT/AGY DEFINED TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS: ----- DOCUMENT FILE ----- ALLOTMENT FILE ------ APPROPRIATION FILE ------ ALLOTMENT FILE ------\* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT) \* (MATCH REQUIRED) 1) POSTS AS DEBIT TO LIQUIDATIONS 1) NOT POSTED
DOCUMENT SUPPORTS G/L ACCT 3020 2)
REFERENCE DOCUMENT # USED TO POST 1) NOT POSTED 2) POSTS AS DEBIT TO COLLECTIONS/PAYMENTS ----- CASH CONTROL FILE ------ GRANT PROJECT FILE ------\* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT) DOCUMENT SUPPORTS G/L ACCT 3020 1) POSTS AS DEBIT TO CASH INCREASE 1) NOT POSTED REFERENCE DOCUMENT # USED TO POST 2) NOT POSTED ----- OPERATING FILE -----1) NOT POSTED ----- VENDOR PAYMENT FILE ---------- SUBSIDIARY FILE -----1) ADDS PAYMENT RECORD IF VENDOR # USED 1) POSTS AS CREDIT TO INCREASES 2) RECORD SUPPORTS G/L ACCT 3500 ----- REPORTABLE PAYMENT FILE ----- 2) NOT POSTED 1) NOT POSTED TRANSACTION UPDATES SHADOW FILES AS FOLLOWS: ----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----1) POSTS AS DEBIT TO CASH INCREASE 1) NOT POSTED 1) NOT POSTED 2) 2) NOT POSTED 2)

----- APPROPRIATION SHADOW FILE -----

1) NOT POSTED

#### TRANSACTION CODE DECISION TABLE ILLUSTRATION

#### ACTIVE TRANSACTION CODES

AS OF 04/27/09 (TRANSACTION ADDED/MODIFIED: 04/26/09) 

TRANSACTION CODE: 256 RECORD CLAIM CORRECTION - INCREASE REVENUE

------INPUT CODING REQUIREMENTS------ THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 1140 CASH IN STATE TREASURY CLAIM SCHEDULE #: NOT ALLOWED MODIFIER: OPT/AGY DEFINED CR1 8000 REVENUE/OPERATING REVENUE REFERENCE DOCUMENT #: OPT/AGY DEFINED DR2 VENDOR #: OPT/AGY DEFINED INVOICE #: OPT/AGY DEFINED CR2 DR3 CURRENT DOCUMENT #: REQUIRED CR3 INDEX: REOUIRED DR4

OBJECT DETAIL: NOT ALLOWED CR4

PCA NO: REQUIRED

PROJECT #: OPT/AGY DEFINED POSTING SEQUENCE: 9 SECURITY GROUP: RECPT

MULTI-PURPOSE CODE: OPT/AGY DEFINED CLAIM SCHEDULE IMPACT: CLAIM CORRECTION (7) NET BATCH BAL: PLUS SECURITY GROUP: RECPT-OTHER

SOURCE: REQUIRED
CHECK #: NOT ALLOWED TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE

APPROPRIATION SYMBOL: LOOKED UP BY PCA
FUND/FUND SOURCE: LOOKED UP BY PCA
FUND/FUND SOURCE: LOOKED UP BY PCA
FUND DETAIL: OPT/AGY DEFINED
BUDGETARY SEQ: NOT ALLOWED
SUBSIDIARY ACCOUNT: NOT ALLOWED
G/L ACCOUNT #: NOT ALLOWED

NOT ALLOWED
TO REDUCE DECREASE IN DISBURSEMENT FROM REVENUE
CONTAIN THE SAME CODING INFORMATION AS THE
ORIGINAL TRANSACTION. CURRENT DOCUMENT IS CLAIM
SCHEDULE NUMBER. TRANSACTION WILL GENERATE TC
361. DUE TO CLAIM CORRECTION BY SCO. THIS ENTRY SHOULD

VENDOR NAME/ADDRESS: REQD IF VENDOR# NOT USED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

----- DOCUMENT FILE ----- APPROPRIATION FILE ----- --- ALLOTMENT FILE ------\* (NO MATCH REOUIREMENT) \* (NO MATCH REOUIREMENT) \* (NO MATCH REOUIREMENT)

1) POSTS AS CREDIT TO EARNED REVENUE 1) NOT POSTED 1) NOT POSTED

2) NOT POSTED

2) ----- CASH CONTROL FILE ------ ---- GRANT PROJECT FILE ------

\* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT)

1) POSTS AS DEBIT TO CASH INCREASE

1) POSTS AS CREDIT TO RECEIPT COLLECTIONS

2) NOT POSTED 2) NOT POSTED

----- OPERATING FILE -----

1) POSTS AS CREDIT TO GL ACCT 8000 ----- VENDOR PAYMENT FILE ---------- SUBSIDIARY FILE ------

1) ADDS PAYMENT RECORD IF VENDOR # USED 1) NOT POSTED 2) NOT POSTED

----- REPORTABLE PAYMENT FILE ----- 2)

1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----

1) POSTS AS DEBIT TO CASH INCREASE 1) POSTS AS CREDIT TO RECEIPT COLLECTIONS 1) NOT POSTED

2) NOT POSTED 2) 2) NOT POSTED

----- APPROPRIATION SHADOW FILE -----

1) POSTS AS CREDIT TO EARNED REVENUE

2) NOT POSTED TRANSACTION CODE 256

#### TRANSACTION CODE DECISION TABLE ILLUSTRATION

#### ACTIVE TRANSACTION CODES

AS OF 04/27/09 (TRANSACTION ADDED/MODIFIED: 04/26/09) 

TRANSACTION CODE: 257 RECORD CLAIM CORRECTION - INCREASE REIMBURSEMENTS

-----INPUT CODING REOUIREMENTS-----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 1140 CASH IN STATE TREASURY CLAIM SCHEDULE #: NOT ALLOWED MODIFIER: OPT/AGY DEFINED CR1 8100 REIMBURSEMENTS REFERENCE DOCUMENT #: OPT/AGY DEFINED DR2 VENDOR #: OPT/AGY DEFINED INVOICE #: OPT/AGY DEFINED CR2 DR3 CURRENT DOCUMENT #: REQUIRED CR3

INDEX: REOUIRED DR4 OBJECT DETAIL: OPT/AGY DEFINED
PCA NO: REQUIRED
PROJECT #: OPT/AGY DEFINED
MULTI-PURPOSE CODE: OPT/AGY DEFINED

SECURITY GROUP: RECPT-OTHER

POSTING SEQUENCE: 9
CLAIM SCHEDULE IMPACT: CLAIM CORRECTION (7) NET BATCH BAL: PLUS SOURCE: REQUIRED
CHECK #: NOT ALLOWED TRANSACTION REGISTER: REVENUE (7) ACTIVE STATUS: ACTIVE

APPROPRIATION SYMBOL: LOOKED UP BY PCA TO REDUCE DECREASE IN DISBURSEMENT FROM FUND/FUND SOURCE: LOOKED UP BY PCA REIMBURSEMENT FROM
FUND DETAIL: OPT/AGY DEFINED THIS ENTRY SHOULD CONTAIN THE SAME CODING
BUDGETARY SEQ: NOT ALLOWED INFORMATION AS THE ORIGINAL TRANSACTION. CURRENT
SUBSIDIARY ACCOUNT: NOT ALLOWED DOCUMENT IS CLAIM SCHEDULE NUMBER. TRANSACTION
G/L ACCOUNT #: NOT ALLOWED WILL GENERATE TC 361.

VENDOR NAME/ADDRESS: REQD IF VENDOR# NOT USED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

----- DOCUMENT FILE ----- APPROPRIATION FILE ----- --- ALLOTMENT FILE ------\* (NO MATCH REOUIREMENT) \* (NO MATCH REOUIREMENT) \* (NO MATCH REOUIREMENT)

1) NOT POSTED

1) POSTS AS CREDIT TO EARNED REIMBURSEMENTS 1) POSTS AS CREDIT TO REIMBURSEMENTS

2) NOT POSTED 2) NOT POSTED

2) ----- CASH CONTROL FILE ---------- GRANT PROJECT FILE -----

\* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT)

1) POSTS AS DEBIT TO CASH INCREASE 1) POSTS AS CREDIT TO RECEIPT COLLECTIONS

2) NOT POSTED 2) NOT POSTED

----- OPERATING FILE -----

1) POSTS AS CREDIT TO GL ACCT 8100 ----- VENDOR PAYMENT FILE ------ SUBSIDIARY FILE ------

2) NOT POSTED 1) ADDS PAYMENT RECORD IF VENDOR # USED 1) NOT POSTED

----- REPORTABLE PAYMENT FILE ----- 2)

1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----

1) POSTS AS DEBIT TO CASH INCREASE 1) POSTS AS CREDIT TO RECEIPT COLLECTIONS 1) NOT POSTED 2) NOT POSTED 2) 2) NOT POSTED

----- APPROPRIATION SHADOW FILE -----

1) POSTS AS CREDIT TO EARNED REIMBURSEMENTS

2) NOT POSTED

# TRANSACTION CODE DECISION TABLE ILLUSTRATION

# ACTIVE TRANSACTION CODES

			ACTIVE TRANSACTION CODES		
			AS OF 04/27/09		(TRANSACTION ADDED/MODIFIED: 08/13/01)
				***	*************
TRANSACTION CODE: 2	258 REDUCE INTER-FUND	LOA	N (PAYMENT OR ACCRUAL)		
INPUT CODIN	G REQUIREMENTS		THIS TRANSACTION POSTS TO THE	E G	ENERAL LEDGER AS FOLLOWS:
CLAIM SCHEDULE #: MODIFIER: REFERENCE DOCUMENT #:	OPT/AGY DEFINED OPT/AGY DEFINED		DR1 5340 RESERVE FOR AI CR1 2120 ADVANCES TO OT DR2		
VENDOR #: INVOICE #:	OPT/AGY DEFINED OPT/AGY DEFINED		CR2 DR3		
CURRENT DOCUMENT #:	REQUIRED		CR3		
INDEX:	OPT/AGY DEFINED		DR4		
OBJECT DETAIL: PCA NO:			CR4		
PCA NO: PROJECT #:	OPT/AGY DEFINED		POSTING SEQUENCE: 7		SECURITY GROUP: OTHER
MULTI-PURPOSE CODE:	OPT/AGY DEFINED		CLAIM SCHEDULE IMPACT: NONE		NET BATCH BAL: PLUS
SOURCE: CHECK #:	NOT ALLOWED NOT ALLOWED		TRANSACTION REGISTER: GENERAL JOURNAL	L (	
APPROPRIATION SYMBOL:			TO RECORD LIQUIDATION OF ADVANCES TO (	ОТН	er funds
FUND/FUND SOURCE:	REQUIRED		WHEN REPAYMENT OF INTER-FUND LOAN IS I	REC:	EIVED.
FUND DETAIL:	OPT/AGY DEFINED		ENTRY IS POSTED CONCURRENTLY WITH TC 4	483	OR TC
FUND DETAIL: BUDGETARY SEQ: SUBSIDIARY ACCOUNT:	NOT ALLOWED		260. TC 258 IS ALSO USED FOR POSTING	YE	AR-END
SUBSTITARY ACCOUNT:	RECUITRED		ACCRUAL ENTRY FOR PYMT EXPECTED IN THE		
G/L ACCOUNT #:	NOT ALLOWED		SUBSID CODE MUST MATCH ORIGINAL POSTIN		
VENDOR NAME/ADDRESS:			DODDID CODE MODI MAICH OKIGINAL FODIII	NG	(BEE BOI).
VENDOR NAME/ADDRESS.	OFI/AGI DEFINED				
TRANSACTION UPDATES PR	RIMARY AND SECONDARY M	AST	ER FILES AS FOLLOWS:		
DOCUME	INT FILE		APPROPRIATION FILE		ALLOTMENT FILE
* (NO MATCH	REQUIREMENT)		* (NO MATCH REQUIREMENT)		* (NO MATCH REQUIREMENT)
1) NOT POSTED	~- ,		NOT POSTED	1)	NOT POSTED
_,		2)		2)	
		-,		-,	
2)			CASH CONTROL FILE* (NO MATCH REQUIREMENT)		GRANT PROJECT FILE * (NO MATCH REQUIREMENT)
		1)	NOT POSTED		NOT POSTED
		2)		2)	
		-,		-,	
	ING FILE				
1) NOT POSTED			VENDOR PAYMENT FILE		SUBSIDIARY FILE
2)		1)	NOT POSTED	1)	POSTS AS CREDIT TO DECREASES
					RECORD SUPPORTS G/L ACCT 2120
			REPORTABLE PAYMENT FILE	2)	NOT POSTED
		1)	NOT POSTED		
TRANSACTION UPDATES SH	NADOW FILES AS FOLLOWS	:			
ALLOTMENT	SUADOW FILE		CASH CONTROL SHADOW FILE		CDANT DDO.TECT CUADOW ETTE
	SUVDOM LIDE				
1) NOT POSTED			NOT POSTED		NOT POSTED
2)		2)		2)	
ADDRODRTATTO	N SHADOW FILE				
1) NOT POSTED					
2)					TRANSACTION CODE 258
<u>~</u> ,					INAMBACITON CODE 250

#### TRANSACTION CODE DECISION TABLE ILLUSTRATION

#### ACTIVE TRANSACTION CODES

AS OF 04/27/09 (TRANSACTION ADDED/MODIFIED: 08/13/01) 

TRANSACTION CODE: 259 LIOUIDATE DUE FROM OTH FUND - OP TRANSFERS-IN

------INPUT CODING REQUIREMENTS------ THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

CLAIM SCHEDULE #: NOT ALLOWED DR1 1140 CASH IN STATE TREASURY

MODIFIER: OPT/AGY DEFINED CR1 1400 DUE FROM OTHER FUNDS OR APPROPRIATIONS

REFERENCE DOCUMENT #: REOUIRED DR2 VENDOR #: OPT/AGY DEFINED
INVOICE #: OPT/AGY DEFINED CR2 DR3 CURRENT DOCUMENT #: OPT/AGY DEFINED CR3 DR4 INDEX: REQUIRED

OBJECT DETAIL: OPT/AGY DEFINED
PCA NO: REQUIRED
PROJECT #: OPT/AGY DEFINED
MULTI-PURPOSE CODE: OPT/AGY DEFINED POSTING SEQUENCE: 9
CLAIM SCHEDULE IMPACT: NONE SECURITY GROUP: OTHER NET BATCH BAL: PLUS TRANSACTION REGISTER: REVENUE (7) ACTIVE STATUS: ACTIVE

SOURCE: REQUIRED
CHECK #: NOT ALLOWED

APPROPRIATION SYMBOL: LOOKED UP BY PCA
FUND/FUND SOURCE: LOOKED UP BY PCA
FUND DETAIL: OPT/AGY DEFINED
BUDGETARY SEQ: NOT ALLOWED

SUBSIDIARY ACCOUNT: REQUIRED

TO RECORD LIQUIDATION OF DUE FROM OTHER FUNDS FOR
OPERATING TRANSFERS-IN ORIGINALLY ESTABLISHED WITH
TC 260. CODING FIELDS MUST MATCH EXISTING
DOCUMENT. FOR DOCUMENT RETRIEVAL, USE F4 KEY.

G/L ACCOUNT #: NOT ALLOWED VENDOR NAME/ADDRESS: OPT/AGY DEFINED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

----- DOCUMENT FILE ----- ALLOTMENT FILE ------ APPROPRIATION FILE ------ ALLOTMENT FILE ------

1) POSTS AS CREDIT TO LIQUIDATIONS 1) NOT POSTED
DOCUMENT SUPPORTS G/L ACCT 1400 2)
REFERENCE DOCUMENT # USED TO POST 1) NOT POSTED

2) POSTS AS CREDIT TO COLLECTIONS/PAYMENTS ----- CASH CONTROL FILE ----- GRANT PROJECT FILE -----\* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT)

1) POSTS AS DEBIT TO CASH INCREASE 1) NOT POSTED DOCUMENT SUPPORTS G/L ACCT 1400

REFERENCE DOCUMENT # USED TO POST 2) NOT POSTED

----- OPERATING FILE -----

1) NOT POSTED ----- VENDOR PAYMENT FILE ---------- SUBSIDIARY FILE -----1) NOT POSTED 1) POSTS AS CREDIT TO DECREASES 2)

> RECORD SUPPORTS G/L ACCT 1400 ----- REPORTABLE PAYMENT FILE ----- 2) NOT POSTED

1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----

1) POSTS AS DEBIT TO CASH INCREASE 1) NOT POSTED 1) NOT POSTED

2) 2) NOT POSTED 2)

----- APPROPRIATION SHADOW FILE -----

1) NOT POSTED

#### TRANSACTION CODE DECISION TABLE ILLUSTRATION

# ACTIVE TRANSACTION CODES

AS OF 04/27/09 (TRANSACTION ADDED/MODIFIED: 08/13/01) 

TRANSACTION CODE: 260 RECORD ACCRUAL OP TRANS-IN - DUE FM OTHER FUNDS ------ THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS: CLAIM SCHEDULE #: NOT ALLOWED DR1 1400 DUE FROM OTHER FUNDS OR APPROPRIATIONS MODIFIER: OPT/AGY DEFINED CR1 9811 OPERATING TRANSFERS IN REFERENCE DOCUMENT #: OPT/AGY DEFINED DR2 VENDOR #: OPT/AGY DEFINED INVOICE #: OPT/AGY DEFINED CR2 DR3 CURRENT DOCUMENT #: REQUIRED CR3 INDEX: REQUIRED DR4 OBJECT DETAIL: OPT/AGY DEFINED
PCA NO: REQUIRED
PROJECT #: OPT/AGY DEFINED
MULTI-PURPOSE CODE: OPT/AGY DEFINED CR4 POSTING SEQUENCE: 3
CLAIM SCHEDULE IMPACT: NONE SECURITY GROUP: OTHER NET BATCH BAL: PLUS SOURCE: REQUIRED
CHECK #: NOT ALLOWED TRANSACTION REGISTER: REVENUE (7) ACTIVE STATUS: ACTIVE APPROPRIATION SYMBOL: LOOKED UP BY PCA
FUND/FUND SOURCE: LOOKED UP BY PCA
FUND/FUND DETAIL: OPT/AGY DEFINED SERIES. THE FIRST FOUR DIGITS OF SUBSIDIARY
BUDGETARY SEQ: OPT/AGY DEFINED SHOULD BE THE FUND NUMBER AMOUNT IS DUE FROM.

SUBSIDIARY ACCOUNT: REQUIRED G/L ACCOUNT #: NOT ALLOWED VENDOR NAME/ADDRESS: OPT/AGY DEFINED TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS: ----- DOCUMENT FILE ----- ALLOTMENT FILE ------ APPROPRIATION FILE ------ ALLOTMENT FILE ------\* (NO MATCH REOUIREMENT) \* (NO MATCH REOUIREMENT) \* (NO MATCH REOUIREMENT) 1) POSTS AS DEBIT TO ORIGINAL DOCUMENT AMT 1) POSTS AS CREDIT TO NET TRANSFERS 1) NOT POSTED DOCUMENT SUPPORTS G/L ACCT 1400 2) NOT POSTED CURRENT DOCUMENT # USED TO POST 2) NOT POSTED ----- CASH CONTROL FILE ------ ----- GRANT PROJECT FILE ------\* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT) 1) NOT POSTED 1) NOT POSTED 2) ----- OPERATING FILE -----1) POSTS AS CREDIT TO GL ACCT 9811 ----- VENDOR PAYMENT FILE ---------- SUBSIDIARY FILE -----2) NOT POSTED 1) NOT POSTED 1) POSTS AS DEBIT TO INCREASES RECORD SUPPORTS G/L ACCT 1400 ----- REPORTABLE PAYMENT FILE ------ 2) POSTS AS CREDIT TO INCREASES 1) NOT POSTED RECORD SUPPORTS G/L ACCT 9811 TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----

1) NOT POSTED

2)

----- APPROPRIATION SHADOW FILE -----

- 1) POSTS AS CREDIT TO NET APPROPRIATIONS
- 2) NOT POSTED

1) NOT POSTED

2)

TRANSACTION CODE 260

1) NOT POSTED

2)

# TRANSACTION CODE DECISION TABLE ILLUSTRATION

# ACTIVE TRANSACTION CODES

		ACTIVE TRANSACTION CODES
*******	******	AS OF 04/27/09 (TRANSACTION ADDED/MODIFIED: 08/13/0
TRANSACTION CODE: 2		
CODIN	-	
CLAIM SCHEDULE #:	REQUIRED OPT/AGY DEFINED REQUIRED OPT/AGY DEFINED OPT/AGY DEFINED OPT/AGY DEFINED	DR1 3110 DUE TO OTHER FUNDS OR APPROPRIATIONS
MODIFIER:	OPT/AGY DEFINED	CR1 3021 CLAIMS IN PROCESS
REFERENCE DOCUMENT #:	REQUIRED	DR2
VENDOR #:	OPT/AGY DEFINED	CR2
INVOICE #:	OPT/AGY DEFINED	DR3
CURRENT DOCUMENT #:	OPT/AGY DEFINED	CR3
INDEX:	OPT/AGY DEFINED	DR4_
OBJECT DETAIL:	REQUIRED	CR4  POSTING SEQUENCE: 8 SECURITY GROUP: EXPEND-CS CLAIM SCHEDULE IMPACT: AUTOMATED CLAIM (1) NET BATCH BAL: PLUS
PCA NO:	OPT/AGY DEFINED	
PROJECT #:	OPT/AGY DEFINED	POSTING SEQUENCE: 8 SECURITY GROUP: EXPEND-CS
MULTI-PURPOSE CODE:	OPT/AGY DEFINED	CLAIM SCHEDULE IMPACT: AUTOMATED CLAIM (1) NET BATCH BAL: PLUS
SOURCE: CHECK #:	NOT ALLOWED	TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE
CHECK #:	NOT ALLOWED	TO GENERATE AUTOMATER GLATA GGUERALE C. DA TOD
APPROPRIATION SYMBOL:	OPT/AGY DEFINED	TO GENERATE AUTOMATED CLAIM SCHEDULE & RA FOR
FUND/FUND SOURCE:	CDT/ACY DESTRED	TO GENERATE AUTOMATED CLAIM SCHEDULE & RA FOR EXPENDITURE PREVIOUSLY ACCRUED AS DUE TO OTHER FUNDS OR APPNS. CODING FIELDS MUST MATCH EXISTING DOCUMENT. FOR DOCUMENT RETRIEVAL, USE F4 KEY. USE TC 203 FOR MANUAL SCHEDULE. TRANSACTION WILL GENERATE TC 360. TO REVERSE, USE TC 203R.
FUND DETAIL:	NOT ALLOWED	POSTIMENT FOR DOCUMENT DETRIBUTED MUSI MAICH EALBIING
SUBSTITATE ACCOUNT.	DEUIIDED	IIGE TC 203 FOR MANUAL SCHEDULE TRANSACTION WILL
G/I. ACCOUNT #•	NOT ALLOWED	GENERATE TO 360 TO REVERSE USE TO 2038
VENDOR NAME/ADDRESS:	REOD IF VENDOR# NOT	SED
TRANSACTION UPDATES PR  DOCUME  * (MATCH RE  1) POSTS AS DEBIT TO		STER FILES AS FOLLOWS:   APPROPRIATION FILE
DOCUMENT SUPPORTS G	# HGED TO DOGT	2)
REFERENCE DOCUMENT 2) POSTS AS DEBIT TO	COLLECTIONS/PAYMENTS	CASH CONTROL FILE GRANT PROJECT FILE * (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT)
DOCUMENT SUPPORTS G	/L ACCT 3110	1) POSTS AS CREDIT TO CASH DECREASE 1) NOT POSTED
REFERENCE DOCUMENT	# USED TO POST	2) NOT POSTED 2)
OPERAT	ING FILE	
1) NOT POSTED		VENDOR PAYMENT FILE SUBSIDIARY FILE
2)		1) ADDS PAYMENT RECORD IF VENDOR # USED 1) POSTS AS DEBIT TO DECREASES RECORD SUPPORTS G/L ACCT 3110
		REPORTABLE PAYMENT FILE 2) NOT POSTED
TRANSACTION UPDATES SH	ADOW FILES AS FOLLOWS	1) POSTED IF REPORTABLE
AT LOGMENIA	CHADOM ETTE	CASH CONTROL SHADOW FILE GRANT PROJECT SHADOW FILE
1) NOT POSTED 2)	SHADOW FILE	1) POSTS AS CREDIT TO CASH DECREASE 1) NOT POSTED 2) NOT POSTED 2)
APPROPRIATIO	N SHADOW FILE	
1) NOT POSTED 2)		TRANSACTION CODE 261

#### TRANSACTION CODE DECISION TABLE ILLUSTRATION

# ACTIVE TRANSACTION CODES

		ACTIVE TRANSACTION CODES	
		AS OF 04/27/09	(TRANSACTION ADDED/MODIFIED: 08/13/01)
			***************
TRANSACTION CODE: 2	262 REC SCO PAYMENT OF	AMOUNT DUE TO OTHER FUNDS	
INPUT CODIN	G REQUIREMENTS	THIS TRANSACTION POSTS T	TO THE GENERAL LEDGER AS FOLLOWS:
CLAIM SCHEDULE #:	NOT ALLOWED	DR1 3110 DUE TO OT  CR1 1140 CASH IN S  DR2  CR2  DR3  CR3  DR4  CR4  POSTING SEQUENCE: 8  CLAIM SCHEDULE IMPACT: NONE  TRANSACTION REGISTER: EXPENDITUR	THER FUNDS OR APPROPRIATIONS
MODIFIER:	OPT/AGY DEFINED	CR1 1140 CASH IN S	STATE TREASURY
REFERENCE DOCUMENT #:	REQUIRED	DR2	
VENDOR #:	OPT/AGY DEFINED	CR2	
INVOICE #:	OPT/AGY DEFINED	DR3	
CURRENT DOCUMENT #:	OPT/AGY DEFINED	CR3	
INDEX:	OPT/AGY DEFINED	DR4	
OBJECT DETAIL:	OPT/AGY DEFINED	CR4	
PCA NO:	OPT/AGY DEFINED		
PROJECT #:	OPT/AGY DEFINED	POSTING SEQUENCE: 8	SECURITY GROUP: OTHER
MULTI-PURPOSE CODE:	OPT/AGY DEFINED	CLAIM SCHEDULE IMPACT: NONE	NET BATCH BAL: PLUS
SOURCE:	NOT ALLOWED	TRANSACTION REGISTER: EXPENDITUR	RE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE
CHECK #:	NOT ALLOWED		• •
APPROPRIATION SYMBOL:	OPT/AGY DEFINED	TO RECORD SCO PAYMENT OF EXPENDIT	NET BATCH BAL: PLUS RE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE  FURE PREVIOUSLY USE SCO DOCUMENT UDIT PURPOSES. G DOCUMENT. FOR
FUND/FUND SOURCE:	REOUIRED	ACCRUED AS DUE TO OTHER FUNDS. U	JSE SCO DOCUMENT
FUND DETAIL:	OPT/AGY DEFINED	NUMBER AS CURRENT DOCUMENT FOR AU	IDIT PURPOSES.
BUDGETARY SEO:	NOT ALLOWED	CODING FIELDS MUST MATCH EXISTING	DOCUMENT. FOR
SUBSIDIARY ACCOUNT:	RECUITED	DOCUMENT RETRIEVAL. USE F4 KEY.	
G/I. ACCOUNT #:	NOT ALLOWED	boommit Reinievies, obe it heli	
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED		
		ASTER FILES AS FOLLOWS:	
DOCUME	NIM 13.1.1.13	ADDDODDIAMION HILE	ALLOWWENT BILE
DOCUME	INT FILE	APPROPRIATION FILE	* (NO MATCH REQUIREMENT)  1) NOT POSTED  2)
* (MATCH RE	QUIRED)	* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO	LIQUIDATIONS	1) NOT POSTED	1) NOT POSTED
DOCUMENT SUPPORTS G	5/L ACCT 3110	2)	2)
REFERENCE DOCUMENT		G1 G1 G01 T0 T T T	gp.,,,, pp.,,,,,,
2) POSTS AS DEBIT TO	COLLECTIONS/PAYMENTS	CASH CONTROL FILE	GRANT PROJECT FILE
	· /	* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)
DOCUMENT SUPPORTS G	JACCT 3110	1) POSTS AS CREDIT TO CASH DECREASE 2) NOT POSTED	1) NOT POSTED
REFERENCE DOCUMENT	# USED TO POST	2) NOT POSTED	2)
ODEDAT	ING FILE		
1) NOT POSTED	ING FILE		SUBSIDIARY FILE
2)		1) ADDS PAYMENT RECORD IF VENDOR # USED	
2)		I) ADDS PAIMENT RECORD IF VENDOR # USED	
			RECORD SUPPORTS G/L ACCT 3110
		REPORTABLE PAYMENT FILE	2) NOT POSTED
		1) NOT POSTED	
TRANSACTION UPDATES SE	ADOW FILES AS FOLLOWS:		
	SHADOW ETT.E	CASH CONTROL SHADOW FILE	GRANT PROJECT SHADOW FILE
1) NOT POSTED		1) POSTS AS CREDIT TO CASH DECREASE	
2)		2) NOT POSTED	2)
<b>4</b> )		Z, NOI FORTED	<b>4</b> /
APPROPRIATIO	ON SHADOW FILE		
1) NOT POSTED	Janon Lill		
2)			TRANSACTION CODE 262
<u>~</u> ,			IMMUDACITON CODE 202

#### TRANSACTION CODE DECISION TABLE ILLUSTRATION

#### ACTIVE TRANSACTION CODES

AS OF 04/27/09 (TRANSACTION ADDED/MODIFIED: 08/13/01) 

TRANSACTION CODE: 263 SCO LIQUIDATION OF AMOUNTS DUE TO GOVERNMENTS ------INPUT CODING REQUIREMENTS------ THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 CLAIM SCHEDULE #: NOT ALLOWED MODIFIER: OPT/AGY DEFINED CR1 1140 CASH IN STATE TREASURY REFERENCE DOCUMENT #: REOUIRED DR2 CR2

VENDOR #: OPT/AGY DEFINED
INVOICE #: OPT/AGY DEFINED DR3 CURRENT DOCUMENT #: OPT/AGY DEFINED CR3 INDEX: REQUIRED DR4

OBJECT DETAIL: REQUIRED CR4
PCA NO: REQUIRED
PROJECT #: OPT/AGY DEFINED POSTING SEQUENCE: 8
MULTI-PURPOSE CODE: OPT/AGY DEFINED CLAIM SCHEDULE IMPACT: NONE SECURITY GROUP: OTHER NET BATCH BAL: PLUS TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE

SOURCE: NOT ALLOWED
CHECK #: NOT ALLOWED

APPROPRIATION SYMBOL: LOOKED UP BY PCA TO RECORD SCO PAYMENT OF EXPENDITURE PREVIOUSLY FUND/FUND SOURCE: LOOKED UP BY PCA

FUND/FUND SOURCE: LOOKED UP BY PCA

FUND DETAIL: OPT/AGY DEFINED

BUDGETARY SEQ: NOT ALLOWED

SUBSIDIARY ACCOUNT: NOT ALLOWED

G/L ACCOUNT #: REQUIRED

G/L ACCOUNT #: REQUIRED

RETRIEVAL, USE F4 KEY.

TO RECORD SCO PATMENT OF EXPENDITURE PREVIOUSLY

ACCRUED AS DUE TO OTHER GOVERNMENTS. ENTER GLAN

3210, 3220 OR 3290. USE SCO DOCUMENT NUMBER AS

CURRENT DOCUMENT FOR AUDIT PURPOSES. CODING

FIELDS MUST MATCH EXISTING DOCUMENT. FOR DOCUMENT

RETRIEVAL, USE F4 KEY.

VENDOR NAME/ADDRESS: OPT/AGY DEFINED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

----- DOCUMENT FILE ----- ALLOTMENT FILE ------ APPROPRIATION FILE ------ ALLOTMENT FILE ------\* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT) \* (MATCH REQUIRED)

1) POSTS AS DEBIT TO LIQUIDATIONS 1) NOT POSTED DOCUMENT SUPPORTS G/L ACCT 2) 1) NOT POSTED

REFERENCE DOCUMENT # USED TO POST 2) POSTS AS DEBIT TO COLLECTIONS/PAYMENTS ----- CASH CONTROL FILE ------ GRANT PROJECT FILE ------\* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT)

\* (NO MATCH REQUIREMENT) \* (NO DOCUMENT SUPPORTS G/L ACCT 1) POSTS AS CREDIT TO CASH DECREASE 1) NOT POSTED

REFERENCE DOCUMENT # USED TO POST 2) NOT POSTED 2)

----- OPERATING FILE -----

1) NOT POSTED ----- VENDOR PAYMENT FILE ---------- SUBSIDIARY FILE ------1) NOT POSTED 1) NOT POSTED 2)

----- REPORTABLE PAYMENT FILE ----- 2) 1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----1) POSTS AS CREDIT TO CASH DECREASE 1) NOT POSTED 1) NOT POSTED

2) 2) NOT POSTED 2)

----- APPROPRIATION SHADOW FILE -----

1) NOT POSTED

#### TRANSACTION CODE DECISION TABLE ILLUSTRATION

# ACTIVE TRANSACTION CODES

		AS OF 04/27/09	(TRANSACTION ADDED/MODIFIED: 08/13/01)
		**************************************	***************
INPUT CODING	G REQUIREMENTS	THIS TRANSACTION POSTS TO TH	HE GENERAL LEDGER AS FOLLOWS:
REFERENCE DOCUMENT #: VENDOR #: INVOICE #: CURRENT DOCUMENT #: INDEX: OBJECT DETAIL:	OPT/AGY DEFINED OPT/AGY DEFINED OPT/AGY DEFINED OPT/AGY DEFINED OPT/AGY DEFINED OPT/AGY DEFINED	DR1 1730 PREPAYMENTS T CR1 1140 CASH IN STATE DR2 6270 RESERVED APPR CR2 6275 RESERVED APPR DR3 CR3 DR4 CR4	ROPRIATIONS
PROJECT #: MULTI-PURPOSE CODE: SOURCE: CHECK #:	OPT/AGY DEFINED NOT ALLOWED NOT ALLOWED		SBURSEMENTS (6) ACTIVE STATUS: ACTIVE
FUND DETAIL: BUDGETARY SEQ: SUBSIDIARY ACCOUNT: G/L ACCOUNT #: VENDOR NAME/ADDRESS:	OPT/AGY DEFINED NOT ALLOWED REQUIRED NOT ALLOWED OPT/AGY DEFINED	TO RECORD PREPAYMENT TO OTHER FUNDS O APPNS BY SCO. FIRST FOUR DIGITS OF S SHOULD BE FUND RECEIVING PREPAYMENT. USED TO POST ADVANCES TO DEPT OF GENE TO LIQUIDATE, USE TC 413. TO RECORD AGAINST THE PREPAYMENT, USE TC 242 OR	ENTRY IS ERAL SERVICES. EXPENSES R TC 245.
TRANSACTION UPDATES PR	IMARY AND SECONDARY MASTE	R FILES AS FOLLOWS:	
* (NO MATCH H	REQUIREMENT) 1)	APPROPRIATION FILE * (NO MATCH REQUIREMENT) POSTS AS DEBIT TO RESERVES NOT POSTED	* (NO MATCH REQUIREMENT)  1) NOT POSTED  2)
2)	1) ;	CASH CONTROL FILE * (NO MATCH REQUIREMENT) POSTS AS CREDIT TO CASH DECREASE NOT POSTED	* (NO MATCH REQUIREMENT)  1) NOT POSTED  2)
1) NOT POSTED 2)	1) :	NOT POSTED REPORTABLE PAYMENT FILE	1) POSTS AS DEBIT TO INCREASES RECORD SUPPORTS G/L ACCT 1730 2) NOT POSTED
TRANSACTION UPDATES SHA		NOT POSTED	
1) NOT POSTED 2)	1)	CASH CONTROL SHADOW FILE POSTS AS CREDIT TO CASH DECREASE NOT POSTED	1) NOT POSTED 2)
APPROPRIATION  1) POSTS AS DEBIT TO 19  2) NOT POSTED	N SHADOW FILE NET APPROPRIATIONS		TRANSACTION CODE 264

#### TRANSACTION CODE DECISION TABLE ILLUSTRATION

(TRANSACTION ADDED/MODIFIED: 06/11/07) 

ACTIVE TRANSACTION CODES AS OF 04/27/09 TRANSACTION CODE: 265 ADJUST DECREASE OPERATE TRANS IN/DUE FROM OTH FUND ------INPUT CODING REQUIREMENTS------ THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS: CLAIM SCHEDULE #: NOT ALLOWED DR1 9811 OPERATING TRANSFERS IN MODIFIER: OPT/AGY DEFINED CR1 1400 DUE FROM OTHER FUNDS OR APPROPRIATIONS REFERENCE DOCUMENT #: REOUIRED DR2 VENDOR #: OPT/AGY DEFINED INVOICE #: OPT/AGY DEFINED CR2 DR3 CURRENT DOCUMENT #: OPT/AGY DEFINED CR3 INDEX: REQUIRED DR4 OBJECT DETAIL: OPT/AGY DEFINED
PCA NO: REQUIRED
PROJECT #: OPT/AGY DEFINED
MULTI-PURPOSE CODE: OPT/AGY DEFINED POSTING SEQUENCE: 7
CLAIM SCHEDULE IMPACT: NONE SECURITY GROUP: OTHER NET BATCH BAL: PLUS SOURCE: REQUIRED
CHECK #: NOT ALLOWED TRANSACTION REGISTER: REVENUE (7) ACTIVE STATUS: ACTIVE APPROPRIATION SYMBOL: LOOKED UP BY PCA
FUND/FUND SOURCE: LOOKED UP BY PCA
FUND DETAIL: OPT/AGY DEFINED
BUDGETARY SEQ: OPT/AGY DEFINED
SUBSIDIARY ACCOUNT: REQUIRED

TO RECORD DECREASE IN DUE FROM OTHER FUNDS FOR
OPERATING TRANSFERS-IN ORIGINALLY ESTABLISHED WITH
TC 260. CODING FIELDS MUST MATCH EXISTING
DOCUMENT. FOR DOCUMENT RETRIEVAL, USE F4 KEY. G/L ACCOUNT #: NOT ALLOWED VENDOR NAME/ADDRESS: OPT/AGY DEFINED TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS: ----- DOCUMENT FILE ----- ALLOTMENT FILE ------ APPROPRIATION FILE ------ ALLOTMENT FILE ------\* (MATCH REQUIRED) \* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT) 1) POSTS AS CREDIT TO ADJUSTMENTS 1) POSTS AS DEBIT TO NET TRANSFERS 1) NOT POSTED DOCUMENT SUPPORTS G/L ACCT 1400 NOT POSTED REFERENCE DOCUMENT # USED TO POST 2) NOT POSTED ----- CASH CONTROL FILE ------ ---- GRANT PROJECT FILE ------\* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT) 1) NOT POSTED 1) NOT POSTED 2) 2) ----- OPERATING FILE -----1) POSTS AS DEBIT TO GL ACCT 9811 ----- VENDOR PAYMENT FILE ---------- SUBSIDIARY FILE -----2) NOT POSTED 1) NOT POSTED 1) POSTS AS CREDIT TO DECREASES RECORD SUPPORTS G/L ACCT 1400 ----- REPORTABLE PAYMENT FILE ------ 2) POSTS AS DEBIT TO DECREASES 1) NOT POSTED RECORD SUPPORTS G/L ACCT 9811 TRANSACTION UPDATES SHADOW FILES AS FOLLOWS: ----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----1) NOT POSTED 1) NOT POSTED 1) NOT POSTED

----- APPROPRIATION SHADOW FILE -----

2)

1) POSTS AS DEBIT TO NET APPROPRIATIONS

2)

2) NOT POSTED

TRANSACTION CODE 265

2)

#### TRANSACTION CODE DECISION TABLE ILLUSTRATION

# ACTIVE TRANSACTION CODES

		ACTIVE TRANSACTION CODES	(MD33443 CMTON 3 DDED /MODIFIED - 00 /13 /01)
*******		AS OF 04/27/09	(TRANSACTION ADDED/MODIFIED: 08/13/01)
		MENTS FROM OTHER FUNDS	
TRANSACTION CODE: 2	200 REC RETURN OF PREPA	MENIS FROM CIHER FUNDS	
INPUT CODIN	NG REQUIREMENTS	THIS TRANSACTION POSTS TO TH	E GENERAL LEDGER AS FOLLOWS:
CLAIM SCHEDULE #:	NOT ALLOWED	DR1 3120 PREPAYMENTS F	ROM OTHER FUNDS & APPNS
MODIFIER:	OPT/AGY DEFINED	CR1 1140 CASH IN STATE	
REFERENCE DOCUMENT #:		DR2	
VENDOR #.	OPT/ACV DEFINED	CR2	
TINIOTCE #•	OPT/ACY DEFINED	DR3	
VENDOR #: INVOICE #: CURRENT DOCUMENT #:	OPT/ACY DEFINED	CR3	
INDEX:	OPT/AGY DEFINED	DR4	
INDEX:	OPT/AGY DEFINED	CR4	
OBJECT DETAIL: PCA NO: PROJECT #:	NOI ALLOWED	CR4	
PCA NO:	OPT/AGY DEFINED	DOGETING GEOLIEVES	CHCUDINU CDOUD OMUID
PROJECT #:	OPT/AGY DEFINED	POSTING SEQUENCE: 8	SECURITY GROUP: OTHER
MULTI-PURPOSE CODE:	OPT/AGY DEFINED	CLAIM SCHEDULE IMPACT: NONE	NET BATCH BAL: PLUS
SOURCE: CHECK #:	NOT ALLOWED	TRANSACTION REGISTER: EXPENDITURE DI	SBURSEMENTS (6) ACTIVE STATUS: ACTIVE
CHECK #:	NOT ALLOWED		
APPROPRIATION SYMBOL:	OPT/AGY DEFINED	TO RECORD RETURN OF UNUSED PREPAYMENT	TO THE FUND
FUND/FUND SOURCE:	REOUIRED	THAT ORIGINALLY MADE THE PREPAYMENT.	FUND DETAIL
FUND DETAIL:	OPT/AGY DEFINED	AND SUBSIDIARY CODE MUST MATCH ORIGIN	AL POSTING
BUDGETARY SEQ:	NOT ALLOWED	(REFER TO S01 REPORT).	
SUBSIDIARY ACCOUNT:	REQUIRED		
FUND DETAIL: BUDGETARY SEQ: SUBSIDIARY ACCOUNT: G/L ACCOUNT #:	NOT ALLOWED		
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED		
TRANSACTION UPDATES PR	RIMARY AND SECONDARY MA	STER FILES AS FOLLOWS:	
	ENT FILE	APPROPRIATION FILE	ALLOTMENT FILE
	REQUIREMENT)	* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)
1) NOT POSTED		I) NOT POSTED	I) NOT POSTED
	:	2)	2)
2)			GRANT PROJECT FILE
		* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)
			1) NOT POSTED
		2) NOT POSTED	2)
	TING FILE		
1) NOT POSTED			SUBSIDIARY FILE
2)	:	L) NOT POSTED	1) POSTS AS DEBIT TO DECREASES
			RECORD SUPPORTS G/L ACCT 3120
		REPORTABLE PAYMENT FILE	2) NOT POSTED
	:	) NOT POSTED	
TRANSACTION UPDATES SE	HADOW FILES AS FOLLOWS:		
ALLOTMENT			GRANT PROJECT SHADOW FILE
1) NOT POSTED	:	) POSTS AS CREDIT TO CASH DECREASE	1) NOT POSTED
2)	:	NOT POSTED	2)
APPROPRIATIO	ON SHADOW FILE		
1) NOT POSTED			
2)			TRANSACTION CODE 266

#### TRANSACTION CODE DECISION TABLE ILLUSTRATION

# ACTIVE TRANSACTION CODES

AS OF 04/27/09 (TRANSACTION ADDED/MODIFIED: 08/13/01) 

TRANSACTION CODE: 267 REC REPAY OF ADVANCES RECEIVED FROM OTHER FUNDS -----INPUT CODING REOUIREMENTS-----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS: DR1 4010 ADVANCES FROM OTHER FUNDS CLAIM SCHEDULE #: NOT ALLOWED MODIFIER: OPT/AGY DEFINED CR1 1140 CASH IN STATE TREASURY REFERENCE DOCUMENT #: OPT/AGY DEFINED DR2 VENDOR #: OPT/AGY DEFINED
INVOICE #: OPT/AGY DEFINED
CURRENT DOCUMENT #: OPT/AGY DEFINED CR2 DR3 CR3 INDEX: OPT/AGY DEFINED DR4 OBJECT DETAIL: OPT/AGY DEFINED
PCA NO: OPT/AGY DEFINED
PROJECT #: OPT/AGY DEFINED
MULTI-PURPOSE CODE: OPT/AGY DEFINED CR4 POSTING SEQUENCE: 8 SECURITY GROUP: OTHER CLAIM SCHEDULE IMPACT: NONE NET BATCH BAL: PLUS SOURCE: NOT ALLOWED CHECK #: NOT ALLOWED TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE APPROPRIATION SYMBOL: OPT/AGY DEFINED TO RECORD RETURN OF ADVANCES RECEIVED FROM OTHER FUND/FUND SOURCE: REQUIRED FUNDS. FUND DETAIL AND SUBSIDIARY CODE MUST MATCH FUNDS. FUND DETAIL AND SUBSIDIARY CODE MUST MATCH FUND DETAIL: OPT/AGY DEFINED
BUDGETARY SEQ: NOT ALLOWED ORIGINAL POSTING (REFER TO S01 REPORT). SUBSIDIARY ACCOUNT: REQUIRED G/L ACCOUNT #: NOT ALLOWED VENDOR NAME/ADDRESS: OPT/AGY DEFINED TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS: ----- DOCUMENT FILE ----- APPROPRIATION FILE ----- --- ALLOTMENT FILE ------\* (NO MATCH REOUIREMENT) \* (NO MATCH REOUIREMENT) \* (NO MATCH REOUIREMENT) 1) NOT POSTED 1) NOT POSTED 1) NOT POSTED 2) 2) ----- CASH CONTROL FILE ----- GRANT PROJECT FILE -----(NO MATCH REOUIREMENT) \* (NO MATCH REOUIREMENT) 1) POSTS AS CREDIT TO CASH DECREASE 1) NOT POSTED 2) NOT POSTED ----- OPERATING FILE -----1) NOT POSTED ----- VENDOR PAYMENT FILE ---------- SUBSIDIARY FILE -----1) NOT POSTED 1) POSTS AS DEBIT TO DECREASES 2) RECORD SUPPORTS G/L ACCT 4010 ----- REPORTABLE PAYMENT FILE ----- 2) NOT POSTED 1) NOT POSTED TRANSACTION UPDATES SHADOW FILES AS FOLLOWS: ----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----1) POSTS AS CREDIT TO CASH DECREASE 1) NOT POSTED 1) NOT POSTED 2) 2) NOT POSTED 2)

----- APPROPRIATION SHADOW FILE -----

1) NOT POSTED

# TRANSACTION CODE DECISION TABLE ILLUSTRATION

# ACTIVE TRANSACTION CODES

		ACTIVE TRANSACTION CODES	
		AS OF 04/27/09	(TRANSACTION ADDED/MODIFIED: 08/13/01
			*************
TRANSACTION CODE: 2	68 SCHED DUE TO OTHER	GOVTS (AUTO)	
CODIN	G REQUIREMENTS	THIS TRANSACTION POSTS TO TH	IE GENERAL LEDGER AS FOLLOWS:
CLAIM SCHEDULE #:	REQUIRED	DR1	
MODIFIER:	OPT/AGY DEFINED	CR1 3021 CLAIMS IN PRO	CESS
REFERENCE DOCUMENT #:	REQUIRED	DR2	
VENDOR #:	OPT/AGY DEFINED	CR2	
INVOICE #:	OPT/AGY DEFINED	DR3	
CURRENT DOCUMENT #:	OPT/AGY DEFINED	CR3	
TAIDEN -	ODM / A CIV DESTABLE	DR4	
OBJECT DETAIL:	OPT/AGY DEFINED	CR4	
PCA NO:	OPT/AGY DEFINED		
OBJECT DETAIL: PCA NO: PROJECT #: MULTI-PURPOSE CODE:	OPT/AGY DEFINED	POSTING SEQUENCE: 8	SECURITY GROUP: EXPEND-CS
MULTI-PURPOSE CODE:	OPT/AGY DEFINED	POSTING SEQUENCE: 8 CLAIM SCHEDULE IMPACT: AUTOMATED CLAI	M (1) NET BATCH BAL: PLUS
SOURCE:	NOT ALLOWED	TRANSACTION REGISTER: EXPENDITURE DI	SBURSEMENTS (6) ACTIVE STATUS: ACTIVE
CITECK #.	NOT ALLOWED		• •
APPROPRIATION SYMBOL:	OPT/AGY DEFINED	TO GEN AUTO CLAIM SCHEDULE & RA FOR E PREVIOUSLY ACCRUED AS DUE TO OTHER GO	EXPENDITURE
FUND/FUND SOURCE:	REQUIRED	PREVIOUSLY ACCRUED AS DUE TO OTHER GO	OVERNMENTS.
FIND DETAIL:	OPT/AGY DEFINED	PREVIOUSLY ACCRUED AS DUE TO OTHER GO ENTER GLAN 3210, 3220 OR 3290. CODIN MATCH EXISTING DOCUMENT. FOR DOCUMEN USE F4 KEY. USE TC 284 FOR MANUAL SO TRANS WILL GEN TC 360. TO RVRS, USE	IG FIELDS MIIST
BUDGETARY SEO:	NOT ALLOWED	MATCH EXISTING DOCUMENT. FOR DOCUMEN	IT RETRIEVAL.
SUBSIDIARY ACCOUNT:	NOT ALLOWED	IISE F4 KEY. IISE TC 284 FOR MANUAL SC	HEDIILE.
G/I. ACCOUNT #:	RECUIRED	TRANS WILL GEN TO 360. TO RVRS. USE	TC 284R.
VENDOR NAME/ADDRESS:	REOD IF VENDOR# NOT	HISED	10 20 11.
	_	ASTER FILES AS FOLLOWS:	
DOCUME	NT FILE	APPROPRIATION FILE	ALLOTMENT FILE
* (MATCH RE	OUTRED)	* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)
1) POSTS AS DEBIT TO DOCUMENT SUPPORTS G	LIQUIDATIONS	1) NOT POSTED	* (NO MATCH REQUIREMENT)  1) NOT POSTED
DOCUMENT SUPPORTS G	I/L ACCT	2)	2)
REFERENCE DOCUMENT	# USED TO POST	-,	-,
0\ 00000 10 00000 00	GOT GOT - OLIG / D. I.D COLIG	CASH CONTROL FILE	GRANT PROJECT FILE
_,		* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)
DOCUMENT SUPPORTS G	L ACCT	1) POSTS AS CREDIT TO CASH DECREASE	1) NOT POSTED
REFERENCE DOCUMENT	# USED TO POST	* (NO MATCH REQUIREMENT)  1) POSTS AS CREDIT TO CASH DECREASE 2) NOT POSTED	2)
		_,	-,
OPERAT	ING FILE		
1) NOT POSTED		VENDOR PAYMENT FILE	SUBSIDIARY FILE
2)		1) ADDS PAYMENT RECORD IF VENDOR # USED	
-,		_,	_,
		REPORTABLE PAYMENT FILE	- 2)
		1) POSTED IF REPORTABLE	-,
TRANSACTION UPDATES SH	ADOW FILES AS FOLLOWS	· ·	
IIIIIIIIIII OI		·•	
ALLOTMENT	SHADOW FILE	CASH CONTROL SHADOW FILE	GRANT PROJECT SHADOW FILE
1) NOT POSTED		1) POSTS AS CREDIT TO CASH DECREASE	
2)		2) NOT POSTED	2)
-,		2, 101 101110	-,
APPROPRIATIO	N SHADOW FILE		
1) NOT POSTED			
2)			TRANSACTION CODE 268
•			

#### TRANSACTION CODE DECISION TABLE ILLUSTRATION

#### ACTIVE TRANSACTION CODES

AS OF 04/27/09 (TRANSACTION ADDED/MODIFIED: 08/20/01) 

TRANSACTION CODE: 269 DISBURSE REVENUE REFUND FROM GENERAL CASH-AUTO CK

-----INPUT CODING REOUIREMENTS-----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

CLAIM SCHEDULE #: NOT ALLOWED DR1 8000 REVENUE/OPERATING REVENUE MODIFIER: OPT/AGY DEFINED CR1 1110 GENERAL CASH DR2 REFERENCE DOCUMENT #: OPT/AGY DEFINED VENDOR #: OPT/AGY DEFINED INVOICE #: OPT/AGY DEFINED CR2 DR3 CURRENT DOCUMENT #: REQUIRED CR3 INDEX: REOUIRED DR4

OBJECT DETAIL: NOT ALLOWED CR4

PCA NO: REQUIRED

PROJECT #: OPT/AGY DEFINED POSTING SEQUENCE: 4

MULTI-PURPOSE CODE: OPT/AGY DEFINED CLAIM SCHEDULE IMPACT: AUTOMATED CHECK (4) SECURITY GROUP: DISB-OTH CHE NET BATCH BAL: PLUS

SOURCE: REQUIRED
CHECK #: REQUIRED TRANSACTION REGISTER: REVENUE (7) ACTIVE STATUS: ACTIVE

CHECK #: REQUIRED

APPROPRIATION SYMBOL: LOOKED UP BY PCA
FUND/FUND SOURCE: LOOKED UP BY PCA
FUND DETAIL: OPT/AGY DEFINED

BUDGETARY SEQ: NOT ALLOWED

G/L ACCOUNT #: NOT ALLOWED

G/L ACCOUNT #: NOT ALLOWED

REQUIRED

TO GENERATE AUTO CHECK FOR DISBURSEMENT OF REVENUE
REFUND FROM GEN CASH. VERIFY GENERAL CASH BALANCE
BEFORE USING TC 269. USE SOURCE CODE 1NNNNN OR
2NNNNN. USE TC 276 FOR MANUAL CHECK. TO REVERSE,
USE TC 276R. TRANSACTION CREATES SPECIAL APPN
FILE POSTING TO CREDIT UNREMITTED REVENUE.

VENDOR NAME/ADDRESS: REQD IF VENDOR# NOT USED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

----- DOCUMENT FILE ----- ALLOTMENT FILE ------ APPROPRIATION FILE ------ ALLOTMENT FILE ------\* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT)

1) POSTS AS DEBIT TO EARNED REVENUE 1) NOT POSTED 1) NOT POSTED

2) NOT POSTED

2) ----- CASH CONTROL FILE ----- GRANT PROJECT FILE -----

\* (MATCH REQUIRED) \* (NO MATCH REQUIREMENT)

1) NOT POSTED 1) POSTS AS DEBIT TO RECEIPT COLLECTIONS

2) NOT POSTED

----- OPERATING FILE -----

1) POSTS AS DEBIT TO GL ACCT 8000 ----- VENDOR PAYMENT FILE ---------- SUBSIDIARY FILE ------

2) NOT POSTED 1) NOT POSTED 1) NOT POSTED

----- REPORTABLE PAYMENT FILE ----- 2)

1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----1) NOT POSTED 1) NOT POSTED 1) POSTS AS DEBIT TO RECEIPT COLLECTIONS

2) 2) 2) NOT POSTED

----- APPROPRIATION SHADOW FILE -----

1) POSTS AS DEBIT TO EARNED REVENUE

2) NOT POSTED TRANSACTION CODE 269

#### TRANSACTION CODE DECISION TABLE ILLUSTRATION

# ACTIVE TRANSACTION CODES

AS OF 04/27/09 (TRANSACTION ADDED/MODIFIED: 08/13/01) 

TRANSACTION CODE: 270 SCHEDULE REVENUE REFUND (MANUAL)

------ THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 8000 REVENUE/OPERATING REVENUE CLAIM SCHEDULE #: REQUIRED MODIFIER: OPT/AGY DEFINED CR1 3021 CLAIMS IN PROCESS REFERENCE DOCUMENT #: OPT/AGY DEFINED DR2 VENDOR #: OPT/AGY DEFINED
INVOICE #: OPT/AGY DEFINED
CURRENT DOCUMENT #: OPT/AGY DEFINED CR2 DR3 CR3 INDEX: OPT/AGY DEFINED DR4

INDEX: OPT/AGI DEFINED
OBJECT DETAIL: NOT ALLOWED CR4

PCA NO: REQUIRED

PROJECT #: OPT/AGY DEFINED POSTING SEQUENCE: 8

MULTI-PURPOSE CODE: OPT/AGY DEFINED CLAIM SCHEDULE IMPACT: MANUAL CLAIM (5)

REQUIRED TRANSACTION REGISTER: REVENUE (7) NET BATCH BAL: PLUS ACTIVE STATUS: ACTIVE

SOURCE:
CHECK #:
APPROPRIATION SYMBOL:
FUND/FUND SOURCE:
LOOKED UP BY PCA
LOOKED UP BY PCA
OPT/AGY DEFINED TO RECORD MANUAL CLAIM SCHEDULE TO DISBURSE REFUND FROM REVENUE. USE SOURCE CODE 1NNNNN OR 2NNNNN SERIES. USE TC 271 FOR AUTOMATED CLAIM SCHEDULE. TRANSACTION WILL GENERATE TC 360.

SUBSIDIARY ACCOUNT: NOT ALLOWED

G/L ACCOUNT #: NOT ALLOWED

VENDOR NAME/ADDRESS: REQD IF VENDOR# NOT USED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

----- DOCUMENT FILE ----- APPROPRIATION FILE ----- --- ALLOTMENT FILE -------\* (NO MATCH REOUIREMENT) \* (NO MATCH REOUIREMENT) \* (NO MATCH REOUIREMENT)

1) POSTS AS DEBIT TO EARNED REVENUE 1) NOT POSTED 1) NOT POSTED

2) NOT POSTED

2) ----- CASH CONTROL FILE ------ GRANT PROJECT FILE -----

\* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT)

1) POSTS AS CREDIT TO CASH DECREASE

1) POSTS AS DEBIT TO RECEIPT COLLECTIONS

2) NOT POSTED 2) NOT POSTED

----- OPERATING FILE -----

1) POSTS AS DEBIT TO GL ACCT 8000 ----- VENDOR PAYMENT FILE ------ SUBSIDIARY FILE ------

2) NOT POSTED 1) ADDS PAYMENT RECORD IF VENDOR # USED 1) NOT POSTED

----- REPORTABLE PAYMENT FILE ----- 2)

1) POSTED IF REPORTABLE

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----1) POSTS AS CREDIT TO CASH DECREASE 1) POSTS AS DEBIT TO RECEIPT COLLECTIONS 1) NOT POSTED

2) NOT POSTED 2) 2) NOT POSTED

----- APPROPRIATION SHADOW FILE -----

1) POSTS AS DEBIT TO EARNED REVENUE

2) NOT POSTED

TRANSACTION CODE 270

SECURITY GROUP: EXPEND-CS

#### TRANSACTION CODE DECISION TABLE ILLUSTRATION

# ACTIVE TRANSACTION CODES

AS OF 04/27/09 (TRANSACTION ADDED/MODIFIED: 08/13/01) 

TRANSACTION CODE: 271 SCHEDULE REVENUE REFUND (AUTO)

------INPUT CODING REQUIREMENTS------ THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 8000 REVENUE/OPERATING REVENUE CLAIM SCHEDULE #: REQUIRED MODIFIER: OPT/AGY DEFINED CR1 3021 CLAIMS IN PROCESS REFERENCE DOCUMENT #: OPT/AGY DEFINED DR2 VENDOR #: OPT/AGY DEFINED
INVOICE #: OPT/AGY DEFINED
CURRENT DOCUMENT #: OPT/AGY DEFINED CR2 DR3 CR3 INDEX: REOUIRED DR4

OBJECT DETAIL: NOT ALLOWED CR4

PCA NO: REQUIRED

PROJECT #: OPT/AGY DEFINED POSTING SEQUENCE: 9

MULTI-PURPOSE CODE: OPT/AGY DEFINED CLAIM SCHEDULE IMPACT: AUTOMATED CLAIM (1) NET BATCH BAL: PLUS SOURCE: REQUIRED
CHECK #: NOT ALLOWED TRANSACTION REGISTER: REVENUE (7) ACTIVE STATUS: ACTIVE

APPROPRIATION SYMBOL: LOOKED UP BY PCA
FUND/FUND SOURCE: LOOKED UP BY PCA
FUND DETAIL: OPT/AGY DEFINED
BUDGETARY SEQ: NOT ALLOWED
SUBSIDIARY ACCOUNT: NOT ALLOWED
G/L ACCOUNT #: NOT ALLOWED

NOT ALLOWED

NOT ALLOWED
TO GENERATE AUTOMATED CLAIM SCHEDULE AND
REMITTANCE ADVICE TO DISBURSE REFUND FROM REVENUE.
USE SOURCE CODE 1NNNNN OR 2NNNNN. USE TC 270 FOR
MANUAL CLAIM SCHEDULE. TRANSACTION WILL GENERATE
TC 360. TO REVERSE, USE TC 270R. REMITTANCE ADVICE TO DISBURSE REFUND FROM REVENUE.

VENDOR NAME/ADDRESS: REQD IF VENDOR# NOT USED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

----- DOCUMENT FILE ------ APPROPRIATION FILE ----- ---- ALLOTMENT FILE -------\* (NO MATCH REOUIREMENT) \* (NO MATCH REOUIREMENT) \* (NO MATCH REOUIREMENT)

1) POSTS AS DEBIT TO EARNED REVENUE 1) NOT POSTED 1) NOT POSTED

2) NOT POSTED

2) ----- CASH CONTROL FILE ------ GRANT PROJECT FILE -----

\* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT)

1) POSTS AS CREDIT TO CASH DECREASE

1) POSTS AS DEBIT TO RECEIPT COLLECTIONS

2) NOT POSTED 2) NOT POSTED

----- OPERATING FILE -----

1) POSTS AS DEBIT TO GL ACCT 8000 ----- VENDOR PAYMENT FILE ------ SUBSIDIARY FILE ------

2) NOT POSTED 1) ADDS PAYMENT RECORD IF VENDOR # USED 1) NOT POSTED

----- REPORTABLE PAYMENT FILE ----- 2)

1) POSTED IF REPORTABLE

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----1) POSTS AS CREDIT TO CASH DECREASE 1) POSTS AS DEBIT TO RECEIPT COLLECTIONS 1) NOT POSTED

2) NOT POSTED 2) 2) NOT POSTED

----- APPROPRIATION SHADOW FILE -----

1) POSTS AS DEBIT TO EARNED REVENUE

2) NOT POSTED

TRANSACTION CODE 271

SECURITY GROUP: EXPEND-CS

#### TRANSACTION CODE DECISION TABLE ILLUSTRATION

# ACTIVE TRANSACTION CODES

(TRANSACTION ADDED/MODIFIED: 08/20/01)

AS OF 04/27/09 TRANSACTION CODE: 272 DISBURSE REIMBSMT REFUND FROM GEN CASH - MAN CK ------INPUT CODING REQUIREMENTS------ THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS: CLAIM SCHEDULE #: NOT ALLOWED DR1 8100 REIMBURSEMENTS MODIFIER: OPT/AGY DEFINED CR1 1110 GENERAL CASH REFERENCE DOCUMENT #: OPT/AGY DEFINED DR2 VENDOR #: OPT/AGY DEFINED
INVOICE #: OPT/AGY DEFINED
CURRENT DOCUMENT #: OPT/AGY DEFINED CR2 DR3 CR3 INDEX: OPT/AGY DEFINED DR4 OBJECT DETAIL: OPT/AGY DEFINED
PCA NO: REQUIRED
PROJECT #: OPT/AGY DEFINED
MULTI-PURPOSE CODE: OPT/AGY DEFINED POSTING SEQUENCE: 8
CLAIM SCHEDULE IMPACT: MANUAL CHECK (2)
TRANSACTION REGISTER: REVENUE (7) SECURITY GROUP: DISB-OTH CHE NET BATCH BAL: PLUS SOURCE: REQUIRED
CHECK #: REQUIRED ACTIVE STATUS: ACTIVE APPROPRIATION SYMBOL: LOOKED UP BY PCA
FUND/FUND SOURCE: LOOKED UP BY PCA
FUND DETAIL: OPT/AGY DEFINED GENERAL CASH BALANCE BEFORE USING TC 272. USE
BUDGETARY SEQ: NOT ALLOWED SUBSIDIARY ACCOUNT: NOT ALLOWED CHECK. TRANSACTION CREATES SPECIAL APPN FILE
G/L ACCOUNT #: NOT ALLOWED POSTING TO CREDIT UNREMITTED REIMBURSEMENTS. REIMBURSEMENT REFUND WITH MANUAL CHECK. VERIFY GENERAL CASH BALANCE BEFORE USING TC 272. USE VENDOR NAME/ADDRESS: REQD IF VENDOR# NOT USED TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS: ----- DOCUMENT FILE ----- ALLOTMENT FILE ------ APPROPRIATION FILE ------ ALLOTMENT FILE -------1) POSTS AS DEBIT TO EARNED REIMBURSEMENTS 1) POSTS AS DEBIT TO REIMBURSEMENTS 1) NOT POSTED 2) NOT POSTED 2) NOT POSTED ----- CASH CONTROL FILE -----2) ----- GRANT PROJECT FILE -----\* (NO MATCH REQUIREMENT)

NOT POSTED

\* (NO MATCH REQUIREMENT)

1) POSTS AS DEBIT TO RECEIPT COLLECTIONS 1) NOT POSTED 2) 2) NOT POSTED ----- OPERATING FILE -----1) POSTS AS DEBIT TO GL ACCT 8100 ----- VENDOR PAYMENT FILE ------ SUBSIDIARY FILE ------2) NOT POSTED 1) NOT POSTED 1) NOT POSTED ----- REPORTABLE PAYMENT FILE ----- 2) 1) NOT POSTED TRANSACTION UPDATES SHADOW FILES AS FOLLOWS: ----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----1) NOT POSTED 1) NOT POSTED 1) POSTS AS DEBIT TO RECEIPT COLLECTIONS 2) 2) 2) NOT POSTED ----- APPROPRIATION SHADOW FILE -----1) POSTS AS DEBIT TO EARNED REIMBURSEMENTS

2) NOT POSTED

#### TRANSACTION CODE DECISION TABLE ILLUSTRATION

# ACTIVE TRANSACTION CODES

AS OF 04/27/09 (TRANSACTION ADDED/MODIFIED: 06/12/03) 

TRANSACTION CODE: 273 SCHED NO WARRANT REIMBURSEMENT REFUND (AUTO)

------ THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 8100 REIMBURSEMENTS
CR1 3021 CLAIMS IN PROCESS CLAIM SCHEDULE #: REQUIRED MODIFIER: OPT/AGY DEFINED DR2 REFERENCE DOCUMENT #: OPT/AGY DEFINED VENDOR #: OPT/AGY DEFINED
INVOICE #: OPT/AGY DEFINED
CURRENT DOCUMENT #: REQUIRED CR2 DR3 CR3

INDEX: OPT/AGY DEFINED DR4

OBJECT DETAIL: NOT ALLOWED CR4

PCA NO: REQUIRED

PROJECT #: OPT/AGY DEFINED POSTING SEQUENCE: 8 SECURITY GROUP: EXPENDULTI-PURPOSE CODE: OPT/AGY DEFINED CLAIM SCHEDULE IMPACT: AUTOMATED CLAIM (1) NET BATCH BAL: PLUS SOURCE: REQUIRED
CHECK #: NOT ALLOWED TRANSACTION REGISTER: REVENUE (7) ACTIVE STATUS: ACTIVE

APPROPRIATION SYMBOL: LOOKED UP BY PCA TO GEN NO WARR CLM SCHD FROM REIMBS. ATTACH LTRW/ FUND/FUND SOURCE: LOOKED UP BY PCA

FUND/FUND SOURCE: LOOKED UP BY PCA

DATE OF ORIGINAL DEPOSIT & CR NBR. MARK FACE SHEET

FUND DETAIL: OPT/AGY DEFINED "NO WARRANT"& INCL AGENCY NAME &CREDIT APPNINFO.

BUDGETARY SEQ: NOT ALLOWED IF PAYEE IS NON-STATE ENTITY ORWARR REQUIRED, SCO

SUBSIDIARY ACCOUNT: NOT ALLOWED PRE-APPROVAL REQUIRED. LTR TOTRF FUNDS TO"D"ACCT

G/L ACCOUNT #: NOT ALLOWED REQD. WILL GENERATE TC 360.USE TC 239R TO REVERSE DATE OF ORIGINAL DEPOSIT & CR NBR. MARK FACE SHEET

VENDOR NAME/ADDRESS: REQD IF VENDOR# NOT USED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

----- DOCUMENT FILE ----- ALLOTMENT FILE ----- APPROPRIATION FILE ----- --- ALLOTMENT FILE -------\* (NO MATCH REOUIREMENT) \* (NO MATCH REOUIREMENT) \* (NO MATCH REOUIREMENT)

1) NOT POSTED

1) POSTS AS DEBIT TO EARNED REIMBURSEMENTS 1) POSTS AS DEBIT TO REIMBURSEMENTS

2) NOT POSTED 2) NOT POSTED

2) ----- CASH CONTROL FILE ---------- GRANT PROJECT FILE -----

\* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT)

1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED

\* (NO MATCH REQUIREMENT)

1) POSTS AS DEBIT TO RECEIPT COLLECTIONS
2) NOT POSTED

----- OPERATING FILE -----

1) POSTS AS DEBIT TO GL ACCT 8100 ----- VENDOR PAYMENT FILE ------ SUBSIDIARY FILE ------

2) NOT POSTED

1) ADDS PAYMENT RECORD IF VENDOR # USED 1) NOT POSTED

----- REPORTABLE PAYMENT FILE ----- 2)

1) POSTED IF REPORTABLE

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----1) POSTS AS CREDIT TO CASH DECREASE
2) NOT POSTED
2) NOT POSTED
1) POSTS AS DEBIT TO RECEIPT COLLECTIONS
2) NOT POSTED 1) NOT POSTED

2)

----- APPROPRIATION SHADOW FILE -----

1) POSTS AS DEBIT TO EARNED REIMBURSEMENTS

2) NOT POSTED

TRANSACTION CODE 273

SECURITY GROUP: EXPEND-CS

### TRANSACTION CODE DECISION TABLE ILLUSTRATION

### ACTIVE TRANSACTION CODES

AS OF 04/27/09 (TRANSACTION ADDED/MODIFIED: 08/20/01) 

TRANSACTION CODE: 274 DISBURSE REIMBSMT REFUND FROM GEN CASH - AUTO CHK

-----INPUT CODING REOUIREMENTS-----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 8100 REIMBURSEMENTS CLAIM SCHEDULE #: NOT ALLOWED MODIFIER: OPT/AGY DEFINED CR1 1110 GENERAL CASH DR2 REFERENCE DOCUMENT #: OPT/AGY DEFINED VENDOR #: OPT/AGY DEFINED
INVOICE #: OPT/AGY DEFINED
CURRENT DOCUMENT #: OPT/AGY DEFINED CR2 DR3 CR3 INDEX: OPT/AGY DEFINED DR4

OBJECT DETAIL: OPT/AGY DEFINED
PCA NO: REQUIRED
PROJECT #: OPT/AGY DEFINED
MULTI-PURPOSE CODE: OPT/AGY DEFINED POSTING SEQUENCE: 8 SECURITY GROUP: DISB-CLAIM SCHEDULE IMPACT: AUTOMATED CHECK (4) NET BATCH BAL: PLUS SECURITY GROUP: DISB-OTH CHE SOURCE: REQUIRED
CHECK #: REQUIRED TRANSACTION REGISTER: REVENUE (7) ACTIVE STATUS: ACTIVE

APPROPRIATION SYMBOL: LOOKED UP BY PCA TO GENERATE AUTOMATED CHECK FOR DISBURSEMENT OF FUND/FUND SOURCE: LOOKED UP BY PCA REIMBURSEMENT REFUND FROM GENERAL CASH. VERIFY FUND DETAIL: OPT/AGY DEFINED GENERAL CASH BALANCE BEFORE USING TC 274. USE BUDGETARY SEQ: NOT ALLOWED SOURCE CODE 99N9NN SERIES. USE TC 272 FOR MANUAL SUBSIDIARY ACCOUNT: NOT ALLOWED CHECK. TO REVERSE, USE TC 272R. TRANS CREATES G/L ACCOUNT #: NOT ALLOWED SPECIAL AP FILE POSTING TO CR UNREMITTED REIMBURS.

VENDOR NAME/ADDRESS: REQD IF VENDOR# NOT USED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

----- DOCUMENT FILE ----- ALLOTMENT FILE ------ APPROPRIATION FILE ------ ALLOTMENT FILE -------

1) NOT POSTED

1) POSTS AS DEBIT TO EARNED REIMBURSEMENTS 1) POSTS AS DEBIT TO REIMBURSEMENTS

2) NOT POSTED 2) NOT POSTED

----- CASH CONTROL FILE -----2) ----- GRANT PROJECT FILE -----

\* (NO MATCH REQUIREMENT)

NOT POSTED

\* (NO MATCH REQUIREMENT)

1) POSTS AS DEBIT TO RECEIPT COLLECTIONS 1) NOT POSTED

2) 2) NOT POSTED

----- OPERATING FILE -----

----- VENDOR PAYMENT FILE ------ SUBSIDIARY FILE ------

2) NOT POSTED 1) NOT POSTED 1) NOT POSTED

----- REPORTABLE PAYMENT FILE ----- 2) 1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----1) NOT POSTED 1) NOT POSTED 1) POSTS AS DEBIT TO RECEIPT COLLECTIONS

2) 2) 2) NOT POSTED

----- APPROPRIATION SHADOW FILE -----

1) POSTS AS DEBIT TO EARNED REIMBURSEMENTS

2) NOT POSTED

1) POSTS AS DEBIT TO GL ACCT 8100

#### TRANSACTION CODE DECISION TABLE ILLUSTRATION

### ACTIVE TRANSACTION CODES

AS OF 04/27/09 (TRANSACTION ADDED/MODIFIED: 08/13/01) 

TRANSACTION CODE: 275 RECORD REMITTANCE OF SALES TAX - AUTO CHECK ------INPUT CODING REQUIREMENTS------ THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS: DR1 3110 DUE TO OTHER FUNDS OR APPROPRIATIONS CLAIM SCHEDULE #: NOT ALLOWED MODIFIER: OPT/AGY DEFINED CR1 1110 GENERAL CASH REFERENCE DOCUMENT #: REOUIRED DR2 VENDOR #: OPT/AGY DEFINED
INVOICE #: OPT/AGY DEFINED
CURRENT DOCUMENT #: OPT/AGY DEFINED CR2 DR3 CR3 INDEX: OPT/AGY DEFINED DR4 OBJECT DETAIL: OPT/AGY DEFINED
PCA NO: OPT/AGY DEFINED
PROJECT #: OPT/AGY DEFINED
MULTI-PURPOSE CODE: OPT/AGY DEFINED POSTING SEQUENCE: 9 SECURITY GROUP: DISB-OTH CHE POSTING SEQUENCE: 9 SECURITY GROUP: DISB-CLAIM SCHEDULE IMPACT: AUTOMATED CHECK (4) NET BATCH BAL: PLUS SOURCE: NOT ALLOWED CHECK #: REQUIRED TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE APPROPRIATION SYMBOL: OPT/AGY DEFINED

FUND/FUND SOURCE: REQUIRED

FUND DETAIL: OPT/AGY DEFINED

SALES TAX ORIGINALLY RECORDED AS DUE TO OTHER

FUND OR APPNS (TC 161). CODING FIELDS MUST MATCH

BUDGETARY SEQ: NOT ALLOWED

SUBSIDIARY ACCOUNT: REQUIRED

G/L ACCOUNT #: NOT ALLOWED

VENDOR NAME/ADDRESS: PEOP TO VENDOR NAME/ADDRESS: PEOP TO VENDOR NAME/ADDRESS: VENDOR NAME/ADDRESS: REOD IF VENDOR# NOT USED TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS: ----- DOCUMENT FILE ----- ALLOTMENT FILE ------ APPROPRIATION FILE ------ ALLOTMENT FILE ------1) POSTS AS DEBIT TO LIQUIDATIONS 1) NOT POSTED 1) NOT POSTED DOCUMENT SUPPORTS G/L ACCT 3110 2) REFERENCE DOCUMENT # USED TO POST 2) NOT POSTED ----- CASH CONTROL FILE ------ GRANT PROJECT FILE -----\* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT) 1) NOT POSTED 1) NOT POSTED 2) 2) ----- OPERATING FILE -----1) NOT POSTED ----- VENDOR PAYMENT FILE ---------- SUBSIDIARY FILE -----2) 1) NOT POSTED POSTS AS DEBIT TO DECREASES RECORD SUPPORTS G/L ACCT 3110 ----- REPORTABLE PAYMENT FILE ----- 2) NOT POSTED 1) NOT POSTED TRANSACTION UPDATES SHADOW FILES AS FOLLOWS: ----- ALLOTMENT SHADOW FILE ----- CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----1) NOT POSTED 1) NOT POSTED 1) NOT POSTED 2) 2) 2) ----- APPROPRIATION SHADOW FILE -----1) NOT POSTED

#### TRANSACTION CODE DECISION TABLE ILLUSTRATION

### ACTIVE TRANSACTION CODES

AS OF 04/27/09 (TRANSACTION ADDED/MODIFIED: 08/13/01) 

TRANSACTION CODE: 276 DISBURSE REVENUE REFUND FROM GENERAL CASH-MAN CK

-----INPUT CODING REOUIREMENTS-----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

CLAIM SCHEDULE #: NOT ALLOWED DR1 8000 REVENUE/OPERATING REVENUE MODIFIER: OPT/AGY DEFINED CR1 1110 GENERAL CASH DR2 REFERENCE DOCUMENT #: OPT/AGY DEFINED VENDOR #: OPT/AGY DEFINED INVOICE #: OPT/AGY DEFINED CR2 DR3

CURRENT DOCUMENT #: OPT/AGY DEFINED CR3 INDEX: REQUIRED
OBJECT DETAIL: NOT ALLOWED
CR4
PCA NO: REQUIRED
PROJECT #: OPT/AGY DEFINED POSTING SEQUENCE: 4
MULTI-PURPOSE CODE: OPT/AGY DEFINED CLAIM SCHEDULE IMPACT: MANUAL CHECK (2)
REQUIRED TRANSACTION REGISTER: REVENUE (7) INDEX: REOUIRED DR4

DECURITY GROUP: DISB-NET BATCH BAL: PLUS SECURITY GROUP: DISB-OTH CHE

ACTIVE STATUS: ACTIVE

APPROPRIATION SYMBOL: LOOKED UP BY PCA
FUND/FUND SOURCE: LOOKED UP BY PCA
FUND DETAIL: OPT/AGY DEFINED
BUDGETARY SEQ: NOT ALLOWED
SUBSIDIARY ACCOUNT: NOT ALLOWED
G/L ACCOUNT #: NOT ALLOWED

REQUIRED
TO RECORD MANUAL CHECK FOR DISBURSEMENT OF REVENUE
REFUND FROM GENERAL CASH. VERIFY GENERAL CASH
BALANCE BEFORE USING TC 276. USE SOURCE CODE
1NNNNN OR 2NNNNN SERIES. USE TC 269 FOR AUTOMATED
CHECK. TRANSACTION CREATES SPECIAL APPN FILE
POSTING TO CREDIT UNREMITTED REVENUE. TO RECORD MANUAL CHECK FOR DISBURSEMENT OF REVENUE

VENDOR NAME/ADDRESS: REQD IF VENDOR# NOT USED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

----- DOCUMENT FILE ----- ALLOTMENT FILE ------ APPROPRIATION FILE ------ ALLOTMENT FILE ------\* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT)

1) POSTS AS DEBIT TO EARNED REVENUE 1) NOT POSTED 1) NOT POSTED

2) NOT POSTED

2) ----- CASH CONTROL FILE ------ GRANT PROJECT FILE ------\* (MATCH REQUIRED) \* (NO MATCH REQUIREMENT)

1) NOT POSTED 1) POSTS AS DEBIT TO RECEIPT COLLECTIONS

2) NOT POSTED

----- OPERATING FILE -----

1) POSTS AS DEBIT TO GL ACCT 8000 ----- VENDOR PAYMENT FILE ---------- SUBSIDIARY FILE ------

2) NOT POSTED 1) NOT POSTED 1) NOT POSTED

----- REPORTABLE PAYMENT FILE ----- 2)

1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----1) NOT POSTED 1) NOT POSTED 1) POSTS AS DEBIT TO RECEIPT COLLECTIONS

2) 2) 2) NOT POSTED

----- APPROPRIATION SHADOW FILE -----

1) POSTS AS DEBIT TO EARNED REVENUE

2) NOT POSTED TRANSACTION CODE 276

#### TRANSACTION CODE DECISION TABLE ILLUSTRATION

AS OF 04/27/09 (TRANSACTION ADDED/MODIFIED: 08/13/01)

ACTIVE TRANSACTION CODES TRANSACTION CODE: 277 DISBURSE ORF SALARY ADVANCE - MANUAL CHECK ------INPUT CODING REQUIREMENTS------ THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS: DR1 1714 SALARY ADVANCES CLAIM SCHEDULE #: NOT ALLOWED MODIFIER: OPT/AGY DEFINED CR1 1130 REVOLVING FUND CASH REFERENCE DOCUMENT #: OPT/AGY DEFINED DR2 VENDOR #: OPT/AGY DEFINED INVOICE #: OPT/AGY DEFINED CR2 DR3 CURRENT DOCUMENT #: REQUIRED CR3 INDEX: OPT/AGY DEFINED DR4 OBJECT DETAIL:

PCA NO:

PROJECT #:

MOT ALLOWED

NOT ALLOWED

NOT ALLOWED

OPT/AGY DEFINED CR4 POSTING SEQUENCE: 3 SECURITY GROUP: DISB-ORF CHE CLAIM SCHEDULE IMPACT: MANUAL CHECK (2) NET BATCH BAL: PLUS SOURCE: NOT ALLOWED CHECK #: REQUIRED TRANSACTION REGISTER: ORF DISBURSEMENTS/RECEIPTS (3) ACTIVE STATUS: ACTIVE APPROPRIATION SYMBOL: NOT ALLOWED TO RECORD MANUAL CHECK FOR DISBURSEMENT OF ORF FUND/FUND SOURCE: REQUIRED SALARY ADVANCE. THIS ENTRY IS FOR OFFICE FUND DETAIL: OPT/AGY DEFINED REVOLVING FUND (FUND 0998) ONLY. NOTE: A VENDOR BUDGETARY SEQ: NOT ALLOWED NUMBER MUST BE USED IN ORDER FOR THE TRANSACTION SUBSIDIARY ACCOUNT: NOT ALLOWED TO POST TO THE VENDOR PAYMENT FILE. USE TC 422 G/L ACCOUNT #: NOT ALLOWED FOR AUTOMATED CHECK. VENDOR NAME/ADDRESS: REQD IF VENDOR# NOT USED TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS: ----- DOCUMENT FILE ----- ALLOTMENT FILE ------ APPROPRIATION FILE ------ ALLOTMENT FILE -------\* (NO MATCH REOUIREMENT) \* (NO MATCH REOUIREMENT) \* (NO MATCH REOUIREMENT) 1) POSTS AS DEBIT TO ORIGINAL DOCUMENT AMT 1) NOT POSTED 1) NOT POSTED DOCUMENT SUPPORTS G/L ACCT 1714 2) CURRENT DOCUMENT # USED TO POST 2) NOT POSTED ----- CASH CONTROL FILE ----- GRANT PROJECT FILE -----\* (NO MATCH REOUIREMENT) \* (NO MATCH REOUIREMENT) 1) POSTS AS CREDIT TO CASH DECREASE NOT POSTED 2) NOT POSTED ----- OPERATING FILE -----1) NOT POSTED ----- VENDOR PAYMENT FILE ---------- SUBSIDIARY FILE ------1) ADDS PAYMENT RECORD IF VENDOR # USED 1) NOT POSTED 2) ----- REPORTABLE PAYMENT FILE ----- 2) 1) NOT POSTED TRANSACTION UPDATES SHADOW FILES AS FOLLOWS: ----- ALLOTMENT SHADOW FILE ----- CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----1) POSTS AS CREDIT TO CASH DECREASE 1) NOT POSTED 1) NOT POSTED 2) 2) NOT POSTED 2) ----- APPROPRIATION SHADOW FILE -----1) NOT POSTED

#### TRANSACTION CODE DECISION TABLE ILLUSTRATION

### ACTIVE TRANSACTION CODES

AS OF 04/27/09 (TRANSACTION ADDED/MODIFIED: 08/13/01)

TRANSACTION CODE: 278 DISBURSE ORF TRAVEL ADVANCE - MANUAL CHECK ------INPUT CODING REQUIREMENTS------ THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS: DR1 1712 TRAVEL ADVANCES CLAIM SCHEDULE #: NOT ALLOWED MODIFIER: OPT/AGY DEFINED CR1 1130 REVOLVING FUND CASH REFERENCE DOCUMENT #: OPT/AGY DEFINED DR2 VENDOR #: OPT/AGY DEFINED INVOICE #: OPT/AGY DEFINED CR2 DR3 CURRENT DOCUMENT #: REQUIRED CR3 DR4 INDEX: OPT/AGY DEFINED OBJECT DETAIL:

PCA NO:

PROJECT #:

MOT ALLOWED

NOT ALLOWED

NOT ALLOWED

OPT/AGY DEFINED CR4 POSTING SEQUENCE: 3 SECURITY GROUP: DISB-ORF CHE CLAIM SCHEDULE IMPACT: MANUAL CHECK (2) NET BATCH BAL: PLUS SOURCE: NOT ALLOWED CHECK #: REQUIRED TRANSACTION REGISTER: ORF DISBURSEMENTS/RECEIPTS (3) ACTIVE STATUS: ACTIVE APPROPRIATION SYMBOL: NOT ALLOWED

FUND/FUND SOURCE: REQUIRED

FUND DETAIL: OPT/AGY DEFINED

BUDGETARY SEQ: NOT ALLOWED

SUBSIDIARY ACCOUNT: NOT ALLOWED

G/L ACCOUNT #: NOT ALLOWED

VENDOR NAME/ADDRESS: PEOP TO WITH THE PROPRESS TO RECORD MANUAL CHECK FOR DISBURSEMENT OF ORF

TRAVEL ADVANCE. ENTRY IS FOR OFFICE REVOLVING

FUND (FUND 0998) ONLY. NOTE: A VENDOR NUMBER MUST

BUDGETARY SEQ: NOT ALLOWED

THE VENDOR PAYMENT FILE. USE TC 423 FOR AUTOMATED

CHECK. VENDOR NAME/ADDRESS: REQD IF VENDOR# NOT USED TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS: ----- DOCUMENT FILE ----- ALLOTMENT FILE ------ APPROPRIATION FILE ------ ALLOTMENT FILE ------\* (NO MATCH REOUIREMENT) \* (NO MATCH REOUIREMENT) \* (NO MATCH REOUIREMENT) 1) POSTS AS DEBIT TO ORIGINAL DOCUMENT AMT 1) NOT POSTED 1) NOT POSTED DOCUMENT SUPPORTS G/L ACCT 1712 2) CURRENT DOCUMENT # USED TO POST 2) NOT POSTED ----- CASH CONTROL FILE ----- GRANT PROJECT FILE -----\* (NO MATCH REOUIREMENT) \* (NO MATCH REOUIREMENT) 1) POSTS AS CREDIT TO CASH DECREASE NOT POSTED 2) NOT POSTED ----- OPERATING FILE -----1) NOT POSTED ----- VENDOR PAYMENT FILE ---------- SUBSIDIARY FILE ------1) ADDS PAYMENT RECORD IF VENDOR # USED 1) NOT POSTED 2) ----- REPORTABLE PAYMENT FILE ----- 2) 1) NOT POSTED TRANSACTION UPDATES SHADOW FILES AS FOLLOWS: ----- ALLOTMENT SHADOW FILE ----- CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----1) POSTS AS CREDIT TO CASH DECREASE 1) NOT POSTED 1) NOT POSTED 2) 2) NOT POSTED 2) ----- APPROPRIATION SHADOW FILE -----1) NOT POSTED

## TRANSACTION CODE DECISION TABLE ILLUSTRATION

# ACTIVE TRANSACTION CODES

		ACTIVE TRANSACTION CODES	,
		AS OF 04/27/09	(TRANSACTION ADDED/MODIFIED: 05/24/05
			**********
TRANSACTION CODE: 2	/9 LIQUIDATE TRAVEL AD	VANCE	
INPUT CODING	G REQUIREMENTS	THIS TRANSACTION POSTS TO TH	E GENERAL LEDGER AS FOLLOWS:
CLAIM SCHEDULE #:	NOT ALLOWED	DR1 1400 DUE FROM OTHE	R FUNDS OR APPROPRIATIONS
MODIFIER:	OPT/AGY DEFINED	CR1 1712 TRAVEL ADVANC	ES
REFERENCE DOCUMENT #:		DR2	
VENDOR #:	OPT/AGY DEFINED	CR2	
INVOICE #:	OPT/AGY DEFINED	DR3	
CURRENT DOCUMENT #:	REQUIRED	CR3	
INDEX:	OPT/AGY DEFINED	DR4	
OBJECT DETAIL: PCA NO: PROJECT #: MULTI-PURPOSE CODE:	NOT ALLOWED	CR4	
PCA NO:	NOT ALLOWED		
PROJECT #:	NOT ALLOWED	POSTING SEQUENCE: 9	SECURITY GROUP: OTHER
MULTI-PURPOSE CODE:	OPT/AGY DEFINED	POSTING SEQUENCE: 9 CLAIM SCHEDULE IMPACT: NONE	NET BATCH BAL: PLUS
SOURCE:	NOT ALLOWED	TRANSACTION REGISTER: ORF DISBURSEME	NTS/RECEIPTS (3) ACTIVE STATUS: ACTIVE
CHECK #:	NOT ALLOWED		
APPROPRIATION SYMBOL:	NOT ALLOWED	TO LIQUIDATE TRAVEL ADV AND ESTABLISH	DUE FROM
FUND/FUND SOURCE:	REQUIRED	OTHER FUNDS/APPNS. ENTRY IS FOR ORF	(FUND 0998)
FUND DETAIL:	OPT/AGY DEFINED	ONLY. ENTER DOC NBR OF TRAVEL ADV (T	C 278/423) IN
FUND DETAIL: BUDGETARY SEQ: SUBSIDIARY ACCOUNT: G/L ACCOUNT #:	NOT ALLOWED	REF DOC FIELD. ENTER CLAIM SCHD NBR	IN CURR DOC
SUBSIDIARY ACCOUNT:	REQUIRED	FIELD. USE ORF VENDOR NBR. FIRST FO	UR DIGITS OF
G/L ACCOUNT #:	NOT ALLOWED	SUBSID ARE FUND NBR REIMBURSING ORF.	NO FJ EDITS.
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED		
TRANSACTION UPDATES PR	IMARY AND SECONDARY MA	STER FILES AS FOLLOWS:	
DOCUME	NT FILE	APPROPRIATION FILE	ALLOTMENT FILE
* (MATCH RE	QUIRED)	* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO : DOCUMENT SUPPORTS G	LIQUIDATIONS	1) NOT POSTED	* (NO MATCH REQUIREMENT)  1) NOT POSTED
DOCUMENT SUPPORTS G	/L ACCT 1712	2)	2)
REFERENCE DOCUMENT			
		CASH CONTROL FILE	GRANT PROJECT FILE
		* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)
	/L ACCT 1400	1) NOT POSTED	1) NOT POSTED
CURRENT DOCUMENT # 1	USED TO POST	2)	2)
	ING FILE	THE POP BUILDING STIFF	CUDGEDED DI DEL D
1) NOT POSTED			SUBSIDIARY FILE
2)		1) ADDS PAYMENT RECORD IF VENDOR # USED	
		DEDODUADIE DAVMENU ETIE	RECORD SUPPORTS G/L ACCT 1400
		REPORTABLE PAYMENT FILE 1) NOT POSTED	2) NOI POSIED
TRANSACTION UPDATES SH		•	
TRANSACTION OF DATES SIL	ADON FILES AS FOLLOWS:		
ALLOTMENT	SHADOW FILE	CASH CONTROL SHADOW FILE	GRANT PROJECT SHADOW FILE
1) NOT POSTED		1) NOT POSTED	1) NOT POSTED
2)		2)	2)
	N SHADOW FILE		
1) NOT POSTED			
2)			TRANSACTION CODE 279

#### TRANSACTION CODE DECISION TABLE ILLUSTRATION

(TRANSACTION ADDED/MODIFIED: 08/13/01)

ACTIVE TRANSACTION CODES AS OF 04/27/09 TRANSACTION CODE: 280 DISBURSE ORF EXPENSE ADVANCE - MANUAL CHECK ------INPUT CODING REQUIREMENTS------ THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS: DR1 1710 EXPENSE ADVANCES CLAIM SCHEDULE #: NOT ALLOWED MODIFIER: OPT/AGY DEFINED CR1 1130 REVOLVING FUND CASH REFERENCE DOCUMENT #: OPT/AGY DEFINED DR2 VENDOR #: OPT/AGY DEFINED INVOICE #: OPT/AGY DEFINED CR2 DR3 CURRENT DOCUMENT #: REQUIRED CR3 DR4 INDEX: OPT/AGY DEFINED OBJECT DETAIL:

PCA NO:

PROJECT #:

MOT ALLOWED

NOT ALLOWED

NOT ALLOWED

OPT/AGY DEFINED CR4 POSTING SEQUENCE: 3 SECURITY GROUP: DISB-ORF CHE CLAIM SCHEDULE IMPACT: MANUAL CHECK (2) NET BATCH BAL: PLUS SOURCE: NOT ALLOWED CHECK #: REQUIRED TRANSACTION REGISTER: ORF DISBURSEMENTS/RECEIPTS (3) ACTIVE STATUS: ACTIVE APPROPRIATION SYMBOL: NOT ALLOWED

FUND/FUND SOURCE: REQUIRED

FUND DETAIL: OPT/AGY DEFINED

BUDGETARY SEQ: NOT ALLOWED

SUBSIDIARY ACCOUNT: NOT ALLOWED

G/L ACCOUNT #: NOT ALLOWED

VENDOR NAME/ADDRESS: PEOP TO WITH THE PROPRESS TO RECORD MANUAL CHECK FOR DISBURSEMENT OF ORF

EXPENSE ADVANCE. ENTRY IS FOR OFFICE REVOLVING

FUND (FUND 0998) ONLY. NOTE: A VENDOR NUMBER MUST

BU USED IN ORDER FOR THE TRANSACTION TO POST TO

THE VENDOR PAYMENT FILE. USE TO 424 FOR AUTOMATED

CHECK. VENDOR NAME/ADDRESS: REQD IF VENDOR# NOT USED TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS: ----- DOCUMENT FILE ----- ALLOTMENT FILE ------ APPROPRIATION FILE ------ ALLOTMENT FILE ------\* (NO MATCH REOUIREMENT) \* (NO MATCH REOUIREMENT) \* (NO MATCH REOUIREMENT) 1) POSTS AS DEBIT TO ORIGINAL DOCUMENT AMT 1) NOT POSTED 1) NOT POSTED DOCUMENT SUPPORTS G/L ACCT 1710 2) CURRENT DOCUMENT # USED TO POST 2) NOT POSTED ----- CASH CONTROL FILE ----- GRANT PROJECT FILE -----\* (NO MATCH REOUIREMENT) \* (NO MATCH REOUIREMENT) 1) POSTS AS CREDIT TO CASH DECREASE NOT POSTED 2) NOT POSTED ----- OPERATING FILE -----1) NOT POSTED ----- VENDOR PAYMENT FILE ---------- SUBSIDIARY FILE ------1) ADDS PAYMENT RECORD IF VENDOR # USED 1) NOT POSTED 2) ----- REPORTABLE PAYMENT FILE ----- 2) 1) NOT POSTED TRANSACTION UPDATES SHADOW FILES AS FOLLOWS: ----- ALLOTMENT SHADOW FILE ----- CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----1) POSTS AS CREDIT TO CASH DECREASE 1) NOT POSTED 1) NOT POSTED 2) 2) NOT POSTED 2) ----- APPROPRIATION SHADOW FILE -----1) NOT POSTED

## TRANSACTION CODE DECISION TABLE ILLUSTRATION

# ACTIVE TRANSACTION CODES

		AS OF 04/27/0	9	(TRANSACTION ADDED/MODIFIED: 08/13/01)
*******	******			*************
TRANSACTION CODE: 2	81 LIQUIDATE EXPENSE A	OVANCE		
CODIN	G REQUIREMENTS	THIS TRANSACT	TION POSTS TO THE G	ENERAL LEDGER AS FOLLOWS:
CLAIM SCHEDULE #: MODIFIER:	NOT ALLOWED	DR1 1400	DUE FROM OTHER F	UNDS OR APPROPRIATIONS
MODIFIER:	OPT/AGY DEFINED	CR1 1710	EXPENSE ADVANCES	
REFERENCE DOCUMENT #:		DR2		
VENDOR #:	OPT/AGY DEFINED	CR2		
INVOICE #:	OPT/AGY DEFINED	DR3		
VENDOR #: INVOICE #: CURRENT DOCUMENT #:	REQUIRED	CR3		
INDEX: OBJECT DETAIL: PCA NO: PROJECT #: MULTI-PURPOSE CODE:	OPT/AGY DEFINED	DR4		
OBJECT DETAIL:	NOT ALLOWED	CR4		
PCA NO:	NOT ALLOWED			
PROJECT #:	NOT ALLOWED	POSTING SEQUENCE:	9	SECURITY GROUP: OTHER
MULTI-PURPOSE CODE:	OPT/AGY DEFINED	POSTING SEQUENCE: CLAIM SCHEDULE IMPACT:	NONE	NET BATCH BAL: PLUS
SOURCE: CHECK #:	NOT ALLOWED	TRANSACTION REGISTER:	ORF DISBURSEMENTS	/RECEIPTS (3) ACTIVE STATUS: ACTIVE
CHECK #:	NOT ALLOWED			
APPROPRIATION SYMBOL:	NOT ALLOWED	TO LIQUIDATE EXPENSE A	DV AND ESTABLISH D	UE FROM
FUND/FUND SOURCE: FUND DETAIL: BUDGETARY SEQ: SUBSIDIARY ACCOUNT: G/L ACCOUNT #:	REQUIRED	OTHER FUNDS/APPNS. EN	TRY IS FOR ORF (FU	ND 0998)
FUND DETAIL:	OPT/AGY DEFINED	OTHER FUNDS/APPNS. EN ONLY. ENTER DOC NBR O REF DOC FIELD. ENTER FIELD. USE ORF VENDOR	F EXPENSE ADV (TC	280) IN
BUDGETARY SEQ:	NOT ALLOWED	REF DOC FIELD. ENTER	CLAIM SCHD NBR IN	CURR DOC
SUBSIDIARY ACCOUNT:	REQUIRED	FIELD. USE ORF VENDOR	NBR. FIRST FOUR	DIGITS OF
G/L ACCOUNT #:	NOT ALLOWED	SUBSID ARE FUND NBR RE	IMBURSING ORF. NO	FJ EDITS.
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED			
TRANSACTION UPDATES PR	IMARY AND SECONDARY MA	STER FILES AS FOLLOWS:		
DOCUME	NT FILE	APPROPRIATION	FILE	ALLOTMENT FILE
* (MATCH RE	QUIRED)	* (NO MATCH REQUIR	EMENT)	* (NO MATCH REQUIREMENT)
1) POSTS AS CREDIT TO	LIQUIDATIONS	1) NOT POSTED	1)	NOT POSTED
DOCUMENT SUPPORTS G	L ACCT 1710	2)	2)	
REFERENCE DOCUMENT	# USED TO POST			
<ol><li>POSTS AS DEBIT TO</li></ol>	ORIGINAL DOCUMENT AMT	CASH CONTROL	FILE	GRANT PROJECT FILE
				* (NO MATCH REQUIREMENT)
DOCUMENT SUPPORTS G		l) NOT POSTED		NOT POSTED
CURRENT DOCUMENT #	USED TO POST	2)	2)	
OPERAT	'ING FILE			
1) NOT POSTED	1110 11111	VENDOR PAYMENT	FILE	SUBSIDIARY FILE
2)				POSTS AS DEBIT TO INCREASES
-,		i, ibbs iiiiiiiii keddib ii ve	1,001 11 0020 1,	RECORD SUPPORTS G/L ACCT 1400
		REPORTABLE PAYMEN	T FILE 2)	
		1) NOT POSTED	,	
TRANSACTION UPDATES SH	ADOW FILES AS FOLLOWS:	,		
				GRANT PROJECT SHADOW FILE
1) NOT POSTED		1) NOT POSTED		NOT POSTED
2)		2)	2)	
APPROPRIATIO	N SHADOW FILE			
1) NOT POSTED				
2)				TRANSACTION CODE 281
•				

#### TRANSACTION CODE DECISION TABLE ILLUSTRATION

#### ACTIVE TRANSACTION CODES

AS OF 04/27/09 (TRANSACTION ADDED/MODIFIED: 05/13/05) TRANSACTION CODE: 282 SCHEDULE CASH WITH FISCAL AGENT (MANUAL) -----INPUT CODING REQUIREMENTS----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS: DR1 1180 CASH WITH FISCAL AGENTS CLAIM SCHEDULE #: REQUIRED MODIFIER: OPT/AGY DEFINED CR1 3021 CLAIMS IN PROCESS REFERENCE DOCUMENT #: OPT/AGY DEFINED DR2 VENDOR #: OPT/AGY DEFINED
INVOICE #: OPT/AGY DEFINED
CURRENT DOCUMENT #: OPT/AGY DEFINED CR2 DR3 CR3 INDEX: OPT/AGY DEFINED DR4 OBJECT DETAIL:

NOT ALLOWED

PCA NO:

PROJECT #:

OPT/AGY DEFINED

MULTI-PURPOSE CODE:

OPT/AGY DEFINED POSTING SEQUENCE: 9 SECURITY GROUP: EXPEND-CS CLAIM SCHEDULE IMPACT: MANUAL CLAIM (5)

SECURITY GROUP: EXPEN SOURCE: NOT ALLOWED CHECK #: NOT ALLOWED TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE APPROPRIATION SYMBOL: OPT/AGY DEFINED TO RECORD MANUAL CLAIM SCHEDULE TO TRANSFER CASH FUND/FUND SOURCE: REQUIRED TO A FISCAL AGENT. FUND DETAIL: OPT/AGY DEFINED
BUDGETARY SEQ: NOT ALLOWED TRANSACTION WILL GENERATE TC360 SUBSIDIARY ACCOUNT: NOT ALLOWED G/L ACCOUNT #: NOT ALLOWED VENDOR NAME/ADDRESS: REQD IF VENDOR# NOT USED TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS: ----- DOCUMENT FILE ----- ALLOTMENT FILE ------ APPROPRIATION FILE ------ ALLOTMENT FILE ------\* (NO MATCH REOUIREMENT) \* (NO MATCH REOUIREMENT) \* (NO MATCH REOUIREMENT) 1) NOT POSTED 1) NOT POSTED 1) NOT POSTED 2) 2) ----- CASH CONTROL FILE ----- GRANT PROJECT FILE -----\* (NO MATCH REQUIREMENT) (NO MATCH REQUIREMENT) 1) POSTS AS CREDIT TO CASH DECREASE 1) NOT POSTED 2) NOT POSTED ----- OPERATING FILE -----1) NOT POSTED ----- VENDOR PAYMENT FILE ---------- SUBSIDIARY FILE ------1) ADDS PAYMENT RECORD IF VENDOR # USED 1) NOT POSTED 2) ----- REPORTABLE PAYMENT FILE ----- 2) 1) POSTED IF REPORTABLE TRANSACTION UPDATES SHADOW FILES AS FOLLOWS: ----- ALLOTMENT SHADOW FILE ----- CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----1) POSTS AS CREDIT TO CASH DECREASE 1) NOT POSTED 1) NOT POSTED 2) 2) NOT POSTED 2) ----- APPROPRIATION SHADOW FILE -----1) NOT POSTED 2)

## TRANSACTION CODE DECISION TABLE ILLUSTRATION

## ACTIVE TRANSACTION CODES

		ACTIVE TRANSACTION CODES	
		AS OF 04/27/09 (TRANSACTION ADDED/MODIF	
		TURE & AMT DUE TO GOVERNMENTS	
TRANSACTION CODE: 2	OS REC ACCROED EAFEND	TORE & AMI DOE TO GOVERNMENTS	
INPUT CODIN	G REQUIREMENTS	THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:	
CLAIM SCHEDULE #:	NOT ALLOWED	DR1 9000 APPRO EXPEND/OPERATING EXPEND & EXPENSES	
MODIFIER:	OPT/AGY DEFINED	CR1	
REFERENCE DOCUMENT #:	OPT/AGY DEFINED	DR2	
VENDOR #:	OPT/AGY DEFINED	CR2	
VENDOR #: INVOICE #:	OPT/AGY DEFINED	DR3	
CURRENT DOCUMENT #:	REQUIRED	CR3	
INDEX:	REOUIRED	DR4	
OBJECT DETAIL:	REQUIRED	CR4	
OBJECT DETAIL: PCA NO: PROJECT #: MULTI-PURPOSE CODE:	REQUIRED		
PROJECT #:	OPT/AGY DEFINED	POSTING SEQUENCE: 8 SECURITY GROUP CLAIM SCHEDULE IMPACT: NONE NET BATCH BAL:	: EXPEND-OTHER
MULTI-PURPOSE CODE:	OPT/AGY DEFINED	CLAIM SCHEDULE IMPACT: NONE NET BATCH BAL:	
SOURCE:	NOT ALLOWED	TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS:	
CHECK #:	NOT ALLOWED		
APPROPRIATION SYMBOL:	LOOKED UP BY PCA	TO RECORD ACCRUED EXPEND FOR AMOUNTS DUE TO OTHER	
FUND/FUND SOURCE:	LOOKED UP BY PCA	GOVERNMENTS. ENTRY IS TYPICALLY A YEAR-END	
FUND DETAIL:	OPT/AGY DEFINED	ACCRUAL ENTRY. EACH TRANS SHOULD HAVE A UNIOUE	
BUDGETARY SEO:	NOT ALLOWED	CURR DOC NBR. ENTER GLAN 3210, 3220 OR 3290. TO	
SUBSIDIARY ACCOUNT:	NOT ALLOWED	LIQUIDATE DOC USE TC 201. TO AUTO CLAIM SCHD	
G/L ACCOUNT #:	REOUIRED	GOVERNMENTS. ENTRY IS TYPICALLY A YEAR-END ACCRUAL ENTRY. EACH TRANS SHOULD HAVE A UNIQUE CURR DOC NBR. ENTER GLAN 3210, 3220 OR 3290. TO LIQUIDATE DOC USE TC 201. TO AUTO CLAIM SCHD USE TC 268. TO MANUAL CLAIM SCHEDULE, USE TC 284.	
VENDOR NAME/ADDRESS:	REOD IF VENDOR# NOT	SED .	
•	-		
TRANSACTION UPDATES PR	RIMARY AND SECONDARY M	STER FILES AS FOLLOWS:	
DOCUME	ENT FILE	APPROPRIATION FILE ALLOTMENT FILE	
* (NO MATCH	REQUIREMENT)	* (NO MATCH REQUIREMENT) * (NO MATCH REQUIREM	ENT)
1) POSTS AS CREDIT TO	ORIGINAL DOCUMENT AMT	APPROPRIATION FILE ALLOTMENT FILE  * (NO MATCH REQUIREMENT) * (NO MATCH REQUIREMENT)  L) POSTS AS DEBIT TO EXPENDITURES 1) POSTS AS DEBIT TO CASH EXP  2) NOT POSTED 2) NOT POSTED	ENDITURES
DOCUMENT SUPPORTS O	F/L ACCT	2) NOT POSTED 2) NOT POSTED	
CURRENT DOCUMENT #	USED TO POST		
2) NOT POSTED		CASH CONTROL FILE GRANT PROJECT FI	LE
		* (NO MATCH REQUIREMENT) * (NO MATCH REQUIREM L) NOT POSTED * 1) POSTS AS DEBIT TO CASH EXP	ENT)
		L) NOT POSTED 1) POSTS AS DEBIT TO CASH EXP 2) NOT POSTED	ENDITURES
		2) NOT POSTED	
OPERAT	ING FILE		
1) POSTS AS DEBIT TO		VENDOR PAYMENT FILE SUBSIDIARY FILE	
2) NOT POSTED		1) NOT POSTED 1) NOT POSTED	
•			
		REPORTABLE PAYMENT FILE 2)	
		L) NOT POSTED	
TRANSACTION UPDATES SE	HADOW FILES AS FOLLOWS		
ATTOUMENIE	SUADOW ETTE	CASH CONTROL SHADOW FILE GRANT PROJECT SHADOW	PTIP
1) POSTS AS DEBIT TO			
2) NOT POSTED	TOTAL EVERWATIONES	2) NOT POSTED  1) POSTS AS DEBIT TO EXPENDIT	) KED
Z, HOI FORIED		Z) NOT FOSTED	
APPROPRIATIO	ON SHADOW FILE		
1) POSTS AS DEBIT TO	EXPENDITURES		
2) NOT POSTED		TRANSACTION	CODE 283

2) NOT POSTED

#### TRANSACTION CODE DECISION TABLE ILLUSTRATION

### ACTIVE TRANSACTION CODES

AS OF 04/27/09 (TRANSACTION ADDED/MODIFIED: 08/13/01)

TRANSACTION CODE: 284 SCHEDULE PAYMENT DUE TO OTHER GOVTS (MANUAL) -----INPUT CODING REQUIREMENTS-----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS: CLAIM SCHEDULE #: REQUIRED MODIFIER: OPT/AGY DEFINED CR1 3021 CLAIMS IN PROCESS REFERENCE DOCUMENT #: REOUIRED DR2 VENDOR #: OPT/AGY DEFINED
INVOICE #: OPT/AGY DEFINED
CURRENT DOCUMENT #: OPT/AGY DEFINED CR2 DR3 CR3 INDEX: OPT/AGY DEFINED DR4 OBJECT DETAIL: OPT/AGY DEFINED
PCA NO: OPT/AGY DEFINED
PROJECT #: OPT/AGY DEFINED
MULTI-PURPOSE CODE: OPT/AGY DEFINED POSTING SEQUENCE: 8 SECURITY GROUP: EXPEND-CS POSTING SEQUENCE: 8 SECURITY GROUP: EXPERICULATION SCHEDULE IMPACT: MANUAL CLAIM (5) NET BATCH BAL: PLUS SOURCE: NOT ALLOWED
CHECK #: NOT ALLOWED TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE APPROPRIATION SYMBOL: OPT/AGY DEFINED TO RECORD MANUAL CLAIM SCHEDULE TO LIQUIDATE DUE FUND/FUND SOURCE: REQUIRED TO OTHER GOVERNMENTS. ENTER GLAN 3210, 3220 OR FUND DETAIL: OPT/AGY DEFINED 3290. CODING FIELDS MUST MATCH EXISTING DOCUMENT. BUDGETARY SEQ: NOT ALLOWED FOR DOCUMENT RETRIEVAL, USE F4 KEY. TRANSACTION SUBSIDIARY ACCOUNT: NOT ALLOWED WILL GENERATE TC 360. G/L ACCOUNT #: REOUIRED VENDOR NAME/ADDRESS: REQD IF VENDOR# NOT USED TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS: ----- DOCUMENT FILE ----- ALLOTMENT FILE ------ APPROPRIATION FILE ------ ALLOTMENT FILE ------1) POSTS AS DEBIT TO LIQUIDATIONS 1) NOT POSTED DOCUMENT SUPPORTS G/L ACCT 2) 1) NOT POSTED REFERENCE DOCUMENT # USED TO POST 2) POSTS AS DEBIT TO COLLECTIONS/PAYMENTS ----- CASH CONTROL FILE ------ GRANT PROJECT FILE ------\* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT)

DOCUMENT SUPPORTS G/L ACCT 1) POSTS AS CREDIT TO CASH DECREASE

REFERENCE DOCUMENT # USED TO POST 2) NOT POSTED 1) NOT POSTED ----- OPERATING FILE -----1) NOT POSTED ----- VENDOR PAYMENT FILE ---------- SUBSIDIARY FILE ------1) ADDS PAYMENT RECORD IF VENDOR # USED 1) NOT POSTED 2) ----- REPORTABLE PAYMENT FILE ----- 2) 1) POSTED IF REPORTABLE TRANSACTION UPDATES SHADOW FILES AS FOLLOWS: ----- ALLOTMENT SHADOW FILE ----- CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----1) POSTS AS CREDIT TO CASH DECREASE 1) NOT POSTED 1) NOT POSTED 2) 2) NOT POSTED 2) ----- APPROPRIATION SHADOW FILE -----1) NOT POSTED 2) TRANSACTION CODE 284

## TRANSACTION CODE DECISION TABLE ILLUSTRATION

## ACTIVE TRANSACTION CODES

		ACTIVE TRANSACTION CODES	
		AS OF 04/27/09	(TRANSACTION ADDED/MODIFIED: 04/26/09)
*******	******	*************	************
TRANSACTION CODE: 28	85 REC ACCRUED EXPEND	& AMT DUE TO OTHER FUNDS	
INPUT CODING	G REQUIREMENTS	THIS TRANSACTION POSTS TO TH	E GENERAL LEDGER AS FOLLOWS:
CLAIM SCHEDULE #:	NOT ALLOWED	DR1 9000 APPRO EXPEND/	OPERATING EXPEND & EXPENSES
MODIFIER:	OPT/AGY DEFINED	CR1 3110 DUE TO OTHER	FUNDS OR APPROPRIATIONS
REFERENCE DOCUMENT #:	OPT/AGY DEFINED	DR2	
VENDOR #:	OPT/AGY DEFINED	CR2	
INVOICE #:	OPT/AGY DEFINED	DR3	
CURRENT DOCUMENT #:	REQUIRED	CR3	
INDEX:	REOUIRED	DR4	
OBJECT DETAIL:	REQUIRED	CR4	
PCA NO.	RECUITRED		
PROJECT #:	OPT/AGY DEFINED	POSTING SEQUENCE: 8	SECURITY GROUP: EXPEND-OTHER
	OPT/AGY DEFINED	CLAIM SCHEDULE IMPACT: NONE	NET BATCH BAL: PLUS
SOURCE:	NOT ALLOWED		SBURSEMENTS (6) ACTIVE STATUS: ACTIVE
SOURCE: CHECK #:	NOT ALLOWED		• •
APPROPRIATION SYMBOL:		TO RECORD ACCRUED EXPEND FOR AMOUNTS	DUE TO OTHER
FUND/FUND SOURCE:		FUNDS OR APPROPRIATIONS. THIS ENTRY	
FUND DETAIL:	OPT/AGY DEFINED	A YEAR-END ACCRUAL ENTRY. EACH TRANS	ACTION SHOULD
FUND DETAIL: BUDGETARY SEQ: SUBSIDIARY ACCOUNT: G/L ACCOUNT #:	NOT ALLOWED	HAVE A UNIQUE CURRENT DOCUMENT NBR.	TO REVERSE
SUBSIDIARY ACCOUNT:	REQUIRED	ENTRY, USE TC 204. TO AUTO CLAIM SCH	D, USE TC
G/L ACCOUNT #:	NOT ALLOWED	261. TO MANUAL CLAIM SCHEDULE, USE T	C 203.
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED		
TRANSACTION UPDATES PR			
DOCUMEN	NT FILE	APPROPRIATION FILE	ALLOTMENT FILE
		* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)
		1) POSTS AS DEBIT TO EXPENDITURES	1) POSTS AS DEBIT TO CASH EXPENDITURES
	/L ACCT 3110	2) NOT POSTED	2) NOT POSTED
CURRENT DOCUMENT # U	USED TO POST	91 411 GOVERNOT ETTE	gp.112 pp. 22.22
2) NOT POSTED		CASH CONTROL FILE	GRANT PROJECT FILE
		* (NO MATCH REQUIREMENT)  1) NOT POSTED	1) POGES AS DEPTH HO GAGIL EXPENDITURES
		2)	2) NOT POSTED
		2)	2) NOI POSIED
OPEDAT	ING FILE		
1) POSTS AS DEBIT TO		VENDOD DAVMENT EILE	SUBSIDIARY FILE
2) NOT POSTED		1) NOT POSTED	1) POSTS AS CREDIT TO INCREASES
Z) NOI TODIED		1) NOT 105125	RECORD SUPPORTS G/L ACCT 3110
		REPORTABLE PAYMENT FILE	the state of the s
		1) NOT POSTED	Z) NOT TOUTED
TRANSACTION UPDATES SHA	ADOW FILES AS FOLLOWS:	,	
ALLOTMENT S	SHADOW FILE	CASH CONTROL SHADOW FILE	GRANT PROJECT SHADOW FILE
1) POSTS AS DEBIT TO			1) POSTS AS DEBIT TO EXPENDITURES
2) NOT POSTED			2) NOT POSTED
,		,	, <del></del>
APPROPRIATION	N SHADOW FILE		
1) POSTS AS DEBIT TO I	EXPENDITURES		
2) NOT POSTED			TRANSACTION CODE 285

2) NOT POSTED

## TRANSACTION CODE DECISION TABLE ILLUSTRATION

		ACTIVE TRANSACTION CODES	(MDANGAGMION ADDED/MODIFIED. 09/12/01)
******	******	AS OF 04/27/09 (	TRANSACTION ADDED/MODIFIED: 08/13/01)
TRANSACTION CODE: 2	86 SCHEDULE RETURN OF	DEPOSIT (MANUAL)	
INPUT CODIN	G REQUIREMENTS	THIS TRANSACTION POSTS TO THE GENERA	L LEDGER AS FOLLOWS:
CLAIM SCHEDULE #: MODIFIER: REFERENCE DOCUMENT #: VENDOR #: INVOICE #: CURRENT DOCUMENT #: INDEX: OBJECT DETAIL:	OPT/AGY DEFINED OPT/AGY DEFINED	DR1 3500 LIABILITIES FOR DEPOS  CR1 3021 CLAIMS IN PROCESS  DR2  CR2  DR3  CR3  DR4  CR4	HITS
MULTI-PURPOSE CODE: SOURCE: CHECK #:	OPT/AGY DEFINED NOT ALLOWED OPT/AGY DEFINED REQUIRED OPT/AGY DEFINED NOT ALLOWED REQUIRED NOT ALLOWED	POSTING SEQUENCE: 9 CLAIM SCHEDULE IMPACT: MANUAL CLAIM (5) TRANSACTION REGISTER: EXPENDITURE DISBURSEME TO RECORD MANUAL CLAIM SCHEDULE TO DISBURSE LIABILITIES FOR DEPOSIT. FUND DETAIL AND SUBSIDIARY CODE MUST MATCH ORIGINAL POSTING ( TO S01 REPORT). TRANSACTION WILL GENERATE TO	ENTS (6) ACTIVE STATUS: ACTIVE
TRANSACTION UPDATES PR	IMARY AND SECONDARY M	ASTER FILES AS FOLLOWS:	(NO MATCH REQUIREMENT)
2)			(NO MATCH REQUIREMENT)  POSTED
OPERAT  1) NOT POSTED  2)  TRANSACTION UPDATES SH	ADOW FILES AS FOLLOWS	REPORTABLE PAYMENT FILE 2) NOT 1) POSTED IF REPORTABLE	TS AS DEBIT TO DECREASES CORD SUPPORTS G/L ACCT 3500
	SHADOW FILE	CASH CONTROL SHADOW FILE	
APPROPRIATIO 1) NOT POSTED 2)	N SHADOW FILE		TRANSACTION CODE 286

#### TRANSACTION CODE DECISION TABLE ILLUSTRATION

### ACTIVE TRANSACTION CODES

AS OF 04/27/09 (TRANSACTION ADDED/MODIFIED: 06/03/08)

TRANSACTION CODE: 287 REFUND OVERCOLLECTION OF ABATEMENT-AUTO CHECK ------INPUT CODING REQUIREMENTS------ THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS: CLAIM SCHEDULE #: NOT ALLOWED DR1 9000 APPRO EXPEND/OPERATING EXPEND & EXPENSES MODIFIER: OPT/AGY DEFINED CR1 1110 GENERAL CASH REFERENCE DOCUMENT #: OPT/AGY DEFINED DR2 VENDOR #: OPT/AGY DEFINED INVOICE #: OPT/AGY DEFINED CR2 DR3 CURRENT DOCUMENT #: REQUIRED CR3 INDEX: REOUIRED DR4 OBJECT DETAIL: REQUIRED CR4

PCA NO: REQUIRED

PROJECT #: OPT/AGY DEFINED POSTING SEQUENCE: 4 SECURITY GROUP: DISBMULTI-PURPOSE CODE: OPT/AGY DEFINED CLAIM SCHEDULE IMPACT: AUTOMATED CHECK (4) NET BATCH BAL: PLUS

TPANGACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE SECURITY GROUP: DISB-OTH CHE SOURCE: REQUIRED
CHECK #: REQUIRED TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE APPROPRIATION SYMBOL: LOOKED UP BY PCA TO GENERATE AUTOMATED CHECK FOR REFUND OF EXCESS FUND/FUND SOURCE: LOOKED UP BY PCA
FUND DETAIL: OPT/AGY DEFINED GENERAL CASH BALANCE BEFORE USING TC 287. USE
BUDGETARY SEQ: NOT ALLOWED SOURCE CODE 580NNO. FOR MANUAL CHECK, USE TC 290.
SUBSIDIARY ACCOUNT: NOT ALLOWED TRANSACTION GENERATES SPECIAL APPN FILE POSTING TO
G/L ACCOUNT #: NOT ALLOWED CREDIT UNREMITTED ABATEMENTS. VENDOR NAME/ADDRESS: REQD IF VENDOR# NOT USED TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS: ----- DOCUMENT FILE ----- ALLOTMENT FILE ------ APPROPRIATION FILE ------ TILE ------ ALLOTMENT FILE 1) NOT POSTED 2) NOT POSTED 2) NOT POSTED 2) ----- CASH CONTROL FILE ---------- GRANT PROJECT FILE -----\* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT) 1) NOT POSTED 1) POSTS AS DEBIT TO CASH EXPENDITURES 2) 2) NOT POSTED ----- OPERATING FILE -----1) POSTS AS DEBIT TO GL ACCT 9000 ----- VENDOR PAYMENT FILE ------ SUBSIDIARY FILE ------2) NOT POSTED 1) ADDS PAYMENT RECORD IF VENDOR # USED 1) NOT POSTED ----- REPORTABLE PAYMENT FILE ----- 2) 1) NOT POSTED TRANSACTION UPDATES SHADOW FILES AS FOLLOWS: ----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----1) POSTS AS DEBIT TO TOTAL EXPENDITURES 1) NOT POSTED 1) POSTS AS DEBIT TO EXPENDITURES 2) 2) NOT POSTED 2) NOT POSTED ----- APPROPRIATION SHADOW FILE -----1) POSTS AS DEBIT TO EXPENDITURES 2) NOT POSTED TRANSACTION CODE 287

#### TRANSACTION CODE DECISION TABLE ILLUSTRATION

### ACTIVE TRANSACTION CODES

(TRANSACTION ADDED/MODIFIED: 12/19/08)

AS OF 04/27/09 TRANSACTION CODE: 288 REPLENISH CASH FOR SHORTAGE-ESTAB ORF AR-MAN CHECK -----INPUT CODING REQUIREMENTS-----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS: DR1 1316 ACCOUNTS RECEIVABLE CASH SHORTAGES CLAIM SCHEDULE #: NOT ALLOWED MODIFIER: OPT/AGY DEFINED CR1 1130 REVOLVING FUND CASH REFERENCE DOCUMENT #: OPT/AGY DEFINED DR2 VENDOR #: OPT/AGY DEFINED INVOICE #: OPT/AGY DEFINED CR2 DR3 CURRENT DOCUMENT #: REQUIRED CR3 DR4 INDEX: OPT/AGY DEFINED OBJECT DETAIL:

PCA NO:

PROJECT #:

MOT ALLOWED

NOT ALLOWED

NOT ALLOWED

OPT/AGY DEFINED CR4 POSTING SEQUENCE: 3 SECURITY GROUP: DISB-ORF CHE CLAIM SCHEDULE IMPACT: MANUAL CHECK (2) NET BATCH BAL: PLUS SOURCE: NOT ALLOWED CHECK #: REQUIRED TRANSACTION REGISTER: ORF DISBURSEMENTS/RECEIPTS (3) ACTIVE STATUS: ACTIVE APPROPRIATION SYMBOL: NOT ALLOWED TO RECORD DISBURSEMENT OF MANUAL CHECK WRITTEN FUND/FUND SOURCE: REQUIRED FROM ORF FUND 0998 TO REPLENISH CHANGE OR PETTY FUND DETAIL: OPT/AGY DEFINED CASH FUNDS FOR CASH SHORTAGE. THIS ENTRY BUDGETARY SEQ: NOT ALLOWED ESTABLISHES AN A/R IN THE ORF FOR THE SHORTAGE. SUBSIDIARY ACCOUNT: NOT ALLOWED VENDOR NUMBER SHOULD BE THE CUSTODIAN OF THE FUND G/L ACCOUNT #: NOT ALLOWED THAT HAS THE SHORTAGE. VENDOR NAME/ADDRESS: REQD IF VENDOR# NOT USED TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS: ----- DOCUMENT FILE ----- ALLOTMENT FILE ------ APPROPRIATION FILE ------ ALLOTMENT FILE ------\* (NO MATCH REOUIREMENT) \* (NO MATCH REOUIREMENT) \* (NO MATCH REOUIREMENT) 1) NOT POSTED 1) NOT POSTED 1) NOT POSTED 2) 2) ----- CASH CONTROL FILE ----- GRANT PROJECT FILE -----\* (NO MATCH REQUIREMENT) (NO MATCH REQUIREMENT) 1) POSTS AS CREDIT TO CASH DECREASE 1) NOT POSTED 2) NOT POSTED ----- OPERATING FILE -----1) NOT POSTED ----- VENDOR PAYMENT FILE ---------- SUBSIDIARY FILE ------2) 1) NOT POSTED 1) NOT POSTED ----- REPORTABLE PAYMENT FILE ----- 2) 1) NOT POSTED TRANSACTION UPDATES SHADOW FILES AS FOLLOWS: ----- ALLOTMENT SHADOW FILE ----- CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----1) POSTS AS CREDIT TO CASH DECREASE 1) NOT POSTED 1) NOT POSTED 2) 2) NOT POSTED 2) ----- APPROPRIATION SHADOW FILE -----1) NOT POSTED 2)

#### TRANSACTION CODE DECISION TABLE ILLUSTRATION

## ACTIVE TRANSACTION CODES

(TRANSACTION ADDED/MODIFIED: 08/13/01)

AS OF 04/27/09 TRANSACTION CODE: 289 DISBURSE AMTS PREV REC AS UNCLEARED COLL-AUTO CK -----INPUT CODING REQUIREMENTS-----THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS: DR1 3730 UNCLEARED COLLECTIONS CLAIM SCHEDULE #: NOT ALLOWED MODIFIER: OPT/AGY DEFINED CR1 1110 GENERAL CASH REFERENCE DOCUMENT #: REOUIRED DR2 VENDOR #: OPT/AGY DEFINED
INVOICE #: OPT/AGY DEFINED
CURRENT DOCUMENT #: OPT/AGY DEFINED CR2 DR3 CR3 INDEX: OPT/AGY DEFINED DR4 OBJECT DETAIL: OPT/AGY DEFINED
PCA NO: OPT/AGY DEFINED
PROJECT #: OPT/AGY DEFINED
MULTI-PURPOSE CODE: OPT/AGY DEFINED POSTING SEQUENCE: 8 SECURITY GROUP: DISB-OTH CHE CLAIM SCHEDULE IMPACT: AUTOMATED CHECK (4) NET BATCH BAL: PLUS SOURCE: NOT ALLOWED CHECK #: REQUIRED TRANSACTION REGISTER: REVENUE (7) ACTIVE STATUS: ACTIVE APPROPRIATION SYMBOL: OPT/AGY DEFINED TO GENERATE AUTOMATED CHECK TO REFUND UNCLEARED FUND/FUND SOURCE: REQUIRED COLLECTIONS ORIGINALLY RECORDED WITH TC 108. FOR FUND DETAIL: OPT/AGY DEFINED
BUDGETARY SEQ: NOT ALLOWED MANUAL CHECK, USE TC 438. TO RECLASSIFY UNCLEARED COLLECTIONS, USE TC 170. SUBSIDIARY ACCOUNT: NOT ALLOWED G/L ACCOUNT #: NOT ALLOWED VENDOR NAME/ADDRESS: REQD IF VENDOR# NOT USED TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS: ----- DOCUMENT FILE ----- ALLOTMENT FILE ------ APPROPRIATION FILE ------ ALLOTMENT FILE ------\* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT) \* (MATCH REQUIRED) 1) POSTS AS DEBIT TO LIQUIDATIONS DOCUMENT SUPPORTS G/L ACCT 3730 1) NOT POSTED 1) NOT POSTED REFERENCE DOCUMENT # USED TO POST 2) POSTS AS DEBIT TO COLLECTIONS/PAYMENTS ----- CASH CONTROL FILE ----- GRANT PROJECT FILE -----\* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT) DOCUMENT SUPPORTS G/L ACCT 3730 1) NOT POSTED 1) NOT POSTED REFERENCE DOCUMENT # USED TO POST 2) ----- OPERATING FILE -----1) NOT POSTED ----- VENDOR PAYMENT FILE ---------- SUBSIDIARY FILE ------2) 1) NOT POSTED 1) NOT POSTED ----- REPORTABLE PAYMENT FILE ----- 2) 1) NOT POSTED TRANSACTION UPDATES SHADOW FILES AS FOLLOWS: ----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----1) NOT POSTED 1) NOT POSTED 1) NOT POSTED 2) 2) 2) ----- APPROPRIATION SHADOW FILE -----1) NOT POSTED 2)

#### TRANSACTION CODE DECISION TABLE ILLUSTRATION

### ACTIVE TRANSACTION CODES

AS OF 04/27/09 (TRANSACTION ADDED/MODIFIED: 06/03/08) 

------INPUT CODING REQUIREMENTS------ THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

TRANSACTION CODE: 290 REFUND OVERCOLLECTION OF ABATEMENT-MANUAL CHECK

CLAIM SCHEDULE #: NOT ALLOWED DR1 9000 APPRO EXPEND/OPERATING EXPEND & EXPENSES

MODIFIER: OPT/AGY DEFINED CR1 1110 GENERAL CASH

REFERENCE DOCUMENT #: OPT/AGY DEFINED DR2 VENDOR #: OPT/AGY DEFINED INVOICE #: OPT/AGY DEFINED CR2 DR3 CURRENT DOCUMENT #: REQUIRED CR3 INDEX: REOUIRED DR4

INDEX:

OBJECT DETAIL:

REQUIRED

CR4

PCA NO:

REQUIRED

PROJECT #:

OPT/AGY DEFINED

POSTING SEQUENCE:

MULTI-PURPOSE CODE:

OPT/AGY DEFINED

CLAIM SCHEDULE IMPACT:

MANUAL CHECK (2)

NET BATCH BAL:

PLUS

TRANSACTION REGISTER:

EXPENDITURE DISBURSEMENTS (6)

ACTIVE STATUS:

ACTIVE

SOURCE: REQUIRED
CHECK #: REQUIRED

CHECK #:

APPROPRIATION SYMBOL:
LOOKED UP BY PCA
FUND/FUND SOURCE:
LOOKED UP BY PCA
FUND/FUND SOURCE:
LOOKED UP BY PCA
FUND DETAIL:
OPT/AGY DEFINED
BUDGETARY SEQ:
NOT ALLOWED
SOURCE CODE 580NNO SERIES.
FOR AUTOMATED CHECK,
SUBSIDIARY ACCOUNT:
NOT ALLOWED
FILE POSTING TO CREDIT UNREMITTED ABATEMENTS.

VENDOR NAME/ADDRESS: REQD IF VENDOR# NOT USED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

----- DOCUMENT FILE ----- ALLOTMENT FILE ------ APPROPRIATION FILE ------ TILE ------ ALLOTMENT FILE 

1) NOT POSTED

NOT POSTED

2) NOT POSTED

2) ----- CASH CONTROL FILE ---------- GRANT PROJECT FILE -----

\* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT) 1) NOT POSTED 1) POSTS AS DEBIT TO CASH EXPENDITURES

2) 2) NOT POSTED

----- OPERATING FILE -----

1) POSTS AS DEBIT TO GL ACCT 9000 ----- VENDOR PAYMENT FILE ------ SUBSIDIARY FILE ------

2) NOT POSTED 1) ADDS PAYMENT RECORD IF VENDOR # USED 1) NOT POSTED

----- REPORTABLE PAYMENT FILE ----- 2)

1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----

1) POSTS AS DEBIT TO TOTAL EXPENDITURES 1) NOT POSTED 1) POSTS AS DEBIT TO EXPENDITURES

2) 2) NOT POSTED 2) NOT POSTED

----- APPROPRIATION SHADOW FILE -----

1) POSTS AS DEBIT TO EXPENDITURES

2) NOT POSTED TRANSACTION CODE 290

## TRANSACTION CODE DECISION TABLE ILLUSTRATION

## ACTIVE TRANSACTION CODES

			ACTIVE TRANSACTION			
			AS OF 04/27/0			(TRANSACTION ADDED/MODIFIED: 08/13/01
				******	***	***********
TRANSACTION CODE: 2	91 SCHEDULE RETURN OF	DE	POSITS (AUTO)			
INPUT CODIN	G REQUIREMENTS		THIS TRANSACT	CION POSTS TO THE	E G	ENERAL LEDGER AS FOLLOWS:
CLAIM SCHEDULE #:	REQUIRED		DR1 3500	LIABILITIES FO	OR I	DEPOSITS
MODIFIER:	OPT/AGY DEFINED		CR1 3021	CLAIMS IN PROC	CES	S
REFERENCE DOCUMENT #:	OPT/AGY DEFINED		DR2			
VENDOR #:	OPT/AGY DEFINED		CR2			
INVOICE #:	OPT/AGY DEFINED		DR3			
CURRENT DOCUMENT #:	OPT/AGY DEFINED		CR3			
INDEX:	OPT/AGY DEFINED		DR4			
OBJECT DETAIL:	NOT ALLOWED		CR4			
OBJECT DETAIL: PCA NO: PROJECT #:	OPT/AGY DEFINED		01(1			
PPOJECT #•	OPT/AGY DEFINED		POSTING SPONENCE.	٩		SECURITY GROUP: EXPEND-CS
MULTI-PURPOSE CODE:	OPT/ACV DEFINED		CIAIM CCUEDIILE IMDACT	ATTOMATED CLATA	wr (	SECURITY GROUP: EXPEND-CS 1) NET BATCH BAL: PLUS
	NOT ALLOWED		TDANGACTION DEGICTED.	EXPENDITIBE DI	e Dili	RSEMENTS (6) ACTIVE STATUS: ACTIVE
SOURCE: CHECK #:	NOT ALLOWED		TRANSACTION REGISTER:	EXPENDITURE DIS	3501	REMENTS (0) ACTIVE STATUS: ACTIVE
APPROPRIATION SYMBOL:			TO CENTEDATE AUTOMATED	CLAIM COHEDINE	7 NTD	
FUND/FUND SOURCE:	REQUIRED		REMITTANCE ADVICE TO I			5 FUR
FUND DETAIL:	OPT/AGY DEFINED		DEPOSIT. FOR MANUAL O	=		
BUDGETARY SEQ:	NOT ALLOWED		TRANSACTION WILL GENER	EATE TO 360. TO	RE	VERSE, USE
FUND DETAIL: BUDGETARY SEQ: SUBSIDIARY ACCOUNT: G/L ACCOUNT #:	KEÕIIKED		286R.			
G/L ACCOUNT #:	NOT ALLOWED		_			
VENDOR NAME/ADDRESS:	REQD IF VENDOR# NOT	USE	0			
TRANSACTION UPDATES PR	RIMARY AND SECONDARY M	AST	ER FILES AS FOLLOWS:			
DOCUME	NT FILE		APPROPRIATION	FILE		ALLOTMENT FILE
* (NO MATCH	REQUIREMENT)		* (NO MATCH REQUIF	EMENT)		* (NO MATCH REQUIREMENT) NOT POSTED
1) NOT POSTED	- '		NOT POSTED	•	1)	NOT POSTED
·		2)			2)	
		•			•	
2)			CASH CONTROL	FILE		GRANT PROJECT FILE
			* (NO MATCH REQUIF	EMENT)		* (NO MATCH REQUIREMENT)
		1)	POSTS AS CREDIT TO CASH I	ECREASE	1)	NOT POSTED
		-	NOT POSTED		2)	
		•			-	
OPERAT	ING FILE					
1) NOT POSTED						SUBSIDIARY FILE
2)		1)	ADDS PAYMENT RECORD IF VE	NDOR # USED	1)	POSTS AS DEBIT TO DECREASES
						RECORD SUPPORTS G/L ACCT 3500
			REPORTABLE PAYMEN	T FILE	2)	NOT POSTED
		1)	POSTED IF REPORTABLE			
TRANSACTION UPDATES SH	ADOW FILES AS FOLLOWS	:				
ALLOTMENT	SHADOW FILE					GRANT PROJECT SHADOW FILE
1) NOT POSTED		1)	POSTS AS CREDIT TO CASH I	ECREASE	1)	NOT POSTED
2)		2)	NOT POSTED		2)	
	N SHADOW FILE					
1) NOT POSTED						
2)						TRANSACTION CODE 291

#### TRANSACTION CODE DECISION TABLE ILLUSTRATION

## ACTIVE TRANSACTION CODES

AS OF 04/27/09 (TRANSACTION ADDED/MODIFIED: 08/13/01) 

TRANSACTION CODE: 292 RECORD DISHONORED CHECK-DEFER REVENUE-AUTO CHECK

------ THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 8000 REVENUE/OPERATING REVENUE CLAIM SCHEDULE #: NOT ALLOWED MODIFIER: OPT/AGY DEFINED CR1 1110 GENERAL CASH DR2 REFERENCE DOCUMENT #: OPT/AGY DEFINED VENDOR #: OPT/AGY DEFINED INVOICE #: OPT/AGY DEFINED CR2 DR3

CURRENT DOCUMENT #: REQUIRED CR3 INDEX: REOUIRED DR4

OBJECT DETAIL: NOT ALLOWED CR4

PCA NO: REQUIRED

PROJECT #: OPT/AGY DEFINED POSTING SEQUENCE: 4 SECURITY GROUP: DISBMULTI-PURPOSE CODE: OPT/AGY DEFINED CLAIM SCHEDULE IMPACT: AUTOMATED CHECK (4) NET BATCH BAL: PLUS SECURITY GROUP: DISB-OTH CHE TRANSACTION REGISTER: REVENUE (7) ACTIVE STATUS: ACTIVE

SOURCE: REQUIRED
CHECK #: REQUIRED

APPROPRIATION SYMBOL: LOOKED UP BY PCA TO GEN AUTO CHECK TO BUY BACK DISHONORED CHECK. FUND/FUND SOURCE: LOOKED UP BY PCA
FUND DETAIL: OPT/AGY DEFINED ORIGINAL DEPOSIT. INDEX, PCA, SOURCE MUST MATCH
BUDGETARY SEQ: NOT ALLOWED ORIG DEPOSIT. ENTRY IS POSTED CONCURRENTLY WITH
SUBSIDIARY ACCOUNT: NOT ALLOWED TC 436. FOR MANUAL CHECK, USE TC 426. TRANS
G/L ACCOUNT #: NOT ALLOWED GENERATES SPEC APPN POSTING TO CR UNREMITTED REV.

VENDOR NAME/ADDRESS: REQD IF VENDOR# NOT USED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

----- DOCUMENT FILE ----- ALLOTMENT FILE ------ APPROPRIATION FILE ------ ALLOTMENT FILE ------\* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT)

1) POSTS AS DEBIT TO EARNED REVENUE 1) NOT POSTED 1) NOT POSTED

2) NOT POSTED

2) ----- CASH CONTROL FILE ------ GRANT PROJECT FILE ------

\* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT)

1) NOT POSTED 1) POSTS AS DEBIT TO RECEIPT COLLECTIONS

2) 2) NOT POSTED

----- OPERATING FILE -----

1) POSTS AS DEBIT TO GL ACCT 8000 ----- VENDOR PAYMENT FILE ---------- SUBSIDIARY FILE ------

2) NOT POSTED 1) NOT POSTED 1) NOT POSTED

----- REPORTABLE PAYMENT FILE ----- 2)

1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----1) NOT POSTED 1) NOT POSTED 1) POSTS AS DEBIT TO RECEIPT COLLECTIONS

2) 2) 2) NOT POSTED

----- APPROPRIATION SHADOW FILE -----

1) POSTS AS DEBIT TO EARNED REVENUE

2) NOT POSTED TRANSACTION CODE 292

#### TRANSACTION CODE DECISION TABLE ILLUSTRATION

#### ACTIVE TRANSACTION CODES

AS OF 04/27/09 (TRANSACTION ADDED/MODIFIED: 08/13/01) 

TRANSACTION CODE: 293 RECORD DISHONORED CHECK-DEFER REIMB-AUTO CHECK

------ THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

CLAIM SCHEDULE #: NOT ALLOWED DR1 8100 REIMBURSEMENTS MODIFIER: OPT/AGY DEFINED CR1 1110 GENERAL CASH REFERENCE DOCUMENT #: OPT/AGY DEFINED DR2 VENDOR #: OPT/AGY DEFINED INVOICE #: OPT/AGY DEFINED CR2 DR3 CURRENT DOCUMENT #: REQUIRED CR3 INDEX: REQUIRED DR4

OBJECT DETAIL: OPT/AGY DEFINED
PCA NO: REQUIRED
PROJECT #: OPT/AGY DEFINED
MULTI-PURPOSE CODE: OPT/AGY DEFINED POSTING SEQUENCE: 4 SECURITY GROUP: DISB-CLAIM SCHEDULE IMPACT: AUTOMATED CHECK (4) NET BATCH BAL: PLUS SOURCE: REQUIRED
CHECK #: REQUIRED TRANSACTION REGISTER: REVENUE (7) ACTIVE STATUS: ACTIVE

APPROPRIATION SYMBOL: LOOKED UP BY PCA TO GEN AUTO CHECK TO BUY BACK DISHONORED CHECK. FUND/FUND SOURCE: LOOKED UP BY PCA
FUND DETAIL: OPT/AGY DEFINED ORIGINAL DEPOSIT. INDEX, PCA, SOURCE MUST MATCH
BUDGETARY SEQ: NOT ALLOWED ORIG DEPOSIT. ENTRY IS POSTED CONCURRENTLY WITH
SUBSIDIARY ACCOUNT: NOT ALLOWED TC 436. FOR MANUAL CHECK, USE TC 427. TRANS
G/L ACCOUNT #: NOT ALLOWED GENERATES SPEC APPN POSTING TO CR UNREMIT REIMB.

VENDOR NAME/ADDRESS: REQD IF VENDOR# NOT USED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

----- DOCUMENT FILE ----- ALLOTMENT FILE ------ APPROPRIATION FILE ------ TILE ------ ALLOTMENT FILE \* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT)

1) POSTS AS DEBIT TO EARNED REIMBURSEMENTS 1) POSTS AS DEBIT TO REIMBURSEMENTS 1) NOT POSTED

2) NOT POSTED NOT POSTED 2)

----- CASH CONTROL FILE ---------- GRANT PROJECT FILE -----\* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT)

1) POSTS AS DEBIT TO RECEIPT COLLECTIONS 1) NOT POSTED 2)

2) NOT POSTED

----- OPERATING FILE -----

1) POSTS AS DEBIT TO GL ACCT 8100 ----- VENDOR PAYMENT FILE ------ SUBSIDIARY FILE ------2) NOT POSTED 1) NOT POSTED

1) NOT POSTED

----- REPORTABLE PAYMENT FILE ----- 2)

1) NOT POSTED TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----1) NOT POSTED 1) NOT POSTED 1) POSTS AS DEBIT TO RECEIPT COLLECTIONS

2) 2) 2) NOT POSTED

----- APPROPRIATION SHADOW FILE -----

1) POSTS AS DEBIT TO EARNED REIMBURSEMENTS

2) NOT POSTED

TRANSACTION CODE 293

SECURITY GROUP: DISB-OTH CHE

#### TRANSACTION CODE DECISION TABLE ILLUSTRATION

## ACTIVE TRANSACTION CODES

AS OF 04/27/09 (TRANSACTION ADDED/MODIFIED: 08/13/01) 

TRANSACTION CODE: 294 RECORD DISHONORED CHECK-DEFER ABATE-AUTO CHECK

------ THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

DR1 9000 APPRO EXPEND/OPERATING EXPEND & EXPENSES CLAIM SCHEDULE #: NOT ALLOWED MODIFIER: OPT/AGY DEFINED CR1 1110 GENERAL CASH DR2 REFERENCE DOCUMENT #: OPT/AGY DEFINED VENDOR #: OPT/AGY DEFINED INVOICE #: OPT/AGY DEFINED CR2

DR3 CURRENT DOCUMENT #: REQUIRED CR3 INDEX: REOUIRED DR4

OBJECT DETAIL: REQUIRED CR4

PCA NO: REQUIRED

PROJECT #: OPT/AGY DEFINED POSTING SEQUENCE: 4 SECURITY GROUP: DISBMULTI-PURPOSE CODE: OPT/AGY DEFINED CLAIM SCHEDULE IMPACT: AUTOMATED CHECK (4) NET BATCH BAL: PLUS

TPANGACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE SOURCE: REQUIRED
CHECK #: REQUIRED TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE

2)

APPROPRIATION SYMBOL: LOOKED UP BY PCA TO GEN AUTO CHECK TO BUY BACK DISHONORED CHECK. FUND/FUND SOURCE: LOOKED UP BY PCA
FUND DETAIL: OPT/AGY DEFINED ORIGINAL DEPOSIT. INDEX, OBJ DTL, PCA, SRC MUST
BUDGETARY SEQ: NOT ALLOWED MATCH ORIG DEPOSIT. ENTRY IS POSTED CONCURRENTLY
SUBSIDIARY ACCOUNT: NOT ALLOWED WITH TC 436. FOR MANUAL CHECK, USE TC 428. TRANS
G/L ACCOUNT #: NOT ALLOWED GENERATES SPEC APPN POSTING TO CR UNREMIT ABATE.

VENDOR NAME/ADDRESS: REQD IF VENDOR# NOT USED

TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

----- DOCUMENT FILE ----- ALLOTMENT FILE ------ APPROPRIATION FILE ------ TILE ------ ALLOTMENT FILE 

1) NOT POSTED

2) NOT POSTED 2) NOT POSTED

----- CASH CONTROL FILE ---------- GRANT PROJECT FILE -----\* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT)

1) NOT POSTED

1) POSTS AS DEBIT TO CASH EXPENDITURES

2) NOT POSTED

----- OPERATING FILE -----

1) POSTS AS DEBIT TO GL ACCT 9000 ----- VENDOR PAYMENT FILE ------ SUBSIDIARY FILE ------2) NOT POSTED 1) NOT POSTED

2)

1) NOT POSTED

----- REPORTABLE PAYMENT FILE ----- 2)

1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----1) POSTS AS DEBIT TO TOTAL EXPENDITURES 1) NOT POSTED 1) POSTS AS DEBIT TO EXPENDITURES

2) 2) NOT POSTED 2) NOT POSTED

----- APPROPRIATION SHADOW FILE -----

1) POSTS AS DEBIT TO EXPENDITURES

2) NOT POSTED

TRANSACTION CODE 294

SECURITY GROUP: DISB-OTH CHE

TRANSACTION CODE DECISION TABLE ILLUSTRATION

## ACTIVE TRANSACTION CODES

AS OF 04/27/09 (TRANSACTION ADDED/MODIFIED: 08/13/01) TRANSACTION CODE: 295 RECORD DISHONORED CHECK-DEFER OTH SOURCES-AUTO CK

------INPUT CODING REQUIREMENTS------ THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS:

CLAIM SCHEDULE #: NOT ALLOWED DR1 9830 OTHER SOURCES MODIFIER: OPT/AGY DEFINED CR1 1110 GENERAL CASH REFERENCE DOCUMENT #: OPT/AGY DEFINED DR2 VENDOR #: OPT/AGY DEFINED INVOICE #: OPT/AGY DEFINED CR2 DR3 CURRENT DOCUMENT #: REQUIRED CR3 INDEX: REOUIRED DR4

OBJECT DETAIL: NOT ALLOWED CR4

PCA NO: REQUIRED

PROJECT #: OPT/AGY DEFINED POSTING SEQUENCE: 4 SECURITY GROUP: DISBMULTI-PURPOSE CODE: OPT/AGY DEFINED CLAIM SCHEDULE IMPACT: AUTOMATED CHECK (4) NET BATCH BAL: PLUS TRANSACTION REGISTER: REVENUE (7) ACTIVE STATUS: ACTIVE

SOURCE: REQUIRED
CHECK #: REQUIRED

APPROPRIATION SYMBOL: LOOKED UP BY PCA TO GEN AUTO CHECK TO BUY BACK DISHONORED CHECK. FUND/FUND SOURCE: LOOKED UP BY PCA

FUND/FUND SOURCE: LOOKED UP BY PCA

FUND DETAIL: OPT/AGY DEFINED

BUDGETARY SEQ: NOT ALLOWED

SUBSIDIARY ACCOUNT: NOT ALLOWED

G/L ACCOUNT #: NOT ALLOWED

GEN AUTO CHECK TO BUY BACK DISHONORED CHECK.

FOR GEN AUTO CHECK TO BUY BACK DISHONORED CHECK.

FOR GEN AUTO CHECK TO BUY BACK DISHONORED CHECK.

FOR GEN AUTO CHECK TO BUY BACK DISHONORED CHECK.

FOR GEN AUTO CHECK TO BUY BACK DISHONORED CHECK.

FOR GEN AUTO CHECK TO BUY BACK DISHONORED CHECK.

FOR GEN AUTO CHECK TO BUY BACK DISHONORED CHECK.

FOR GEN AUTO CHECK TO BUY BACK DISHONORED CHECK.

FOR GEN AUTO CHECK TO BUY BACK DISHONORED CHECK.

FOR GEN AUTO CHECK TO BUY BACK DISHONORED CHECK.

FUND/FUND SOURCES RECORDED I

FUND GEN AUTO CHECK TO BUY BACK DISHONORED CHECK. ENTRY REVERSES IMPACT ON OTHER SOURCES RECORDED IN

VENDOR NAME/ADDRESS: REQD IF VENDOR# NOT USED

#### TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS:

----- DOCUMENT FILE ----- ALLOTMENT FILE ------ APPROPRIATION FILE ------ ALLOTMENT FILE ------\* (NO MATCH REOUIREMENT) \* (NO MATCH REOUIREMENT) \* (NO MATCH REOUIREMENT)

1) POSTS AS DEBIT TO EARNED REVENUE 1) NOT POSTED 1) NOT POSTED

2) NOT POSTED

2) ----- CASH CONTROL FILE ------ GRANT PROJECT FILE -----\* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT)

1) NOT POSTED 1) NOT POSTED

2)

----- OPERATING FILE -----

1) POSTS AS DEBIT TO GL ACCT 9830 ----- VENDOR PAYMENT FILE ---------- SUBSIDIARY FILE ------

2) NOT POSTED 1) NOT POSTED 1) NOT POSTED

----- REPORTABLE PAYMENT FILE ----- 2)

1) NOT POSTED

TRANSACTION UPDATES SHADOW FILES AS FOLLOWS:

----- ALLOTMENT SHADOW FILE ----- CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----1) NOT POSTED 1) NOT POSTED 1) NOT POSTED

2) 2) 2)

----- APPROPRIATION SHADOW FILE -----

1) POSTS AS DEBIT TO EARNED REVENUE

2) NOT POSTED

TRANSACTION CODE 295

SECURITY GROUP: DISB-OTH CHE

#### TRANSACTION CODE DECISION TABLE ILLUSTRATION

## ACTIVE TRANSACTION CODES

(TRANSACTION ADDED/MODIFIED: 08/13/01) 

AS OF 04/27/09 TRANSACTION CODE: 296 SCHEDULE RETURN OF ADVANCE COLLECTIONS (AUTO) ------ THIS TRANSACTION POSTS TO THE GENERAL LEDGER AS FOLLOWS: DR1 3400 ADVANCE COLLECTIONS CLAIM SCHEDULE #: REQUIRED MODIFIER: OPT/AGY DEFINED CR1 3021 CLAIMS IN PROCESS REFERENCE DOCUMENT #: OPT/AGY DEFINED DR2 VENDOR #: OPT/AGY DEFINED
INVOICE #: OPT/AGY DEFINED
CURRENT DOCUMENT #: OPT/AGY DEFINED CR2 DR3 CR3 INDEX: OPT/AGY DEFINED DR4 OBJECT DETAIL: OPT/AGY DEFINED
PCA NO: OPT/AGY DEFINED
PROJECT #: OPT/AGY DEFINED
MULTI-PURPOSE CODE: OPT/AGY DEFINED POSTING SEQUENCE: 8 SECURITY GROUP: EXPEND-CS POSTING SEQUENCE: 8 SECURITY GROUP: EXPERICULATION SCHEDULE IMPACT: AUTOMATED CLAIM (1) NET BATCH BAL: PLUS SOURCE: NOT ALLOWED CHECK #: NOT ALLOWED TRANSACTION REGISTER: EXPENDITURE DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE TO GENERATE AUTOMATED CLAIM SCHEDULE AND APPROPRIATION SYMBOL: OPT/AGY DEFINED FUND/FUND SOURCE: REQUIRED REMITTANCE ADVICE TO DISBURSE RETURN OF ADVANCE FUND DETAIL: OPT/AGY DEFINED COLLECTIONS. SUBSIDIARY CODE MUST MATCH ORIGINAL BUDGETARY SEQ: NOT ALLOWED POSTING (REFER TO S01 REPORT). TRANSACTION WILL SUBSIDIARY ACCOUNT: REQUIRED GENERATE TC 360. TO REVERSE, USE TC 297R.

G/L ACCOUNT #: NOT ALLOWED VENDOR NAME/ADDRESS: REOD IF VENDOR# NOT USED TRANSACTION UPDATES PRIMARY AND SECONDARY MASTER FILES AS FOLLOWS: ----- DOCUMENT FILE ----- APPROPRIATION FILE ----- --- ALLOTMENT FILE -------\* (NO MATCH REOUIREMENT) \* (NO MATCH REOUIREMENT) \* (NO MATCH REOUIREMENT) 1) NOT POSTED 1) NOT POSTED 1) NOT POSTED 2) 2) ----- CASH CONTROL FILE ----- GRANT PROJECT FILE -----\* (NO MATCH REQUIREMENT) \* (NO MATCH REQUIREMENT)

1) POSTS AS CREDIT TO CASH DECREASE 1) POSTS AS DEBIT TO ADVANCES \* (NO MATCH REQUIREMENT) 2) NOT POSTED NOT POSTED ----- OPERATING FILE -----1) NOT POSTED ----- VENDOR PAYMENT FILE ---------- SUBSIDIARY FILE -----1) ADDS PAYMENT RECORD IF VENDOR # USED 1) POSTS AS DEBIT TO DECREASES 2) RECORD SUPPORTS G/L ACCT 3400 ----- REPORTABLE PAYMENT FILE ----- 2) NOT POSTED 1) POSTED IF REPORTABLE TRANSACTION UPDATES SHADOW FILES AS FOLLOWS: ----- ALLOTMENT SHADOW FILE ------ CASH CONTROL SHADOW FILE ----- GRANT PROJECT SHADOW FILE -----

1) POSTS AS CREDIT TO CASH DECREASE 1) POSTS AS DEBIT TO ADVANCES 1) NOT POSTED

2) NOT POSTED 2) 2) NOT POSTED

----- APPROPRIATION SHADOW FILE -----

1) NOT POSTED

# TRANSACTION CODE DECISION TABLE ILLUSTRATION

		TRANSACTION CODE DECISION TABLE ILLUSTRATI	ION
		ACTIVE TRANSACTION CODES	
		AS OF 04/27/09	(TRANSACTION ADDED/MODIFIED: 08/13/01)
			************
TRANSACTION CODE: 2	297 SCHEDULE RETURN OF	ADVANCE COLLECTIONS (MANUAL)	
INPUT CODIN	NG REQUIREMENTS	THIS TRANSACTION POSTS TO T	THE GENERAL LEDGER AS FOLLOWS:
CLAIM SCHEDILE #.	PECITPED	DR1 3400 ADVANCE COLI	I.FCTTONS
CLAIM SCHEDULE #: MODIFIER:	OPT/AGY DEFINED	CR1 3021 CLAIMS IN PR	
REFERENCE DOCUMENT #:		DR2	ROCEDS
VENDOR #.	OPT/ACV DEFINED	CR2	
VENDOR #: INVOICE #:	OPT/ACV DEFINED	DR3	
CURRENT DOCUMENT #:	OPT/ACV DEFINED	CR3	
INDEX:	OPT/AGY DEFINED	DR4	
	OPT/AGY DEFINED	CR4	
OBJECT DETAIL: PCA NO: PROJECT #:	OPT/AGY DEFINED	CKI	
PROJECT #.	OPT/AGY DEFINED	POSTING SEQUENCE: 8	SECURITY GROUP: EXPEND-CS
MULTI-PURPOSE CODE:	OPT/AGY DEFINED	POSTING SEQUENCE: 8 CLAIM SCHEDULE IMPACT: MANUAL CLAIM	(5) NET BATCH BAL: PLUS
SOURCE:	NOT ALLOWED	TO ANCACTON DECICIED. EVDENDITHIDE I	DISBURSEMENTS (6) ACTIVE STATUS: ACTIVE
CHECK #:	NOT ALLOWED	TRANSACTION REGISTER. EXPENDITURE I	DISBORSEMENTS (0) ACTIVE STATUS. ACTIVE
ADDDODDTATION CVMDOL.	NOT ALLOWED NOT ALLOWED OPT/AGY DEFINED	TO RECORD MANUAL CLAIM TO DISBURSE F	DETIIDN OF
APPROPRIATION SYMBOL: FUND/FUND SOURCE:		ADVANCE COLLECTIONS. SUBSIDIARY COL	
FUND DETAIL.	ODT/ACV DEETMED	ADVANCE COLLECTIONS. SUBSIDIARY COI ORIGINAL POSTING (REFER TO S01 REPOR	DE MOSI MAICH
PUND DEIAID.	NOT ALLOWED	TRANSACTION WILL GENERATE TC 360.	K1 / •
FUND DETAIL: BUDGETARY SEQ: SUBSIDIARY ACCOUNT:	DECLITOED	TRANSACTION WILL GENERALE IC 500.	
G/L ACCOUNT #:	NOT ALLOWED		
VENDOR NAME/ADDRESS:		IICED	
VENDOR NAME/ ADDRESS:	REQUIT VENDOR# NOT	OBED	
TRANSACTION UPDATES PR	RIMARY AND SECONDARY M	ASTER FILES AS FOLLOWS:	
DOCUME	ENT FILE	APPROPRIATION FILE	ALLOTMENT FILE
* (NO MATCH	REQUIREMENT)	* (NO MATCH REQUIREMENT)  1) NOT POSTED	* (NO MATCH REQUIREMENT)
1) NOT POSTED		1) NOT POSTED	1) NOT POSTED
		2)	2)
2)		CASH CONTROL FILE	GRANT PROJECT FILE * (NO MATCH REQUIREMENT) 1) POSTS AS DEBIT TO ADVANCES
		* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)
		1) POSTS AS CREDIT TO CASH DECREASE	1) POSTS AS DEBIT TO ADVANCES
		2) NOT POSTED	2) NOT POSTED
	TING FILE		a a
1) NOT POSTED			SUBSIDIARY FILE
2)		1) ADDS PAYMENT RECORD IF VENDOR # USED	
			RECORD SUPPORTS G/L ACCT 3400
		REPORTABLE PAYMENT FILE	2) NOT POSTED
mp111414m1011 11pp1mm4 41		1) POSTED IF REPORTABLE	
TRANSACTION UPDATES SE	ADOW FILES AS FOLLOWS	•	
ATTOTMENT	SHADOW FILE	CASH CONTROL SUADOW ETTE	GRANT PROJECT SHADOW FILE
1) NOT POSTED		1) POSTS AS CREDIT TO CASH DECREASE	
2)		2) NOT POSTED	2) NOT POSTED
-,		2, 101 100110	1, NOT 1001HD
APPROPRIATIO	ON SHADOW FILE		
1) NOT POSTED	- <del></del>		

1) NOT POSTED 2)

## TRANSACTION CODE DECISION TABLE ILLUSTRATION

## ACTIVE TRANSACTION CODES

(TPANGACTION ADDED/MODIFIED: 06/12/03)

		AS OF 04/27/09	(TRANSACTION ADDED/MODIFIED: 06/12/03			
	**************************************					
TRANSACTION CODE.	290 SCHEDULE TIME DEFO	115 (A010)				
INPUT CODI	NG REQUIREMENTS	THIS TRANSACTION POSTS TO TH	E GENERAL LEDGER AS FOLLOWS:			
CLAIM SCHEDULE #:	REQUIRED	DR1 1230 INVESTMENT IN	TIME DEPOSITS			
MODIFIER:	OPT/AGY DEFINED	CR1 3021 CLAIMS IN PRO	CESS			
REFERENCE DOCUMENT #:		DR2				
VENDOR #:	OPT/AGY DEFINED	CR2				
VENDOR #: INVOICE #:	OPT/AGY DEFINED	DR3				
CURRENT DOCUMENT #:	OPT/AGY DEFINED	CR3				
INDEX: OBJECT DETAIL: PCA NO: PROJECT #:	NOT ALLOWED	CR4				
OBJECT DETAIL:	NOT ALLOWED	CR4				
PCA NO:	NOT ALLOWED					
PROJECT #:	OPT/AGY DEFINED	POSTING SEQUENCE: 9 CLAIM SCHEDULE IMPACT: AUTOMATED CLAIM	SECURITY GROUP: EXPEND-CS			
MULTI-PURPOSE CODE:	OPT/AGY DEFINED					
SOURCE:	NOT ALLOWED NOT ALLOWED	TRANSACTION REGISTER: EXPENDITURE DIS	SBURSEMENTS (6) ACTIVE STATUS: ACTIVE			
CHECK #:	NOT ALLOWED					
APPROPRIATION SYMBOL:	NOT ALLOWED	TO GENERATE AUTOMATED CLAIM SCHEDULE 2	AND			
FUND/FUND SOURCE: FUND DETAIL: BUDGETARY SEQ: SUBSIDIARY ACCOUNT:	REQUIRED	REMITTANCE ADVICE TO DISBURSE FUNDS D	ESIGNATED FOR			
FUND DETAIL:	OPT/AGY DEFINED	A TIME DEPOSIT. TRANSACTION WILL GEN	ERATE TC 360.			
BUDGETARY SEQ:	NOT ALLOWED	USE TC 464R TO REVERSE.				
SUBSIDIARY ACCOUNT:	REOUIRED					
G/L ACCOUNT #:	NOT ALLOWED					
	REQD IF VENDOR# NOT	SED				
	<b>2</b>	<del></del>				
TRANSACTION UPDATES P	RIMARY AND SECONDARY M	STER FILES AS FOLLOWS:				
DOCUM	ENT FILE		ALLOTMENT FILE			
	REQUIREMENT)	* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)			
1) NOT POSTED	REQUIREMENT,	1) NOT POSTED	1) NOT POSTED			
I) NOI FOSIED		2)	2)			
		2)	2)			
2)		CASH CONTROL FILE	GRANT PROJECT FILE			
-,		* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)			
		1) POSTS AS CREDIT TO CASH DECREASE	1) NOT POSTED			
		2) NOT POSTED	2)			
		Z) NOT FORTED	2)			
OPERA'	ring file					
1) NOT POSTED	1110 1111	VENDOR PAYMENT FILE	SUBSIDIARY FILE			
2)		1) ADDS PAYMENT RECORD IF VENDOR # USED	1) DOSTS AS DERIT TO INCOFASES			
2)		1) ADDS FAIMENI RECORD IF VENDOR # 03ED	RECORD SUPPORTS G/L ACCT 1230			
		REPORTABLE PAYMENT FILE				
			2) NOT POSTED			
		1) POSTED IF REPORTABLE				
TRANSACTION UPDATES SI	HADOW FILES AS FOLLOWS					
ALLOTMENT	CHADOM ETTE	CASH CONTROL SHADOW FILE	GRANT PROJECT SHADOW FILE			
	SHADOW FILE					
1) NOT POSTED		1) POSTS AS CREDIT TO CASH DECREASE	I) NOI POSTED			
•						
2)		2) NOT POSTED	2)			
2)	ON GUADOW ETT E	2) NOT POSTED	2)			
2)	ON SHADOW FILE	2) NOT POSTED	2)			
2)	ON SHADOW FILE	2) NOT POSTED	TRANSACTION CODE 298			

## TRANSACTION CODE DECISION TABLE ILLUSTRATION

## ACTIVE TRANSACTION CODES

AS OF 04/27/09 (TRANSACTION ADDED/MODIFIED: 08/13/01)

		AS OF 04/27/09	(TRANSACTION ADDED/MODIFIED: 08/13/01)
		**************************************	***************
INPUT CODIN	G REQUIREMENTS	- THIS TRANSACTION POSTS TO THE	HE GENERAL LEDGER AS FOLLOWS:
	_		
CLAIM SCHEDULE #:		DR1 2120 ADVANCES TO C	
MODIFIER:	OPT/AGY DEFINED	CR1 1140 CASH IN STATE	TREASURY
REFERENCE DOCUMENT #:	OPT/AGY DEFINED	DR2	
VENDOR #: INVOICE #: CURRENT DOCUMENT #:	OPT/AGY DEFINED	CR2	
INVOICE #:	OPT/AGY DEFINED	DR3	
		CR3	
INDEX:	OPT/AGY DEFINED	DR4	
OBJECT DETAIL:		CR4	
PCA NO:	OPT/AGY DEFINED		
PROJECT #:	OPT/AGY DEFINED	POSTING SEQUENCE: 8	SECURITY GROUP: OTHER
MULTI-PURPOSE CODE:		CLAIM SCHEDULE IMPACT: NONE	
	NOT ALLOWED	TRANSACTION REGISTER: EXPENDITURE DI	ISBURSEMENTS (6) ACTIVE STATUS: ACTIVE
CHECK #:	NOT ALLOWED		
	OPT/AGY DEFINED	TO RECORD SCO DISBURSEMENT FOR ADVANCE	
FUND/FUND SOURCE:	REQUIRED	FUND. ENTRY IS TYPICALLY USED FOR PR	
FUND DETAIL:	OPT/AGY DEFINED	FUNDS ONLY. TO RECORD RETURN OF ADVA	ANCE, USE TC
FUND DETAIL: BUDGETARY SEQ: SUBSIDIARY ACCOUNT:	NOT ALLOWED	163.	
SUBSIDIARY ACCOUNT:	REQUIRED		
G/L ACCOUNT #:			
VENDOR NAME/ADDRESS:	OPT/AGY DEFINED		
TRANSACTION UPDATES PR	RIMARY AND SECONDARY MAS	TER FILES AS FOLLOWS:	
	ENT FILE	APPROPRIATION FILE	ALLOTMENT FILE * (NO MATCH REQUIREMENT)
•	REQUIREMENT)		
1) NOT POSTED		) NOT POSTED	1) NOT POSTED
	2	)	2)
2)		CASH CONTROL FILE	GRANT PROJECT FILE
2,		* (NO MATCH REQUIREMENT)	* (NO MATCH REQUIREMENT)
	1	* (NO MATCH REQUIREMENT) ) POSTS AS CREDIT TO CASH DECREASE	1) NOT POSTED
		) NOT POSTED	2)
	-	, 1101 105125	-,
OPERAT	ING FILE		
1) NOT POSTED		VENDOR PAYMENT FILE	SUBSIDIARY FILE
2)	1	) NOT POSTED	1) POSTS AS DEBIT TO INCREASES
			RECORD SUPPORTS G/L ACCT 2120
		REPORTABLE PAYMENT FILE	- 2) NOT POSTED
	1	) NOT POSTED	
TRANSACTION UPDATES SE	HADOW FILES AS FOLLOWS:		
ALLOTMENT	SHADOW ETTE	CASU CONTROL SUADOW FILE	GRANT PROJECT SHADOW FILE
1) NOT POSTED		) POSTS AS CREDIT TO CASH DECREASE	
2)	2	) NOT POSTED	2)
۷,	2	, HOI FORTED	<b>4</b> /
APPROPRIATIO	ON SHADOW FILE		
1) NOT POSTED			
2)			TRANSACTION CODE 299